

## PRIVATE EVENT INFORMATION

### Groups of 40 or Less:

Private space is available for rental Monday, Wednesday or Thursday and is subject to availability. Unfortunately, we cannot accommodate requests for Friday, Saturday or Sunday.

Number of Guests	Room Fee	Portion of Restaurant
15 or less	\$1,000	Small upstairs room
16-40	\$2,500	Entire upstairs

\*Please note that room fees do **not** include food, drink, tax or gratuity.

Deposit will be taken in the form of the room fee upon booking. Cancellations must be made a week prior to the reservation for a full refund. Cancellations made within the 7 days will result in a refund of 50% of room fee.

We serve food family style for all groups of 10 – 40 people. This means you, with our help, will select your menu beforehand by choosing 3+ starters, 1 or 2 pizzas, and 4+ mains. On the evening of your reservation, we will send out an appropriate amount of each item on platters that will be placed in the middle of the table. Due to the size and nature of our restaurant, family style dining is non-negotiable. We prefer to plan this about a week before your reservation to confirm availability of chosen menu items.

If you'd like to book an event, please email [info@cityhousenashville](mailto:info@cityhousenashville) and we will send over a contract.

### Groups of 41 – 85:

A group of this size would require a full restaurant buy-out. This is available Monday through Thursday. Unfortunately, we cannot offer full buy-outs Friday, Saturday or Sunday.

We require a \$2,500 room fee as the deposit and in addition, have a \$7,500 food and beverage minimum. These amounts do not include tax or gratuity. Cancellations must be made a minimum of one week prior to the event for a full refund of the room fee. If proper notice is not given, the deposit is forfeited.

For the menu, we collaborate with you to plan a coursed, family style menu that mimics what we do daily. Due to the seasonality and limited availability of produce, we plan this menu about one to two weeks prior to the event date. We can accommodate dietary restrictions if we are notified in advance.

In events such as these, we are extremely flexible with seating, beverage options and flow of the evening. We, of course, will let you know what works well in our space and how we can best make City House work for you.

If you'd like to book a date, please email [info@cityhousenashville.com](mailto:info@cityhousenashville.com) and we will send over a contract.