

## Alcott Parent Teacher Group Meeting Minutes September 9, 2015

Present:

Tracey Marano	Heidi Webster	Jennifer Kamionek	Cheryl Dreyer	Kristen Varsames Tyson
Gina Elsen	Nora Gilligan Havens	Whitney Jackson	Liz Crowell	Ellen McCormack
Giedre Mickiciute	Karen Graziani	Claire O'Brien	Jennifer Monaghan	Denise Jantzen
Lisa White	Carrie Lamont	Jane Balaini	Twito	Heidi Webster
Caroline dellaPenna	Carrie Finizio	David Johnson		

Principal: Sharon Young\*

School Staff Liaison: John Peachey\*

\*indicates attendance

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### Opening and introduction: Tracey Marano

### New Business

- Appreciation expressed to those involved with Back To School (BTS) packets, school posters/banners, and room parent and new family coordination
- Reviewed PTG calendar
- Slate/Volunteer Opportunities
  - Monster Mash – Friday, 10/23
    - There will be a sign-up genius for volunteers
  - Parent Social – Saturday, 10/24
    - To be held most likely at the Scout House. Will need volunteers for set-up.
  - Gardens – Fall and Spring
    - There will be a sign-up genius for volunteers.
  - Math night – January 2016
    - All elementary schools involved
    - There will be a sign-up genius for volunteers.
    - Denise Jantzen volunteered
  - Geography Quest – January/February 2016
    - All elementary schools involved
    - There will be a sign-up genius for volunteers.
    - Volunteers can make their own hours.
  - Maker's Fair – *New this year!*
    - Students will participate in a STEM activity (Science, Technology, Engineering, Math) or challenge, with a key focus on problem solving.
    - Groups will be made up of students from various grade levels.
    - Need a coordinator
- SAC New Family Open House – Thursday, 10/15, 7:00-8:30 at the Waldeck's home
  - SAC (School Advisory Council) is led by Sharon Young
- Principal Update
  - BTS has been smooth!
  - PDF of principal emails is posted on school website homepage
- Directory Status
  - Carrie Finizio will submit reminder to Owl that people who want to be in directory should inform Norma Jean, Administrative Secretary.
  - Poster theme will be on cover of directory.

- Metco Update
  - 30-some students
  - Grade level representatives this year
  - There will be grade level events this year, one per grade
  - Need chaperone volunteers for farm outing; will ask for them at BTS Night.
  - May celebration at Franklin Park Zoo, transportation provided
- Room parent update
  - Focus is on community and teacher needs
  - Eliminating mass emails
  - In need of room parents for Ms. Martin's class
- BTS Night
  - PTG dues can be paid (\$30 per family)
  - Sharon Young will accept CORI forms (for new families, these were part of the new family registration packet).
- Owl and Website
  - Owl will be emailed weekly on Thursdays
  - Submission deadline is Tuesday 5:00 p.m.
  - Redesign is in progress
- Workshops and Family ID
  - Family ID provide easier registration online
  - There are 10 workshops this school year, 6 weeks in duration
  - Forms with sign-up instructions will be available at BTS Night and also sent home in students' backpacks
    - Payments can be made online through Paypal or by sending a check, following instructions on the form
- Alcott Wear and Fall Fundraising
  - Yankee Candle fundraiser has been replaced with wrapping paper and kitchen/home goods
  - Families can make a direct donation in lieu of fundraising.
    - This and the Annual Appeal will be discussed at BTS Night
  - There will be samples of Alcott wear at BTS Night, featuring flannel pants, sweatshirts, and a blanket.
- Dismissal Notes/CORI Forms
  - CORI (background/security check) is good for 3 years; parents/guardians assume responsibility for submitting new CORI forms every 3 years.
    - CORI forms are available at the office or online
- Budget
  - Motion made to pass budget was seconded by Tracey Marano and Nora Gilligan Havens; all present voted to approve.

**Miscellaneous:**

- Superintendent Rigby will visit next meeting

**Next Meeting:           October 7th, 9:30 a.m.**