IES Rochester Lighting Awards
Application Guidelines - Lighting Award Submissions

1 - Submissions may be entered by a Rochester area firm [Engineers, Architects, Designers, Contractors, Lighting Reps, etc]. Rochester Area is defined as having an office in any of the following counties: Allegany, Genesee, Livingston, Monroe, Orleans, Ontario, Steuben, Wayne, Wyoming and Yates. There is no limit to the number of submissions an organization can make.

2 - Submissions must be for projects - or phase of a project - in New York State completed within the last two years. A project can be entered in only one of the following categories:
   The Harley Hill Excellence in Lighting Award Interior Category
   The Harley Hill Excellence in Lighting Award Exterior Category
   The Unitrac Energy Excellence in Green Lighting Award
A project once submitted may not be resubmitted for the same category in future years.

3 - Each project must have an application [one page word document preferred] consisting of the following information:
   Project name, location & date of completion
   Contact Person - please include email, phone number or such
   Company/Firms Involved - Architectural, Engineering, Design Firm, Rep, Contractor, etc
   Category - Interior, Exterior or Green - Can only choose one.
   Noteworthy features
   Digital photos (.jpg format preferred) including a description of each photo
   Submissions must have the following statement:
      [Company Name] acknowledges that IES Rochester Section will be placing this information on their web site and may use it for promotional purposes.

   Applications lacking any of this information may be considered unacceptable.

4 - Submissions must be received no later than Friday, December 31, 2016.

5 - Submit via email to mtrippe@pointsourcegroup.com - Please sure to use ‘IES Lighting Award Submission’ in the subject area.

   Accepted submissions are judged by the members of the IES Rochester Board of Directors.

   Results will be announced and the awards will be presented at the IES Rochester lunch time meeting in February
   Meeting details to be announced