

KENDRA WERST

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EDUCATION

Indiana University (IU)

Master of Library Science (MLS)
Specializations: Art Librarianship

May 2017

Kansas City Art Institute (KCAI)

Bachelor of Fine Arts (BFA)
Majors: Sculpture and Art History

May 2013

EXPERIENCE

Digital Library Assistant

January 2017 – Present

Herron Art Library, Indiana University-Purdue, Indianapolis, IN

- Assists with capturing metadata for the Herron Fine Press and Artist Book collection as well as the Indiana Landmarks Wilbur D. Peat Collection.
- Provides support for collection development activities, collection maintenance, reference, and liaison support.

Graduate Supervisor

August 2016 – March 2017

Fine Arts Library, Indiana University - Bloomington, Bloomington, IN

- Processed monographs, serials, artists' books, and other materials using WorkFlows.
- Supervised, trained, and evaluated undergraduate employees.
- Researched new materials for the library.

Digital Collections Practicum Student

July – August 2016

Repository & Digital Curation Department, Northwestern University Library, Evanston, IL

- Entered item level data for images of *La Caricature*. Liaised with staff in the Repository and Digital Curation department to generate metadata for the images. Images were made available for search and discovery in Northwestern University Library's repository, which is built in Hydra.
- Successfully used MENU, a locally developed web based tool, which uses VRA Core to input the data. Assigned controlled vocabulary metadata terms based on the LOC Authority File, OCLC FAST subject headings, Art and Architecture Thesaurus.
- Created inventory of collections including media such as slide, glass negatives, born-digital images, and photographs.

Collections Assistant

August 2015 – Present

Special Collections, Kinsey Institute for Research in Sex, Gender & Reproduction, Bloomington, IN

- Manages and imports digitized images of works from the Kinsey Institute's Art Collection to their Image Collections Online.
- Adds descriptive metadata (MODS) to digitized images using Indiana University DLP's Photo Cataloging Application (Photocat), built in FEDORA.
- Creates and maintains an inventory of items and images exhibited in the Kinsey Institute gallery.
- Assisted in the preparation of housing for artwork, objects, and artifacts for storage and transportation purposes.
- Accessions and secures newly acquired artworks, objects and artifacts.
- Supervises volunteers, part-time employees and liaises with Library and Archives staff.

Catalog Specialist

December 2015 – Present

Library, Kinsey Institute for Research in Sex, Gender & Reproduction, Bloomington, IN

- Performs copy cataloging in OCLC by using standard library cataloging tools and the Institute's specialized subject thesaurus.
- Maintains the Institute's online database for the art, archives, and library collections, to ensure users can locate books, serials, photography, films, and other items.
- Supervises, trains and evaluated volunteers. Coordinates technical services activities and oversees donation processing.
- Works closely with Assistant Archivists and Head of Library & Archives.

Visual Resources Assistant

September 2015 – May 2016

Fine Arts Library, Indiana University, Bloomington, IN

- Assisted in migrating the institutional image collection that supports teaching and research in the Fine Arts. The collection is currently hosted in a homegrown repository and worked to migrate the images and metadata into ARTstor's Shared Shelf.
- Prepared the collection to be re-cataloged by building a list of authority records from a variety of controlled vocabularies, comparing images in the collection to those in ARTstor to avoid duplication, and re-cataloged a

large bulk of the collection in VRA Core to increase accessibility and interoperability.

Library Concierge

September – December 2015

Scholars' & Learning Commons - Wells Library, Indiana University, Bloomington, IN

- Provided personalized assistance in the Scholar's and Learning Commons to students, patrons and staff.
- Greeted visitors to the Learning Commons with a friendly, welcoming presence.
- Directed students and visitors to locations, services, and resources within the Learning Commons and the library.

Library Assistant

August 2010 – May 2013

Jannes Library, Kansas City Art Institute, Kansas City, MO

- Assisted and conducted circulation services to patrons, students, and faculty of the library.
- Provided in-person and telephone reference services to students, patrons and faculty.
- Sustained administrative support to staff and Director of the Library.
- Maintained order of library stacks and aided in special projects throughout the library.

TECHNICAL SKILLS

- DOCUMENT DESIGN | Adobe Photoshop, Illustrator, InDesign
- MARK-UP LANGUAGES & METADATA STANDARDS | VRA CORE, CDWA, CCO, MODS, Dublin Core, MARC, XML, HTML, CSS
- OPERATING SYSTEMS | Mac OS X, Microsoft Windows PC
- NATURAL LANGUAGE | French, limited working proficiency
- CONTENT MANAGEMENT | Wordpress, Microsoft Access, MySQL, PostgreSQL, PhpMyAdmin
- DIGITAL ASSET MANAGEMENT | Adobe Bridge, CONTENTdm,
- CATALOGING | Photo Cataloging Application (IU DLP), OCLC, SirsiDynix/WorkFlows, ARTStor SharedShelf, VCAT (Filemaker Pro), Metadata Editor Northwestern University (MENU)
- OTHER | SirsiDynix WorkFlows, Omeka, Zotero, EndNote

CONFERENCE PRESENTATIONS

"Reciprocal Relationships: Student Organizations and Professionals"

2017

Poster Presentation | ARLIS/NA, New Orleans, LA | VRA, Louisville, KY

HONORS & AWARDS

B.J. Kish Irvine Award

March 2017

Summer Educational Institute Certificate of Completion (VRA + ARLIS/NA)

June 2016

VRA Midwest Chapter Travel Award

January 2016

VRA New Horizons Student Award

December 2015

ARLIS/NA Midstates William C. Bunce Travel Award

December 2015

American Library Association Student - to - Staff Internship

October 2015

Kansas City Art Institute Dean's List

August 2010–May 2012

Kansas City Art Institute Trustee's Scholarship

August 2009–May 2013

A+ Community Service Scholarship

August 2009–May 2013

AFFILIATIONS

Society Art Librarianship Students

2015 – 2017

President (2016 - 2017)

Social Media Coordinator & Graphic Designer (2015 - 2017)

Visual Resources Association (VRA)

2015 – Present

Social Networking Coordinator (Present)

VRA Midwest Chapter

2015 – Present

Secretary/Treasurer (2016 - 2017)

Art Libraries Society of North America (ARLIS/NA)

September 2015 – Present

ARLIS/NA Midstates Chapter

January – December 2016

American Library Association

2015 – 2016

IU ALA Student Chapter

2015 – 2016

SERVICE

Hack Library School Contributing Writer

March 2016 – Present

Volunteer for Kinsey Institute's Art Collections

September – December 2015