



FOR CVUSD USE ONLY	
Years credited by this form:	_____
Total years credited:	_____
New Step Placement:	_____
Adjusted Salary:	_____
Authorized by:	_____

CERTIFICATED WORK EXPERIENCE VERIFICATION FORM

I, _____ authorize the release of my work experience information SS#: _____

I was employed in your School District at: _____

Address: _____

Employed From: _____ To: _____

The above-named individual has been offered employment with the Conejo Valley Unified School District, and salary placement depends partly on previous experience. Please complete this form to verify experience and return this form as soon as possible to:

**Conejo Valley Unified School District - Personnel Services
1400 East Janss Road Thousand Oaks, CA 91362
FAX: 805)449-2631**

TO BE COMPLETED BY PREVIOUS EMPLOYER

School Name/Job Title	Under Contract Yes or No	Length of Service in Months	Teacher Work Days per Year	Percent of Full- time Equivalent	Public or Private	Credential Yes or No

I hereby certify that all information provided above is true, correct, and complete.

Authorized Signature

Position/Title

Date