All Youth Department participants staying overnight on the New York State Fairgrounds are required to sleep in the Youth Building Dormitories (YBD), or the Dairy Cattle Building (DCB). All youth who choose to stay in the Dairy Cattle Building must go through the proper overnight registration process and have an assigned, approved chaperone. Chaperones must be approved through Cornell Cooperative Extension or an approved NYS Fair affiliated organization (FFA, breed association), agreeing to the CCE Statewide Chaperone Guidelines found at http://nys4h.cce.cornell.edu/staff/Pages/RiskManagement.aspx

Only registered youth dairy cattle exhibitors have the option of staying in the Dairy Cattle Building. All youth who choose the DCB will need to register through their 4-H Educator, FFA Advisor, or Breed Association Representative going through the proper overnight registration process and have assigned chaperones cleared through 4-H, FFA or their Breed Association. Registration for both the YBD and the DCB must be done through and with the approval of Cornell Cooperative Extension offices.

- All youth dairy cattle exhibitors choosing the DCB for overnight lodging will be required to complete the DCB overnight registration and follow all the overnight dormitory rules and deadlines including those entering with the endorsement of FFA/Ag Advisor or a qualified Breed organization representative.

- No other animal exhibit areas are designated for overnight sleeping and therefore Youth Development animal participants will not be permitted to sleep in any other animal exhibit area.

- The only exception to these overnight rules is for parents or legal guardians to stay in area Hotels or Campers on the State Fairgrounds. Parents and legal guardians who choose this option must turn in the Housing Exception Form available from their local Cornell Cooperative Extension office.

- This Housing Exception Form DOES NOT include lodging or staying in an animal barn. Parents or legal guardians will thus assume full responsibility for the action and well-being of each of their children for whom an exception is requested and approved.

**Youth Building Dormitory Information (Revised 4/16)**

**Access** is through the center of the Youth Building via stairway to 2nd floor.

**Cost** - $2 per night, per person; plus $1 deposit for dorm button ($1 is refunded at check-out time with return of dorm button). Replacement buttons $1. The $2 per night per person is billed to the county and is not paid at State Fair.

**Office Hours** – The dorm offices open at noon on Wednesday before opening day of the Fair and closes at 12 (Noon) on Labor Day (last day of Fair).

**Check In** – Chaperones must be present when checking youth into dorms. Chaperones are required to reside in the dorms along with youth they are chaperoning. Dorm registrations require a completed dorm form and exactly $1.00 as deposit for a dorm button. When possible dorm residents will be allowed to select beds. There will be no bed switching. Residents must stay in their registered beds. This is particularly important in emergency situations.
Check Out – 12:00 NOON for the first two sessions (earlier if possible!). For the last session, check out is at 9 AM. All items should be removed from bunks. Youth and adults may store property in a locker or along the wall of the dorm until 6 PM on the day they are leaving. A pass will be issued for re-entry to collect property. ** An additional $2 may be charged for anyone checking out after NOON.

Dorm Residents – Are ONLY youth ages 5 and older with State Fair activities or duties. All youth residents require assigned adult chaperones (21 yrs. & over). No children under 5 years of age are allowed to stay in the dormitories. Please note that only males may stay in Boys Dorm, and only females in the Girls Dorm. All adults staying in the dorm should be screened according to the Volunteer Involvement Policy guidelines (background checks for all adults and DMV checks for drivers).

Curfew – All youth will be in the dorm between 10:30 PM and 7 AM unless attending a specific evening event with written parental and/or chaperone permission. If youth are out of the building for any reason after 10:30 p.m. they must be with an adult. All 4-H Teen events held in the youth building will end no later than 10:30PM.

Mandatory Youth Orientation Meeting at 8:30 PM, the evening before each rotation begins in front of the stage area located in the center of the Youth Building.

Security – The New York State Fair provides Security Personnel to ensure the safety of all residents of the dorm and Youth Building.

Youth Building Mandatory Chaperone Orientation will be at 9:15 PM, the evening before each rotation begins in front of the stage located in the center of the Youth Building Chaperone orientation in the Dairy Cattle Barn will be posted. For chaperones arriving at another time please report to the 4-H office in the Youth Building at 9:15pm for orientation each evening. It is especially important that chaperones understand what is expected of them. All persons using the YBD or DCB for overnight housing should receive an orientation to the NYS Fair Rules and Regulations prior to their arrival at State Fair.

The State Fair Overnight Housing Rules and Regulations protect the health, safety and well-being of its residents. Several of the regulations are required by NYS Health and Fire Safety agencies. Officials of those agencies conduct regular inspections.

