

SHUTE MIHALY
& WEINBERGER LLP

396 HAYES STREET, SAN FRANCISCO, CA 94102
T: (415) 552-7272 F: (415) 552-5816
www.smwlaw.com

CARMEN J. BORG, AICP
Urban Planner
borg@smwlaw.com

May 24, 2016

Via Electronic and U.S. Mail

Ms. Kim Stater
City Planner
City Of Highland
Planning Division
27215 Base Line
Highland, CA 92346
E-Mail: kstater@cityofhighland.org

Re: Public Records Act Request

Dear Ms. Stater:

On behalf of the Greenspot Residents Association (“Association”), and pursuant to the California Public Records Act, Government Code Sections 6250 et seq., and the amendments to the California Constitution provided by Proposition 59, we request that the City of Highland (“City”) make available the following documents relating to the Harmony Specific Plan Project (“Project”):

- 1) All correspondence, including but not limited to email correspondence, between the City and the applicant regarding the Project and/or review of the Project pursuant to CEQA;
- 2) All correspondence received by the City regarding the Project and/or CEQA review of the Project, including without limitation CEQA comments received by the City after the June 4, 2014 close of the comment period for the Draft EIR (the City need not make available those comments reproduced in the Final EIR for the Project);
- 3) Any technical studies or additional Project analysis added to the Project file after the publication of the FEIR on the Project;

Kim Stater
May 24, 2016
Page 2

- 4) Any documents or correspondence included in the City's files on flooding hazards planning for the Project area, including all internal agency communications, staff notes, and memoranda, whether or not such documents refer specifically to the Project;
- 5) Any documents or correspondence included in the City's files on hazardous materials planning for the Project area, including all internal agency communications, staff notes, and memoranda, whether or not such documents refer specifically to the Project.

For the purposes of this request, the term "document" includes, but is not limited to, any written material, facsimiles, emails, photographs, maps, data, reports, notes of telephone calls or meetings, factual or legal analyses, and any and all correspondence and memoranda in any written form.

Pursuant to the Public Records Act, please make a determination on and respond to this request within ten (10) days of your receipt of it. Gov't Code § 6253(c). Also, please be aware that Government Code section 6253(a) requires release of all reasonably segregable portions of the requested records which are not themselves exempt from mandatory disclosure. If you determine that a requested record or portion thereof is subject to an exemption, I further request that (1) you exercise your discretion to disclose the record notwithstanding the exemption, or (2) pursuant to Government Code section 6255, provide a written response describing the legal authority or authorities on which you rely.

If any of the requested records are currently in electronic format, we request electronic transmission of these records. These electronic records may be placed on an FTP site or mailed on a CD to the above address. *Please also notify me of the direct cost of making any paper copies of the requested records before such copies are made. See Gov't Code § 6253(d) (fees may only be charged for the direct costs of duplication).* If the cost is too high, I may request inspection of records instead.

Kim Stater
May 24, 2016
Page 3

Please inform me when these documents are available for review and provide me a cost estimate for copying these documents before producing copies. Thank you for your attention to this request.

Very truly yours,

SHUTE, MIHALY & WEINBERGER LLP

A handwritten signature in blue ink that reads "Carmen J. Borg". The signature is written in a cursive style with a horizontal line under the name.

Carmen J. Borg, AICP,
Urban Planner

786428.3