

Alcott Parent Teacher Group Meeting Minutes October 7, 2015

Present:

Tracey Marano	Heidi Webster	Jennifer Kamionek	Cheryl Dreyer	Liz Crowell
Amy McManus	Nora Gilligan Havens	Claire O'Brien	Karen Graziani	Elena Sukharsky
Carrie Finizio				

Principal: Sharon Young*

School Staff Liaison: John Peachey*

*indicates attendance

Opening and introduction: Tracey Marano

New Business

- Treasurer's report: 95% annual dues collected so far
- Fundraising update:
 - Charleston wrap brought in \$6000 online, \$2200 through order forms, and will remain open all year. For comparison, Yankee Candle fundraiser brought in approximately \$7000 last year.
 - Annual Appeal has raised \$3700 so far.
 - Alcott Apparel – 130 items ordered (drycleaner in Concord will embroider names on hats)
- Workshops
 - Enrollment down slightly
 - Potential reason is the new sign-up process
- Health Liaison update – lice checks performed week of 10/12-10/16
- SAC New Family Social is 10/15
- New Family Coordination
 - It was discussed that homeroom parents will be given names of new families in classroom so they can send a group email to the class, introducing the new family.
 - Sharon Young suggested Cheryl, New Family Coordinator, be pulled into the process for ongoing, incoming new families throughout the year.
- Directory distribution to happen this week, one per family
 - In need of someone to manage directory for next year. This person needs some technical knowledge of running reports through Excel
- Monster Mash 10/23, 6:30 p.m.
 - New attraction: photo booth, \$1 per photo
 - Outdoor volunteers needed in the morning
 - Indoor volunteers permitted in the halls between 2:45 and 5:00 p.m. Asking 1 hour or more per volunteer.
 - Ordering 40 pizzas, and bananas, apples, and Goldfish
- Parent Social 10/24, 7 p.m. at the Scout House
- Metco
 - Outing was less attended
 - Grade level representatives have been effective providing feedback
 - Kindergarten matching takes place in November

- Principal Update
 - Planning an SAC trip to Boston in order to introduce Dreambox and Lexia to Boston families. Will have food also.
 - Maker's Fair
 - Planning the S.T.E.M. challenge for a full-day Tuesday in March
 - Parent volunteers needed
 - Will supply participation pencils for each student
 - Rules/expectations will be communicated
 - Funding needed
- Parent Workshop on race and diversity will be 11/5 at 7:00 p.m.
- Alcott Owl
 - Undergoing a transformation
 - End product will be mobile friendly but optimized for desktop
 - Using Mailchimp for weekly emails
 - Discussed a Tuesday weekly blast for information about current week
- 5th Grade Liaisons
 - Meeting today
 - Holiday fair preparation in progress
- Minutes from September PTG meeting were unanimously approved

Next Meeting: November 4th, 9:30 a.m.