



## Meade County

Jerry W. Derr

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**February 21, 2013**

### **NOTICE TO BIDDERS**

Notice is hereby given that sealed bids will be received until 10:00 a.m. on the 27th day of February, 2013, at the office of the Meade County Commission, 1300 Sherman St., STE 212, Sturgis, South Dakota, for - Mountain Pine Beetle Tree Marking.

The Meade County Commission reserves the right to accept or reject any and all bids and to waive any irregularities therein.

Dated at Sturgis, South Dakota this 21st day of February 2013.

Jerry W. Derr - Commission Assistant

Meade County

1300 Sherman Street STE 212

Sturgis, SD 57785

## Mountain Pine Beetle Tree Marking Specifications

1. Successful bidder must have prior experience marking or cutting trees infested with Mountain Pine Beetles. Please include description of experience with bid.
2. Base bid will be price paid for each coordinate marked and mapped on national forest lands in Meade County.
3. Each coordinate must have a minimum of 25 pitch tubes.
4. For widely-scattered infestations, new coordinates will be created for any group of trees not visible, after ribboning, from prior coordinate.
5. Contractor will be paid 5% of the base bid for each tree ribboned at each coordinate.
6. Contractor will be debited 10% of the base bid for each tree ribboned at each coordinate which was infected prior to 2012 (red-top or no-needle trees). This penalty will also apply for trees ribboned on private lands. No penalty for missing trees.
7. Contractor will have use of maps and information from the Meade County GIS department.
8. Contractor will provide daily email reports of coordinates and tree counts marked to [jderr@meadecounty.org](mailto:jderr@meadecounty.org).
9. Contractor will provide weekly reports of areas scouted.
10. Contractor may submit pay vouchers and be paid according to the following schedule:

VOUCHER DATES		CHECKS ISSUED		
Friday, 03/15/2013	3:00 PM	Thursday, 03/21/2013	3:00 PM	Checks not picked up on 03/21 will be mailed on 03/22/13.
Friday, 03/29/2013	3:00 PM	Thursday, 04/04/2013	3:00 PM	Checks not picked up on 04/04 will be mailed on 04/05/13.
Friday, 04/12/2013	3:00 PM	Thursday, 04/18/2013	3:00 PM	Checks not picked up on 04/18 will be mailed on 04/19/13.
Friday, 04/26/2013	3:00 PM	Thursday, 05/02/2013	3:00 PM	Checks not picked up on 05/02 will be mailed on 05/03/13.

11. 20% of pay may be withheld pending discovery of any penalties.
12. Project will terminate when all designated areas have been scouted, or April 15, 2013, whichever is sooner.
13. Contractor is required to provide proof of liability insurance in the amount of \$1,000,000.00.

## **Mountain Pine Beetle Tree Marking Specifications**

14. Bidders with questions may contact Jerry Derr at: 605.720.1625.
15. Sealed bids will be opened publicly at February 27, 2013 at 10AM at 1300 Sherman Street - STE 212, Sturgis, SD 57785.
16. Successful bidders must commence work no later than March 4, 2013.
17. Meade County reserves the right to decline to award the project to the lowest bidder.
18. Meade County will assign work areas to the successful bidder, in which all work must be completed prior to commencing work in a new work area. If the successful bidder does not demonstrate sufficient progress in completing the work, Meade County reserves the right to use other contractors in designated work areas.
19. Meade County reserves the right to suspend work before all areas of the county have been scouted, without prior notice.
20. This solicitation is offered in accordance with SDCL 5-18A-11, Purchases of supplies and services under twenty-five thousand dollars.