

Sanderling Waldorf School

Quick Parent Guide



SANDERLING Waldorf School
3796 Valley St, Carlsbad, Ca. 92008
760-635-3747

*With reverence for childhood, through love for education,
Toward the development of free-thinking capacities,
Sanderling Waldorf school provides a holistic academic, artistic and practical curriculum
That fosters, within each child, the intellect, compassion and will to meet the world
With joy and purpose.*

SANDERLING IMPORTANT INFORMATION

School Main Line/Front Office	760-635-3747
Fax	760-635-1037
Website	www.sanderlingwaldorf.org
Enrollment Direct	760-635-3705
Financial Manager Direct	760-697-1467
School Mailing Address	1905 Magnolia Ave, Carlsbad, 92008
PO Box (for checks/paperwork)	232279 Encinitas, 92023
Physical Address (for GPS)	3796 Valley St, Carlsbad, 92008

Head of Parent Council: Sarah Pevehouse 970-372-9741

sarah.pevehouse2@gmail.com

Parent Council Meetings: Every First Wednesday of the Month 8:40 a.m.

FACEBOOK CONNECTIONS

Parent Facebook Page: Sanderling Waldorf Families

Main Facebook Page: Sanderling Waldorf School

Playdate Facebook Page: Sanderling Waldorf & Friends Playgroup

*The healthy social life is found
When in the mirror of each human soul
The whole community finds its reflection,
And when in the community
The virtue of each one is living.*

Rudolf Steiner

January 2016

Dear New Sanderling Waldorf School Parents,

Welcome to the Sanderling Waldorf School Community! We believe that the parents who send their children to this school are committed, talented, and generous and we encourage you to find just the right way to bring your energy and talents to get involved with our growing school. We hope you find supporting the school in your own way rewarding, as you become part of our dynamic community.

On the next page, you'll find a list of ways you can support SWS through volunteer efforts. This is meant to give you some ideas so you'll know what to expect; you will receive much more information regarding specific needs through the year in the school newsletter, the Sanderling Star.

On the following pages you will find some of the information we refer to frequently. This is meant as a sampler of our larger, Family Handbook, available online.

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Parent Volunteers Do It All!

Here are some of the things you can do at Sanderling Waldorf School:

- Drive for field trips
- Attend school and class events
- Build shelves and help organize classrooms
- Go to parent education evenings
- Become class event organizer for your child's class
- Participate in school fundraisers
- Help organize community events
- Volunteer to greet prospective families on school introductory tours
- Connect with friends at class potlucks and community dinners
- Join Parent Council and get involved in inventing possibilities and projects for the parent community
- Participate in school committees that need your expertise: these include Marketing, Development, Building & Grounds, Finance
- Take pictures on field trips and share them with your class email group
- Work on landscaping, planting, and maintenance of grounds
- Write articles on what's happening for the school newsletter
- Tell someone your ideas! (Parent Council is a good place to start, as is the Main Office.)

Contact Information

If you have questions, input or concerns in any of the following areas please contact:

For questions regarding Business/Finances, Admissions, Facilities; General

Business/Finance; Facilities; General	Business Administrator: Diego Sharon diego.sharon@sanderlingwaldorf.org
Office and Facilities	Office Manager: Jocelyn Auld Jocelyn.Auld@sanderlingwaldorf.org info@sanderlingwaldorf.org
Enrollment Process	Admissions Director: Brady Bennett Brady.Bennett@sanderlingwaldorf.org
Tuition and Payments	Financial Manager: Kim Paterson Kim.Paterson@sanderlingwaldorf.org
Absences, Directory Changes, Email Addresses, Class Rosters	Office Manager: Jocelyn Auld jocelyn.auld@sanderlingwaldorf.org

For questions regarding your child's education:

Classroom or Curriculum-Related Questions	Your child's teacher: call or email.
Educational or Faculty-Related Questions	Pedagogical Chair: Shivani Burrows-Goodwill Shivani.burrows-goodwill@sanderlingwaldorf.org

For questions regarding Faculty, Program, Policies, School Community:

