

## Parish of Thurcaston & Cropston

**Minutes of full Council meeting held at the Memorial Hall, Anstey Lane, Thurcaston on Thursday 21<sup>st</sup> April 2016 at 7.30pm**

Present: Cllr Mark Charles – Chairman  
Cllr John Armstrong – Vice Chairman  
Cllr Stefan Brooks

Officer Present: Marianne Lane – Clerk to the Council.

Also Present: 3 members of public

1. **Apologies for absence – Cllrs Taylor, Jackson & Webb, Cllrs Snartt & Page & PCSO Lacey.**
2. **Declarations of Interest and requests for dispensations – None Received.**
3. **To approve and sign minutes of Parish Council meeting held on 17<sup>th</sup> March 2016. Approved as true record of meeting.**
4. **Clerks Report –** Due to workload priorities, will hopefully have quotations in relation to seat on corner of Station Road/Leicester Road in Cropston very soon.

**Meeting closed at 7.31pm**

5. **Public Participation – The Council meeting will be adjourned at this point for a period not exceeding 15 minutes** to allow members of the public to ask questions on items listed on the agenda. **Member of public asked about Speeding on Station Road, Cropston and after some discussion Chairman advised that it would be dealt with in agenda item 12.**

**Meeting reconvened at 7.43pm**

6. **Receive Police Report –** Police report received and read out by Chairman
7. **Parish Councillors Reports on meetings** they have attended as Parish Council representatives. Both Cllrs Armstrong and Charles attended meetings with Good Neighbour Scheme, NDP, Film night and Film equipment training.
8. **To receive Borough and County Councillors reports if any. None**
9. **To consider and adopt revised NDP draft Plan, Community Involvement Statement and SEA – DEFERRED**
10. **Consider adopting Data Protection Policy and Training & Development Policy.** Unanimously resolved to adopt both policies
11. **Consider Parish Council applying to Charnwood Borough Council to register Cropston Pinfold and the Coffin Bridge over the Rothley Brook on bridlepath between Cropston and Thurcaston as Community Assets.** Council resolved to apply to Borough Council to register both Cropston Pinfold and Coffin Bridge as community assets.
12. **To consider correspondence from Cropston Resident with regard to speed calming in the village.** Council resolved to write to Leicestershire County Council highways regarding speeding on Station Road, Cropston and to enquire if they would consider traffic calming. Clerk to contact Westcotec to obtain quotation to add data collection software to VAS already installed on Station Road which will record number of vehicles exceeding speed limit.
13. **To consider traffic issues and yellow lines on Reservoir Road, Cropston as requested by Councillor.** Deferred as Councillor absent from meeting.

**14. Financial**

- a) To approve payments for April 2016 which will be tabled on night and to receive receipts for March 2016. **Approved.**
- b) To approve Bank Reconciliation for year end at 31<sup>st</sup> March 2016 **Approved.**
- c) To receive Parish Film reconciliation and to consider abolishing concession tickets at £4.50 so all tickets are £5.00 and to consider creating replacement fund for film equipment. **Unanimously resolved to approve film reconciliation for April 2016 and to abolish concessionary rate of £4.50 so all tickets from September 2016 onwards will be £5.00 and to allocate £50 per month to a replacement of film equipment fund.**
- d) To approve VAT126 form to HMRC for reclaiming VAT from 1<sup>st</sup> April 2015 - 31<sup>st</sup> March 2016. **Approved.**
- e) To consider Clerks NDP overtime – tabled on night. **Approved.**
- f) To approve appointment of Redwood Pryer Internal Auditors to undertake Internal Audit at fixed cost of £195.00 plus vat. If approved, Internal Audit will be carried out on Monday 9<sup>th</sup> May 2016 **Approved.**
- g) To consider quotation for repairing noticeboards on Station Road and Sandham Bridge Road in Cropston. **Approved.**
- h) To consider correspondence and quotation from ground maintenance contractor on extra work needed on Lychgate at cemetery and replacing rotten kick boards on planters in Thurcaston. **Approved and to add to agenda for May 2016 to consider Lychgate maintenance to become part of annual cemetery maintenance contract.**
- i) To consider renewing membership to LRALC and NALC at cost of £401.16 **Approved.**

**15. Planning****P/16/0779/2**

**Proposal** – Epicormic clearance and crown lifting to semi-mature trees on site and felling/clearance of other trees/vegetation on site (Conservation Area)

**Location** – Severn Trent Land, Leicester Road, Thurcaston. **FOR INFORMATION ONLY. NOTED**

- 16. To consider Proposed Diversion of Footpaths J62 & J66 (part) and Bridleway J67 (Part), Cropston. NO COMMENT.**
- 17. To consider commenting on Draft Policy from Charnwood Borough Council which will deal with vacancies which may remain unfilled for a period following full parish council elections which are uncontested. NO COMMENT**
- 18. To consider list of Parish Improvements to be submitted to Charnwood Borough Council. Council considered and approved list of Parish Improvements and to include provision of new village hall with parking.**
- 19. To consider adopting NALC/SLCC Model Contracts of Employment for all staff and providing staff with generic Employment Handbook. Approved.**
- 20. Staffing Matters – To consider and approve adopting NALC/SLC salary pay scales for staff other than Clerk. Chairman may propose moving this agenda item into closed session. Chair proposed going into closed session due to confidentiality, this was seconded and unanimously approved. NALC/SLCC payscales unanimously approved for all members of staff.**

Meeting closed at 8.25pm

Chairman.....Date.....