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STATE FAIR OVERNIGHT RESIDENT RULES & REGULATIONS (Revised 4/16)

There are some basic rules that must be followed by everyone using the dorms. Please read these rules carefully. Overnight residents are expected to quiet down after “lights out” at night, and dress quietly in the morning. Youth should be instructed to direct any questions or problems to their own organization’s chaperone. Youth are responsible for abiding by any special county/organization’s code of conduct, even when more stringent than that expected of other young people in the dorm. Violations of the following Rules & Regulations may result in any or all of the following: expulsion from the dorm, forfeiture of awards and/or premiums, dismissal from the participant’s Sports Association, guarantee and privilege of further participation in the State Fair Program. Residents are responsible for all damage beyond normal wear.

All residents shall act in a mature and morally responsible manner at all times, recognizing the basic rules of society and the rights of others.

All youth must be chaperoned by approved county or program personnel or designated approved volunteers. Chaperones must be 21 years of age or older.

ALL NY State Fair Dormitory residents over the age of 21 must have been cleared through a background check by their certifying agency. Dairy Cattle Barn chaperones must be background checked as well.

All persons entering the Fairgrounds, including residents’ baggage will be subject to search at any of the bag check areas.

No weapons, firearms of any type, alcohol or illegal drugs are permitted in the dorms. Possession or use of these items is grounds for dismissal from the dorm. Chaperones will notify the youth’s parent or guardian of violations and ensure that the youth has safe transportation home if dismissed from the dorm.
County or program staff will be responsible for following through on dismissals. Smoking or tobacco products, food, beverages or hot plates are not allowed in the dorms. No animals, with the exception of service animals, are allowed in the dorms.

Entry to the Youth Building Dormitory is through the center doors of the Youth Building and requires a dorm button.

All youth will be in the Youth Building Dormitory or Dairy Cattle Barn between 10:30 PM and 7 AM unless they have written parental and/or chaperone permission and are accompanied by an approved adult. If the fire alarm sounds in the Youth Building, exit immediately, follow the posted exit maps, and go to the shelter adjacent to the FFA Building. When you first sign in to the dorm, check with your chaperone for that meeting location. If the fire alarm sounds in the Dairy Cattle Barn youth should exit the building through the closest exit and meet in a predetermined spot with their chaperone.

All doors are to be kept closed as directed. The Youth Building has a blue light security system in operation. No one should at any time open the outside exit doors to allow access to the dorm unless there is an emergency.

Curfew is 10:30 PM. All 4-H Teen Events will end by 10:30 PM. Quiet hours are 11PM to 7AM for both youth and adults. Cell phone calls are limited to 7AM to 11PM.

For safety concerns, switching or rearranging beds is not permitted. Sleeping on the floors is not allowed.

Aisles must be kept clear of luggage and all other items.

Hair dryers & curling irons must not be used at or near the beds. Electrical cords, including cell phone chargers, cannot be run across the dorm floor or into the lockers.

Nightlights must remain on at all times.

Nothing is to be hung from or attached to the sprinkler pipes. AND no tenting with sheets in bed spaces allowed.

Roller blades, skates, skateboards, scooters or bicycles are not allowed on the Fairgrounds. Children under the age of five cannot stay overnight in the dorms. If staying in the dorm, Youth, regardless of age, must be housed in the girl’s dorm if they are female and boy’s dorm if they are male.

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CHAPERONE GUIDELINES & EXPECTATIONS (Revised 4/16)

1. Must be 21 years of age or older and background checked by their Cornell Cooperative Extension Association or participating organization.
2. Should read and be familiar with the Guide for 4-H Staff and Volunteers at State Fair.
3. Are required to attend the chaperone meeting at 9:15 PM, the evening before each rotation begins, in the stage area in the center of the Youth Building and at a designated time and place in the Dairy Cattle Barn. For those arriving on other days please go to the 4-H office in the Youth Building for chaperone instruction at 9:15 each evening.
4. Are responsible for all assigned youth participants.
5. Must stay in the dorm or dairy cattle barn with youth participants being chaperoned.
6. Children being chaperoned must be of the same gender as the chaperone.
7. Must know and follow the rules & regulations of the dorm (ex. Curfew, quiet hours). See Dormitory Rules & Regulations.
8. Should review emergency procedures, blue light system, exit locations and designate a meeting spot away from the Youth Building (behind the FFA Building) in case of fire and at a designated location outside the dairy cattle barn.
9. Must physically check-in all their assigned county participants each night between 10:30 – 11:00 PM.
10. After 10:30 PM accompany any assigned youth that need to leave the dorm for any reason.
11. Encourage youth participation in scheduled activities in the Youth Building.
12. Take responsibility for their organization’s youth/adults in enforcing rules & regulations.