Faculty and Program-Related Questions	<p>Pedagogical Chair: Shivani Burrows-Goodwill Shivani.burrows-goodwill@sanderlingwaldorf.org</p> <p>You may also contact members of the Pedagogical Development Committee:</p> <ul style="list-style-type: none"> ● Megumi Caverly (ECE) megumi.caverly@sanderlingwaldorf.org ● Tammy Power (Grades) tammy.power@sanderlingwaldorf.org ● Thea Mason (Subject teachers) thea.mason@sanderlingwaldorf.org
School Policies and Governance	<p>Business Administrator: Diego Sharon diego.sharon@sanderlingwaldorf.org</p> <p>President: Board of Directors: Kimberly Prentiss kimberlyprentiss@gmail.com</p>
Community Involvement	Liaison for Parent Council: Leyla Makris leylad@msn.com

Sanderling's Car Free Campus

This year we continue with our car-free campus.

Please find parking on the street when you drop-off and pick-up your children.

We ask you to use extra care when crossing the street.

Please also be respectful of our neighbors' homes and gardens and as you walk up to school each morning.

Important note: The small parking lot opposite our entrance belongs to Valley Middle School. They have generously allowed us short-term use of it, **no longer than 30 minutes at a time, for drop off only.**

No parking there on Thursdays.

Please avoid parking there in the afternoon since Valley MS's dismissal coincides with ours.

The Story of Our Car-Free Campus

Last year at our back to school night, we announced a major change to the way we were going to come onto campus in the mornings and leave in the afternoon. This change was to turn Sanderling into a "Car Free Campus." Initially launched as a 6-week experiment, we reached out to all of you for feedback on the feasibility of the new policy.

Overwhelmed by the positive support, we began to wonder why we hadn't thought of it before! Children could walk safely up the driveway, making a healthier transition than jumping from the car to the classroom. Our expanding student body could use the former parking lot for recess, and we could enjoy conversations while walking up to Sanderling.

Please continue to give us feedback. We appreciate it.

