

Tech Village Application Process-Highlights

1. **Submit an online application and co-signer application with appropriate photo identification attached. Application can be found at www.foxvalleytechvillage.com.**
2. **Return Follow up paperwork. Tech Village staff will be communicating with you regarding various supplemental information such as a FERPA Release form.**
3. **If you have indicated the use of financial aid to pay rent at Tech Village, please stay in contact with FVTC Financial Aid staff to assure that your aid application is complete. We are unable to send you a lease until we have received confirmation of available funds from the FVTC Financial Aid Office.**
4. **Leases are emailed to students and cosigners for electronic signature on a rolling basis as applications are completed and approved. Watch for an email from “Tech Village<donotreply@appfolio.com>”. Please add this address to your contact list. If you do not see the email in your inbox, it may be in your “spam or trash” folder.**
5. **Roommate Questionnaires will be emailed to the student tenant after they have been sent a lease. This email will come from the Tech Village housing staff.**
6. **Room & Roommate Assignments will be mailed to all tenants with signed leases and paid security deposits on – August 11th, 2017**
7. **An orientation Schedule will be emailed to students on – August 11th, 2017**
8. **All Student Move In is August 21st, 2017.**
9. **Orientation – August 22nd – 24th (mandatory)**