



SUMMER CAMP

Thank you for registering! We are delighted to have your camper join us for what we trust to be an exciting and spiritually rewarding camp experience. Our camp directors are thrilled for this year's summer staff and program!

Please double check the date and camp you have registered your camper for and make sure that they are attending the same camp as their friend, church and age group. If your plans change, and your camper cannot attend camp for any reason, please notify us immediately at 828-862-3916. *All cancellations are to be handled through our office. Please do not pass on your cancellation to your church or to your friend to fill. Ridge Haven often has its own waitlist.* Cancellations made prior to three (3) weeks before the first day of camp will receive a full refund minus the non-refundable, non-transferable registration fee. Cancellations made within three (3) weeks of the first day of camp may apply their payments to another camp during either the 2018 or 2019 camp seasons, minus the non-refundable, non-transferable registration fee. Final payment must be made at least two (2) weeks prior to the start of camp.

GENERAL INFORMATION

Directions: We encourage you to follow the directions from our website only, <http://ridgehaven.org/directions>, as many GPS systems are not accurate navigating Old Toxaway and Frozen Creek Roads.

Arrival: Registration is from 2pm to 5pm on Monday. Please do not arrive early (see registration instructions below).

Departure: We will be holding a closing ceremony each week and invite parents to attend! Parents should arrive at 9:00am on the day of departure. They will be met by an attendant at the 4 way stop and instructed where to park based on their camper's housing location. Closing ceremony will begin promptly at 9:45am at the Barnes Center. Campers will be dismissed from the Barnes Center immediately following the ceremony. Parents not attending the ceremony will need to pick their camper up from the Barnes Center. No camper will be dismissed without their counselor receiving a name and signature of the person picking them up. All campers should be picked up by 10:30am on the last day of camp.

Health and Wellness Procedures: An infirmary staffed with adults certified in First Aid, AED and CPR are available to handle minor injuries and illnesses and for the distribution of prescription medication. In addition, a Registered Nurse (RN) will be on-site daily and available 24/7 to screen minor complaints as well as oversee our infirmary staff, healthcare procedures, and the distribution of medications. Access to emergency medical systems will be available at all times. We have an excellent relationship with a doctor's office in nearby Brevard with a well-equipped clinic and hospital. Be assured that we will contact you for any doctor and/or hospital visits. Please refer to the Packing List and 'When You Arrive' instructions in the following pages of this letter regarding our medication policies. Most counselors are also certified in first aid, AED and CPR.

Meals: All meals are included in the price of the camping program. Food allergies, as certified in writing by a medical doctor, will be handled appropriately. We usually have a small salad bar available and will do our best to accommodate vegetarians, though we are sometimes limited due to the large number of campers served each week.

Late arrival: Should your arrival be delayed past 5pm on Monday, please phone the camp office at 828-862-3916 and to give us an estimated arrival time so we can be prepared and available to greet you.

Lost and found: Be sure to check the lost and found table at the Barnes Center when you sign out your camper. Lost items not requested within 30 days will be donated to a local charity. Requested items can be shipped back to you and shipping fees will apply.

PACKING LIST

Regular and Wilderness Week Camps

1. Bedding: Sleeping bag with a fitted twin sheet (or a full twin bed sheet set), pillow, pillowcase, towels (1 for showers and 1 for the lake), toiletries.
2. Clothes: Casual/Athletic clothes for outdoor activities and informal meetings, something to wear in the mud pit - that you probably will not want back, swimsuit (modest one-piece for girls), light jacket, long sleeved shirt, pants and laundry bag.
3. Shoes: Tennis shoes or hiking/sturdy outdoor shoes, and sandals with heel strap/water shoes for the pool/lake. Several camp activities require closed toed shoes. Campers without the proper footwear may not be allowed to participate.
4. Money (optional): Cash for snacks (10¢ - \$2.00), sodas (\$1.00), sport drinks (\$1.00) and Camp Store items such as souvenirs and t-shirts. \$10 - \$20 is an average Camp Store amount -- allowing 1 candy/snack and 1 drink per day.
5. Medications: Any prescription medications your camper takes or might need to take while at camp should be discussed with the infirmary staff (see details in Step 2 of registration instructions below). Special instructions must be on the camp registration form for those taking prescription medications or those with special dietary needs. If your camper needs to keep emergency items with them (for example: an inhaler or EpiPen that you bring with you) please speak to the RN or infirmary staff upon arrival.
6. Games & Special Events: Western/farm themed clothing (Barnes Dance Hoedown), camo/dark clothing and flashlight (Mission Impossible Night Game).
7. Backpack/Sling bag: Campers will often participate in multiple activities during the camp day before returning to their cabins. A small, comfortable bag allows campers to keep some essentials with them throughout the day. Ideally, you camper's towel will fit inside.
8. Other items: Bible, notebook, pen, water bottle, insect repellent and sunscreen.

Service Project Camp

- All regular camp items listed above (with emphasis on a water bottle!) Additionally, bring comfortable long pants, work gloves and a hat for work projects. There is typically brush clearing involved in Service Project Camp projects and long pants will prevent cuts and scrapes from the plentiful thorn bushes.

Senior High CSI Camp

- All regular camp items listed above plus additional clothing for the appropriate number of days including church clothes. Bring a hammock if you have one. If not, no worries, we have extras!