WHO'S WHO? - MEET OUR TEACHERS

Using the names the children address them by

EARLY CHILDHOOD TEACHERS

Parent-Child: Ms. Jodi and Ms. Angelica

Marigold Nursery-Kindergarten: Ms. Anna and Ms. Carey

Rose Nursery-Kindergarten: Ms. Maxine and Ms. Lori

Sweet Pea Nursery-Kindergarten: Ms. Megumi and Ms. Jamie

Extended Day: Ms. Angelica and Ms. Alissa

GRADES CLASS TEACHERS

Grade 1: Ms. Sarah

Grade 1 Aftercare: Ms. Maria

Grade 2: Ms. Tammy

Grade 3: Mr. Smith

Grade 3 Gardening: Ms. Hite

Grade 4: Ms. Caverly

Grade 3 Assistant: Ms. Jeanne Poche

Grade 5: Mr. Ruel

Grade 6: Mr. El-Moussa

Grade 6 Math: Dr. Power

Grade 7/8: Ms. Nilsen

Grade 7/8 Science: Ms. Burcu

Grade 7/8 Language Arts: Dr. Power

SUBJECT TEACHERS

Eurythmy: Ms. Amy

Movement and Games: Ms. Mason

Spanish: Señora Veronica

German: Frau Andranian and Frau Adami

Handwork: Ms. Dulin

Music: Mr. Joe and Ms. Karina

ADMINISTRATION AND OFFICE

Administrator: Mr. Sharon

Pedagogical Chair: Ms. Shivani

Financial Manager: Ms. Kim

Office Manager: Ms. Jocelyn

Enrollment Director: Ms. Brady

Registrar: Ms. Patti

Sanderling Waldorf School Calendar 2015-2016

	S	M	T	W	T	F	S		IMPORTANT DATES
Sept.			1	2	3	4	5		9/8 First Day of School Grades Flower Ceremony
	6	7	8	9	10	11	12		9/9 N/K Open Houses
	13	14	15	16	17	18	19		9/10 N/K First Day of School
	20	21	22	23	24	25	26		9/10 Back to School Night
	27	28	29	30					9/19 EC Parent Education/Gardening Day
Oct.					1	2	3		10/2 Michaelmas (Grades 1-8)
	4	5	6	7	8	9	10		10/9 Annual Giving Kick-off /Fall Soup Potluck
	11	12	13	14	15	16	17		10/12 Fall Holiday/Indigenous People Day (No School)
	18	19	20	21	22	23	24		10/24 Fall Open House/Halloween Walk
	25	26	27	28	29	30	31		10/29-30 N/K Parent Teacher Conferences (No Classes for N/K)
Nov.	1	2	3	4	5	6	7		11/6 EC Conference / Grades Teacher In-Service (No School)
	8	9	10	11	12	13	14		11/11 Lantern Walk
	15	16	17	18	19	20	21		11/23-24 Grades Parent Teacher Conferences / (No Classes - all)
	22	23	24	25	26	27	28		11/25-27 Thanksgiving Break (No School)
	29	30							
Dec.			1	2	3	4	5		12/11 Winter Spiral (In House) Community Spiral 5pm
	6	7	8	9	10	11	12		
	13	14	15	16	17	18	19		12/18 Grades Winter Assembly (NO EC classes)
	20	21	22	23	24	25	26		12/21-1/1 Winter Break (No School)
	27	28	29	30	31				
Jan.						1	2		
	3	4	5	6	7	8	9		
	10	11	12	13	14	15	16		1/18 Martin Luther King Jr. Day (No School)
	17	18	19	20	21	22	23		1/23 EC Parent Enrichment Workshop
	24	25	26	27	28	29	30		1/22 Strings Recital
Feb.							6		2/6 Spring Open House/Valentine's Day Celebration
	7	8	9	10	11	12	13		
	14	15	16	17	18	19	20		2/15-19 February Break / Teacher In-Service (No School)
	21	22	23	24	25	26	27		
	28	29							
Mar.			1	2	3	4	5		3/5 EC Health Symposium
	6	7	8	9	10	11	12		
	13	14	15	16	17	18	19		3/23 Eurythmy Performance
	20	21	22	23	24	25	26		3/24-25 N/K & Grades Parent Teacher Conferences (No Classes)
	27	28	29	30	31				3/28-4/8 Spring Break (No School)
Apr.						1	2		
	3	4	5	6	7	8	9		
	10	11	12	13	14	15	16		
	17	18	19	20	21	22	23		4/20 Grandparent's Day
	24	25	26	27	28	29	30		4/29 May Faire
May	1	2	3	4	5	6	7		5/6 Mother's Day Tea (Grades 1-8)
	8	9	10	11	12	13	14		5/14 EC Parent Education/Gardening Day (Date?)
	15	16	17	18	19	20	21		TBD Spring Community Gathering/Annual Gala
	22	23	24	25	26	27	28		
	29	30	31						5/30 Memorial Day (No School)
June				1	2	3	4		TBD 8 th Grade Graduation
	5	6	7	8	9	10	11		6/10 N/K Last Day of School
	12	13	14	15	16	17	18		6/15 End of year Assembly/Flower Ceremony (early dismissal)
	19	20	21	22	23	24	25		6/15 Community Sundowner
	26	27	28	29	30				

SANDERLING SCHOOL BELL SCHEDULE 2015-2016

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:05-8:25	<i>Before school supervision is available at 8:05 each morning</i>				
8:25	Bell for classes to line up, shake hands and begin Main Lesson				
8:30-10:30	MAIN LESSON				
10:30 - 10:40	SNACK				
10:40-11:05	RECESS				
11:10-11:55	<i>Subject classes for all grades (consult the schedule provided by your class teacher)</i>				
12:00-12:45	<i>Subject classes for all grades (consult the schedule provided by your class teacher)</i>				
12:45-1:15	LUNCH + RECESS			12:55 EARLY DISMISSAL* *Gr 1-5: 12:55	LUNCH + RECESS
1:20-2:05	<i>Subject classes for all grades (consult the schedule provided by your class teacher)</i>			<i>Classes for Grade 6 and Grade 7/8 (*childcare available for siblings in carpools)</i>	<i>Subject classes for all grades (consult the schedule provided by your class teacher)</i>
2:05	Grade one dismissed (After care available)				Grade one dismissed (After care available)
2:10-2:55	<i>Subject classes for Grades 2-8 (consult the schedule provided by your class teacher)</i>			<i>Classes for Grade 6 and Grade 7/8 (*childcare available for siblings in carpools)</i>	Subject classes For Grades 2-8
2:55	DISMISSAL	Grades 2-8		DISMISSAL Grades 6-8	DISMISSAL Grades 2-8

