

## STUDIO POLICIES



### Rules:

Classes begin on time. Please make sure that your child arrives at the studio at least 10 minutes prior to the start of class. Students are expected to attend all of their scheduled classes. Honolulu Classical Ballet is not responsible for lost or stolen items. Please be responsible with your belongings. Children must be accompanied by an adult chaperone to the restroom facilities at all times. No food or beverages, with the exception of water, are allowed in the studio. All cellular phones must be turned off while class is in session.

### Etiquette:

Please refrain from talking in the studio when class is in session. Your eyes and ears are valuable tools in the learning process. Thank your teacher at the end of each class. It is part of ballet etiquette: respect and discipline. Respect towards your peers demonstrates that you have respect for yourself. Encourage each other to strive for excellence together as a team. Please exit the studio quickly and quietly once your class is over to allow the next class to enter and begin.

### Dress Code:

Hair must be neatly pulled back in a bun, secured with hairpins. Please have your child's hair ready prior to the start of the class. Honolulu Classical Ballet's student uniform leotard, pink tights and pink canvas slippers are available for purchase at Step-N-Up Hawaii. No dress code is required for Drop-In Technique classes, however form-fitting attire is recommended. Ballet slippers and/or pointe shoes are required. You may purchase these items at Step-N-Up Hawaii. [www.stepnuphawaii.com](http://www.stepnuphawaii.com) 808-941-7837

### Tuition Policy:

All tuition payments are due upon enrollment for the session and subject to Hawaii State tax. Tuition will be pro-rated for students joining mid-session and is due upon registration and enrollment. Late tuition payments and returned checks will be subject to a \$25.00 fee. Full refunds will be given prior to the student's first class of the session. No refunds given after the student's first class of the session. No refunds or makeup classes will be offered for missed classes. 10-Class cards are valid for 90 days after date of purchase. Tuition rates are subject to change.