**Important Summit Dates:**

**April 2, 2020**  
Sponsorship deadline for Badge and Lanyard sponsorships due to printing deadlines.

**April 9, 2020**  
Sponsor logo submission deadline (if we do not have your logo by this date, we will use public sources to obtain your logo, which may be a lower quality graphic)

**April 9, 2020**  
Speaker presentation topic, speaker name, bio submission deadline (if a presentation is not submitted by the deadline, you may lose your speaking slot, or only your company name may be listed)

**April 9, 2020**  
Exhibit kits mailed to registered sponsors.

**Definitions:**

1. Sponsors speaking at the annual conference, monthly, or other chapter meetings agree to submit a topic abstract and speaker bio for approval by requested deadlines. Chapter guidelines require the talk to be informative, vendor and product agnostic in nature, and not a sales presentation or pitch in accordance with speaker guidelines.

2. Recognition on the Charlotte Metro ISSA Website. Your company’s name and logo will be published on the Charlotte Metro ISSA website for one year until the following year’s InfoSec Summit. Please provide logo and/or contact information.

3. Recognition at a chapter meeting. A five-minute presentation from your representatives introducing your company to the chapter (optional). A table will be provided, and you may bring any literature, business cards, brochures, etc., for attendees.

4. A lead generation app is available to sponsors. An email address must be provided to create the account and send instructions. Distribution of the mobile app is the responsibility of the Sponsor at that time. Scan results are delivered to the email provided after the event concludes.

5. Please note all sales are final and are non-refundable.

6. Silver Sponsorships are restricted to one company only, sharing is not permitted. No more than two sponsors are permitted to share a booth at the Gold level or higher without prior Charlotte ISSA Board approval.
Sponsorship Agreement, Terms & Conditions

All sponsorships are awarded on a first come, first served basis for the sponsorship year (May 2020 – April 2021). The Charlotte Metro ISSA hosts programs ten of twelve months of the year, with eight regular chapter meetings, optional workshops, one annual summit, a holiday party, and training sessions as announced. The Charlotte Metro ISSA requires that eligible sponsors inform us as to which monthly events they desire to participate in and submit topics at least 1 month in advance. (No more than one sponsor per regular chapter meeting). Sponsors must support ISSA’s Goals and Ethics in order to participate as a sponsor. The Charlotte Metro ISSA Chapter retains the right to decline any sponsorship or sponsor presentation/event. Booth selection will be random within areas designated by sponsorship level.

Within 30 days of written acceptance by the board of directors of the Charlotte Metro ISSA Chapter, the sponsor must provide logo images and other details required (such as correct use of the sponsor’s name, trademarks, etc.) to sponsor@charlotteissa.org.

Once your sponsorship request has been approved, you will receive an invoice via email with information and payment options.

Thank you for your generous support!

PLEASE ADDRESS ALL INQUIRIES TO SPONSOR@CHARLOTTEISSA.ORG

All sponsorship payments are final and non-refundable. Charlotte ISSA cannot issue refunds or honor cancellations.