Festivals at Sanderling

The school community has a rich festival life. Festivals mark the passing of the seasons and allow us to come together in fellowship. Major school-wide festivals and ceremonies include the following:

Fall Festivals

Opening Day - Flower Ceremony (September 8): First day of School for Grades 1-8

Everyone is welcomed back to a new school year. We celebrate the annual Flower Ceremony to honor the First Graders entering the grade school. This rite of passage includes the 7th and 8th graders who give a flower to each child and escort them to their seat. At the end of the year, At the end of the year the first graders return the favor by giving a flower to the graduating 8th graders during our end-of-year Assembly and closing ceremony.

Michaelmas - (October 2): (Grades 1-8). This ancient festival celebrating the harvest, the triumph of good over evil, and the courage that lives within each one of us, brings a message that is relevant for our time. The Second Grade leads a traditional play, with other classes participating. Then we feast on “dragon bread” and challenge ourselves with games of courage, for all ages.

Lantern Walk (November 11): Parent-Child –Grade 2: To honor the flame of kindness within each of us, we remember the generosity of the former Roman soldier, St. Martin, a classic tale shared with Grade 2. Children create simple lanterns, and learn joyful lantern songs from around the world. With lanterns lit, on the night of the Lantern walk, children sing as they walk to carry their light into the darker time of the year.

Winter Festivals

Winter Spiral (Dates TBD): N/K – Grade 4 + Community participation. In so many traditions there is an annual festival of light. The close of the year is a season of quiet waiting and preparation for the return of the light. We hold a simple and peaceful festival: In a darkened room a spiral of evergreen boughs is laid out as a path, with a single candle at the center. Each child walks in the spiral with an unlit candle fitted snugly in a red rosy apple. With reverence and wonder the child lights her candle from the center flame and places it along the path to light the way for those who come after. As children add their individual candle to the spiral on their way out we all experience how the collective light grows.

Spring Festivals

May Fair (April 29) (Grades 1-8, ECE children with their parents are welcome.) Many Waldorf schools celebrate the coming of the bright, warmer time of the year with a lovely outdoor festival. At Sanderling we celebrate with May dances around the traditional Maypole, followed by games for all ages. Our courtyard is filled with flowers for the children to create beautiful May crowns specially for the occasion.

Other Events in the Spring

Grade 5 Pentathlon Games: Southern California Waldorf Grade five classes gather for this special event.

Grade 6 Medieval Games: Southern California Waldorf Grade six classes gather for this special event.

Grade 8 Track Meet: Southern California Waldorf Grade eight classes gather for this special event.

Birthdays

Birthdays are honored in various ways throughout the school depending on the teacher and the age of the child. Your class teacher will provide guidelines. In order to avoid hurt feelings, if your child is having a birthday party (or other social gathering) and you are unable to invite the entire class, please make plans to send the invitations outside of school time.

SANDERLING WALDORF SCHOOL DRESS CODE

The school environment is one where we wish to encourage and nurture reverence for what is noble, true and beautiful. In order to create a suitable environment for learning, we try to surround the children with living images rather than movie or cartoon characters. We strive to create a working and learning environment that is as free as possible from distracting influences, and attempt to find a middle path between uniforms on the one hand and extreme styles on the other.

We acknowledge that clothing appropriateness is a family decision, and yet we seek to partner with families in order to support the school's impulse to receive the children in reverence, educate them in love and let them go forth in freedom.

To that end, we suggest the following guidelines when selecting dress for your children at school. If issues arise with the dress of an individual student, teachers may contact the parents in order to express the concerns and to seek solutions for the good of the community.

Clothing, backpacks, lunch boxes, shoes and accessories should be practical and conducive to the work and activities of the school.

