

# How to Dispute a Parking Invoice



If you have received a Parking Invoice and would like to dispute the charges you must submit a dispute in writing within seven days of receiving the invoice.

You have the option of submitting your dispute by **mail** or by **e-mail**:



## MAIL

Precise ParkLink Inc.  
PO BOX 50050 South Slope, Burnaby  
British Columbia V5J 5G3



## EMAIL

[collections@precisebi.com](mailto:collections@precisebi.com)

## Your dispute must include the following documentation:

1. A copy of the Parking Invoice that you received. If you no longer have a copy of the invoice, be sure to indicate your invoice number and the license plate number that was invoiced.
2. If applicable, a copy of proof of payment. For example, the receipt that was dispensed from the parking meter or a charge on your credit card statement.
3. A brief description of your case.

A decision on whether or not to cancel your Parking Invoice will be made within 30 to 40 business days.

Once you submit your dispute, the invoice will remain at the reduced rate while undergoing the dispute process.

**Please note that only disputes sent in writing will be reviewed.**



## For further questions:

Monday - Friday  
9:00 am - 5:00 pm EST  
1-888-783-7252