

Parish of Thurcaston & Cropston

Minutes of the **Annual Parish Council Meeting** of the above named Parish held at the **Memorial Hall, Anstey Lane, Thurcaston, Leicester. LE7 7JA** on **Thursday 19th May 2016 at 7.30pm**

Councillors Present: Mark Charles, John Armstrong, Richard Webb, Michael Jackson, Clive Taylor, Stefan Brooks.

Also Present: Marianne Lane, Clerk. PCSO Fiona Lacey and 2 members of the public.

1. **Election of Chairman.**
Councillor Mark Charles was nominated and elected as Chairman of the Council. He signed his declaration of acceptance of office.
2. **To Elect the Vice-Chairman.**
Councillor John Armstrong was nominated and elected as Vice-Chairman of the Council. He signed his declaration of acceptance of office.
3. **Apologies – Cllr David Snartt.**
4. **To receive Declarations of Interest both pecuniary and non-pecuniary on agenda items.** None.
5. **To approve & sign the Minutes of the Parish Council Meeting held on Thursday 21st April 2014.** Minutes approved as a true record.

Chairman moved item 13 to this point in agenda as PCSO Lacey needed to leave the meeting as soon as possible to attend a serious incident in Loughborough.
- Police Report –** PCSO Lacey advised that the annual report would be available shortly but in the meantime read out the yearly crime figures. 100 crimes in total over the two villages over the past 12 months.

PCSO Lacey left the meeting and the meeting adjourned at 7.40pm for Public Recess.
6. **Public Recess –** One resident asked if the Parish Council had arranged anything for Clean for the Queen. Chairman advised that the Parish Council passed all the details of Clean for the Queen on to the Scouts etc and Richard Hill School. It was asked if the bus shelter on Leicester Road, Thurcaston which is now redundant could be put on agenda for future meeting. Complaint made regarding hedges on Leicester Road between Cropston and Thurcaston. Highways will be contacted.

Meeting reconvened at 7.50pm
7. **Committee's –** recommendation to appoint the following committee's and membership thereof and Approving Terms of Reference for each committee and to set meeting dates.
Staffing Committee & grievance procedure
Finance Committee
Other Committee's
The Parish Council resolved that no Committee's are required.
8. **Council Policies –** To review, agree and adopt the Council Policies as set out in the schedule. **All policies reviewed, no amendments required, all adopted by Council unanimously.**
9. **Neighbourhood Development Plan.** To consider adopting revised plan – deferred from PC meeting on April 21st 2016. **The Neighbourhood Plan Submission document was formally adopted unanimously by the Parish Council.**
10. **Chairman's Announcements, if any.** None
11. **To receive Borough & County Councillors Reports, if any.** None
12. **Parish Councillors Reports on meetings** they have attended as Parish Council representatives.
Cllr Jackson has had discussions with Jyoti Chauhan (mother of Flt Lieutenant Rakesh Chauhan who died in Afghanistan in April 2014) regarding the planter on the corner of Station Road and Cropston Road in Cropston and the planting of Lavendar. Parish Council to formally invite dignitaries to the planting once list and date and times advised.
13. **Police Report -** Report received and circulated to members. **Moved to earlier in meeting.**
14. **Clerks Report –** CiLCA portfolio has been submitted, awaiting results.

- 15. **Deferred Item** – to consider traffic issues on Reservoir Road. **Clerk to contact Highways regarding Yellow Lines and Speed control. Clerk to contact Severn Trent regarding part of the wall that has been knocked down and not yet repaired.**
- 16. **Finance**
 - a) Annual Return – to approve Section 1 – **Section 1 of the annual return was approved and signed by Chairman and Clerk.**
 - b) To approve schedule of payments for the monthly bank transfer – available on night. **Approved**
 - c) To approve Parish Film Reconciliation – available on night **Approved**
 - d) To receive bank reconciliation – available on night. **Approved**
 - e) Income and expenditure against Budget for year end 2016. **Received and approved.**
 - f) To approve Clerks overtime in respect of work for the NDP – available on night. **Approved.**
 - g) To receive annual remittance on final year of long term agreement from Came & Co for 2016-2017 Insurance and to approve current policy is adequate for the Parish Council. **Received and approved.**
 - h) To consider any changes to bank mandate and signatories. **Resolved to add Vice-Chairman John Armstrong as signatory.**
 - i) To consider quotation for restoration of metal bench seats in Cropston. **Quotation approved and agreed colour to be British Racing Green.**
 - j) To consider quotation for further work on Cropston Pinfold. **Approved**
 - k) To consider Electricity & Gas quotations from suppliers on either 1 year or 3 year plan as contract for Electricity ends June 2016 and Gas October 2016. **Resolved to award one year contract for Electricity to British Gas and to contact British Gas to see if Gas contract could be brought into line with Electricity contract.**
 - l) To approve Chair/Vice-Chair/Councillor Training at LRALC if required with course dates. **Cllr Taylor agreed to attend Councillor training on Tuesday 12th July 2016 and Cllr Armstrong agreed to attend Chairman training on Monday 24th October 2016**

17. **Planning**

P/16/0846/2. Erection of 2-storey to side and single-storey extension to rear of dwelling. Construction of detached garage at front of property. 83 Station Road, Cropston. LE7 7HG. COMMENTS BY 11TH MAY 2016.

Meeting closed at 8.40pm

Chairman.....Date.....