→ *PLEASE DO NOT BRING: electronics, cell phone, snacks, alcohol, tobacco (any form), drugs, firearms, knives, or t-shirts with questionable advertising or sayings.*

→ *PLEASE do mark all items with camper's full name.*

WHEN YOU ARRIVE

Instructions for Registration – please follow carefully

Do not stop at the office. Follow registration road signs as you enter Ridge Haven. Please have medications and camp store money ready before entering the registration line.

Step 1 - Registration: Registration is held between 2:00 pm and 5:00 pm on Monday. Each camper will sign-in and receive his/her bunk assignment. All accounts must be paid in full 2 weeks before the first day of camp unless other arrangements have been made by the Office Manager.

Step 2 - Infirmary: The infirmary staff will only collect/administer medication prescribed by a physician. These medications must be in the original labeled container. The infirmary is stocked with over the counter medications your camper may need, so there is no need to bring those. Vitamins/supplements will not be collected/administered unless accompanied with a physician's orders. Left over medications should be picked up from the infirmary staff at the Barnes Center when you pick up your camper.

Step 3 - Camp Bank: All Junior and Junior High campers can put their money in the Camp Bank for safekeeping. The Camp Bank is open whenever the Camp Store is open. Hours will be announced the first day of camp. Deposits can be made during registration and camp store hours. Withdrawals can be made during store hours. We strongly encourage you to deposit money into your child's store account online. This can be done by logging into your camper's account via the "Register Online" link at ridgehaven.org. Remaining Funds will be picked up from the bank table at the Barnes Center when you pick up your camper.

To make a purchase from the Camp Store:

1. Choose the item(s) from the camp store that you would like to purchase.
2. Bring the item(s) to the cashier. The cashier will look up your account by your last name and cabin number. The amount purchased will be subtracted from your account. You will initial this amount on your envelope/receipt.
3. Any money left in your account will be returned to you prior to departure on the last day of camp.

Camper Mail: You may drop off mail to be delivered to your camper during the week. Please leave mail at the "Camper Mail" table and clearly label each package with the camper's name, cabin number, and day the package is to be delivered. Mail call occurs each evening, Tuesday – Friday (5 night camps) and Tuesday – Thursday (4 night camps).

Pictures: All pictures can be viewed and printed free of charge from our Facebook page or Flickr account, [facebook.com/ridgehaven](https://www.facebook.com/ridgehaven). A small selection will be in each Facebook album with a link to view all photos on Flickr. Uploading will begin on the second day of camp during the late afternoon.

FACILITIES FOR PARENTS AND YOUTH WORKERS

Guest rooms are available for youth leaders and parents to stay at Ridge Haven during camp. However, reservations **MUST** be made through the office **PRIOR TO ARRIVAL**. Youth workers, pastors, and/or parents wishing to stay at Ridge Haven during the time their camper is at camp must contact the Ridge Haven office to make a reservation for a room. While on campus, all visitors must wear a visitor tag at all times (provided), and should not plan to participate/be involved with the camp program. Youth Leaders wishing to participate with campers should register as a leader and stay with the youth group as their counselor for the week.

RIDGE HAVEN CAMP RULES & REGULATIONS

Every camper receives focused attention from his/her counselor. Ridge Haven counselors are thoroughly screened during the application process and undergo intensive training before camp. These young men and women exhibit godly lifestyles and loving concern for young people, providing tremendous role models of faith in Jesus Christ. Ridge Haven stresses mutual respect and teamwork. All campers are expected to conduct themselves accordingly. A list of camper Rules and Regulations are listed below and should be read by or read to each camper. They are expected to know, understand, and follow these rules.

Campers: The staff at Ridge Haven wants you to have the best experience possible while you are here; therefore, we have established some guidelines for you to follow. For a fun and rewarding time at camp, please read and remember the following:

1. Be respectful in your words and actions to other campers, counselors, and staff.
2. Accept the authority of the Ridge Haven staff by listening and obeying.
3. Only use kind and thoughtful words. Foul language, including gestures, will not be tolerated.
4. Participation in all activities is strongly encouraged, but a positive attitude about camp is expected.
5. Bullying of any kind will not be tolerated.
6. All weapons, illegal drugs, alcohol, tobacco products, and fireworks are strictly forbidden.
7. Sexually inappropriate behavior of any degree will not be tolerated.
8. Campers are expected to refrain from the use of technology during camp. Campers are encouraged to leave their phones, laptops, tablets, etc. at home.
9. Campers are expected to demonstrate respect for Ridge Haven property. Campers are responsible for any damages resulting from inappropriate use of property.
10. Campers are not allowed to enter the cabins of the opposite gender at any time.
11. Campers must gain permission from their counselor before playing any pranks.
12. Campers are not allowed to go to the rooms of chaperones (including parents) that are staying at Ridge Haven during camp without approval from the Camp Director.
13. Senior High Campers that drive to camp must leave their car parked for the entire week.
14. Campers will not be allowed to wear crop tops (blouse or t-shirt that reveals the stomach) or spaghetti strap tops (blouse or t-shirt that has thin straps that come across the shoulders) tops.

Campers that do not follow these rules/ act inappropriately will receive correction from counselors that may result in disciplinary action (i.e. sitting out of an activity). If misconduct continues or the first offense is severe, they will be sent home.

QUESTIONS?

We'd be happy to answer any questions you may have! Feel free to email Regina Lee, Office Coordinator at regina@ridgehaven.org or call us at 828-862-3916.