We ask that:

- Clothing be well fitted, non-distracting, and weather appropriate.
- Hats not be worn indoors.
- Shoes be safe, sturdy, and flexible, firmly attached to the feet, and suitable for running, climbing and all outdoors play.
- Jewelry be limited, discreet and should not interfere with school activities.
- Students have a neat and clean appearance.
- Discreet make-up only be worn by individuals in grades 7 and 8.

These guidelines may not cover all situations in which dress or appearance is an issue.

Teachers may feel they need to discuss particular attire with a student and his/her parents.

Please feel free to contact your child's teacher about specific articles of clothing or related concerns.

Sanderling Waldorf School Board of Directors

MISSION

The mission of the Board of Directors is to provide for the financial stability and legal compliance of Sanderling Waldorf School. The Board works in close cooperation with the faculty and administration, in governing the implementation of that mission. The Board approves all budgets and programs of work, and hires and evaluates the performance of the Administrators.

MEMBERSHIP

The SWS Board of Directors consists of a minimum of 5 to a maximum of 12 members, including parents, two faculty representatives and community members. The school's Administrative Chair and Pedagogical Chair serve as ex-officio members of the Board, as well as one member of the Parent Council.

Board terms are served from May of a given school year to the following May, however new Board members may be elected at any point during the year. Each Board member is re-elected at the annual election meeting each May.

The officers of the Board include the Board President (Chair), Vice President, Secretary and Treasurer.

We actively seek to enhance Board membership and committee expertise, particularly in the areas of development of a permanent site and in fundraising. Anyone who is interested in learning more about Board service, or Board committee work, is encouraged to contact the Board Chair for more information.

COMMITTEES

The Board accomplishes much of its work through a committee structure. Each committee is chaired by a Board member, and is open to membership by other board members, faculty, and parents.

Currently the Board work consists of committees in the areas of: Long-Term Planning; Site; Enrollment and Retention; Finance and Budget; Tuition Assistance; Board Development/Governance; and Fundraising & Development. Board members also may be asked to serve on non-Board committees and groups such as the AWSNA Accreditation Steering Committee.

This year, our most active committee work, and where we seek additional parent support, is in the areas of long-term site planning and in fundraising.

BOARD MEETINGS

The Board meets monthly to review the work of its committees, to address operational issues, and to make or amend school policy and procedure as deemed appropriate

Board Meeting Schedule						
2015	July 20	Aug 17	Sept 21	Oct 19	Nov 16	Dec 14
2016	Jan 19 (Tues)	Feb 22	Mar 21	April 18	May 16	June 20

COMMUNITY INPUT AND PARTICIPATION

Sanderling Waldorf School is a community school and, as such, will always seek out and welcome the ideas and opinions of all members of the community. Community members may bring issues to the appropriate leadership group and/or attend any regular Board meeting. Copies of board agendas and meeting minutes will be made available in BigSis for all community members.

Sanderling Waldorf School Board of Directors September 2015:

Chair- Kimberly Prentiss.....kimberlyprentiss@gmail.com

Responsibilities:

Prepare meeting agendas

Lead board meetings & annual planning meeting

Prepare for board elections

Meet regularly with Administrators between Board meetings

Oversee annual review of Administrators

Communicate with prospective board members

Sign legal documents, as required

Secretary- Jim Delaney.....jdelaney@iflaw.com

Responsibilities:

Ensure proper notice of board meetings

Board meeting minutes

Maintain Corporate Records Book

Complete official forms/filings/records as needed

Maintain official corporate bylaws

Treasurer- Jeano Erforth.....jeanoerforth@gmail.com

Responsibilities:

Budgets, cash flow and financial analysis

Oversees high level budgeting, long-term projections

Financial statements / Profit & Loss

Present financials at monthly Board meetings

Prepare annual report

Balance Sheet Compliance with tax-exempt requirements

Manage school's financial investments

Works with external financial institutions to meet school's financing needs

Board Members (including Faculty Representatives):

Faculty Rep. (N/K) – Jodi Abelow..... jodi.abelow@sanderlingwaldorf.org

Faculty Rep. (Grades) – Brian Ruel..... brian.ruel@sanderlingwaldorf.org

Joe Bezdek.....joe@bezdek.org

Lydia Sandoval.....lydias@stanfordalumni.org

Patti Schnick..... pfschnick@yahoo.com

Ex Officio Members:

Shivani....

Diego....

Liz S.

PARENT COUNCIL COMMITTEES

Community Building	Parent Education	In-Reach/Outreach	Communications
Halloween Family Day (Fall Open House)	Book Studies	New Family Welcome Program	Monthly Newsletter
Valentine's Family Day (Spring Open House)	Community Lectures	Open House (work with Community Building)	Facilitate PC Meetings Meeting Minutes
Grandparents Day	Enrichment Programs	School Tours	Parent Blog/Website
Chat & Craft	Social Inclusion	Campus Cleanup	Volunteer Recognition
Spring Gala		Volunteer Recruitment	Faculty/Board Rep
Sundowner			
School Store			
Family Clubs & Activities o BeachCombers o Paddle Board o Yoga o SanderScouts o Surf Club			

Sanderling Waldorf School

Fundraising through **SCRIP & AMAZON Smile**

What is SCRIP? It is a program through which merchants make donations to organizations each time supporters of the organization make a purchase from the merchant. The donation is most often a percent of the purchase total. SCRIP is an acronym for "Substitute Cash Redeemed in Person." There is great fundraising potential through Scrip, and Sanderling is currently taking advantage of several programs.

What do the SCRIP programs have to offer?



Great Lakes Scrip offers Gift Cards from over 400 merchants. The cards can be ordered monthly using a paper form in the Sanderling office, or, when you register at **ShopWithScrip.com**, cards can be ordered, reloaded, or purchased online. Donation percentages range from 1% to 14% of the face value of the card. Find out more at: <https://www.shopwithscrip.com/>



Sign-up at **eScrip.com** to earn donations from local merchants when you shop using loyalty and credit cards you have registered at **eScrip**, or use their online mall to earn donations when you shop online at over 300 popular merchants

Jimbo's donates 6% of your purchase total when you pay using **Jimbo's** SCRIP coupons. Coupons can be purchased in the main office.

What is the SCRIP deposit? To encourage the use of SCRIP, each Nursery/Kindergarten and Grades family is required to pay a \$200 SCRIP deposit upon registration. Throughout the year SCRIP donations generated through the use of **e-SCRIP**, **Great Lakes SCRIP gift cards**, or the purchase of **Jimbo's SCRIP** are tracked by family. At the end of the academic year each family's accrued donation up to \$200 is available as a refund. Alternatively, the family may choose to offer the refund as a tax deductible donation to Sanderling.

Why are only e-SCRIP, Gift Cards, and Jimbo's donations included for determination of the refund? Because these are the programs for which the donations are track-able by family.

AMAZON Smile

<http://smile.amazon.com/?tag=sandewaldosch-20> As an **Amazon** affiliate Sanderling earns up to 7% of the value of your qualifying Amazon purchases when you navigate to AmazonSmile. Find more information on our Amazon Fundraising page: <http://www.sanderlingschool.org/amazon.php>. By registering as a Sanderling supporter when you get to AmazonSmile you earn an **ADDITIONAL 0.5%**. The actual percentage earned as an affiliate depends on the total number of items purchased by shoppers using the Sanderling affiliate link. So remember:

- o Use the link to AmazonSmile **EVERY** time you shop
- o Share the link with your family and friends so that they too may shop for Sanderling
- o The first time you go to AmazonSmile select "Waldorf in North Coastal, Inc" as the non-profit you wish to support
- o You can triple dip! Use our Amazon link (first scoop) to go to AmazonSmile (second scoop) and pay for your purchases with **ScripNow!** from ShopWithScip (third scoop). It all adds up to a 10.5% return for Sanderling.

<http://www.myhabit.com/?tag=sandewaldosch-20> MyHabit is Amazon's flash sale site offering designer and boutique clothing, shoes, jewelry, accessories, and household items at up to 70% off. Purchases made through MyHabit are linked to your Amazon account. As an Amazon affiliate, Sanderling receives up to 7% of your purchase value when you navigate to **MyHabit** using our affiliate link.

- o Use the MyHabit link **EVERY** time you shop **MyHabit** (Share the link with your family and friends so that they too may shop for Sanderling)