

# Recognition Handbook



# Meade County



**Years 1, 5, or 10 -1st, 5th, or 10th year member pin Award: P-1120 (1st), P-1140 (5th), or P-1160 (10<sup>th</sup>)**

**Required:**

\_\_\_ 4-H member attended four club meetings.

Date \_\_\_\_\_ Initials of 4-H club secretary or leader \_\_\_\_\_

Date \_\_\_\_\_ Initials of 4-H club secretary or leader \_\_\_\_\_

Date \_\_\_\_\_ Initials of 4-H club secretary or leader \_\_\_\_\_

Date \_\_\_\_\_ Initials of 4-H club secretary or leader \_\_\_\_\_

\_\_\_ 4-H member completed the 4-H Journal. (Use our template or create your own, but page 9 is required.)

Date \_\_\_\_\_ Initials of 4-H leader or 4-H/Youth Program Advisor \_\_\_\_\_

\_\_\_ 4-H member gave a public presentation at the club level or higher. (Independent 4-H members presentation may be given to 4-H/Youth Program Advisor, non-family member, school classroom, community service organization meeting, or a youth group meeting.)

Name of presentation \_\_\_\_\_

Date \_\_\_\_\_ Initials of 4-H club secretary or leader \_\_\_\_\_

**4-H member completed one of the following, or independent 4-H member completed two:**

\_\_\_ 4-H member showed project accomplishment in at least one project area, as determined by 4-H leader.

Date \_\_\_\_\_ Initials of 4-H club secretary or leader \_\_\_\_\_

\_\_\_ 4-H member participated in judging program at the club or county level.

Name of area judged: \_\_\_\_\_

What was learned: \_\_\_\_\_

Date \_\_\_\_\_ Initials of 4-H club secretary or leader \_\_\_\_\_

\_\_\_ 4-H member participated in a county event/activity.

Name of event/activity: \_\_\_\_\_

Date \_\_\_\_\_ Initials of 4-H club secretary or leader \_\_\_\_\_

\_\_\_ 4-H member participated in Junior Leadership.

Describe your accomplishment: \_\_\_\_\_

Date \_\_\_\_\_ Initials of Junior Leader secretary or leader \_\_\_\_\_

Name: \_\_\_\_\_ Club: \_\_\_\_\_ Date: \_\_\_\_\_ Apply For: 1 5 10

(Circle One)

The 1<sup>st</sup>, 5<sup>th</sup>, and 10<sup>th</sup> year pins are participation milestone awards. Any 4-H member who completes the requirements listed below “complete” the 4-H year. These pins are awarded after completing one, five or ten years of 4-H year completion requirements.



## Bronze Achievement Award

**Award: M-300-BR-P**

(For 2<sup>nd</sup> Year and beyond)

### Required:

\_\_\_ 4-H member received 1st year member pin.

\_\_\_ 4-H member showed project accomplishment in one to five projects, as determined by 4-H leader or 4-H/Youth Program Advisor.

\_\_\_ 4-H member attended four club meetings.

Date \_\_\_\_\_ Date \_\_\_\_\_ Date \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_ 4-H member completed the 4-H journal.

\_\_\_ At the club level or higher, 4-H member presented a demonstration, illustrated talk, public speaking, or project "why" using two or more visual aids.

Name of presentation: \_\_\_\_\_ Date \_\_\_\_\_

Club leader's signature (if all of the above are complete)

\_\_\_\_\_ Date \_\_\_\_\_

### AND

**4-H member completed one of the following, or independent 4-H member completed two:**

\_\_\_ 4-H member participated in judging program at the club or county level.

Name of area judged: \_\_\_\_\_

Date \_\_\_\_\_ Initials of 4-H club secretary or leader \_\_\_\_\_

\_\_\_ 4-H member participated in two county events/activities.

Name of event/activity: \_\_\_\_\_

Name of event/activity: \_\_\_\_\_

Date \_\_\_\_\_ Initials of 4-H club leader or event representative \_\_\_\_\_

\_\_\_ 4-H member participated in Junior Leadership.

Describe your accomplishment: \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_ Initials of Junior Leader secretary or leader \_\_\_\_\_

\_\_\_ 4-H member completed a community service project with club or as an individual.

Describe project: \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_ Initials of 4-H club secretary or leader \_\_\_\_\_

\_\_\_ 4-H member brought a non-4-H friend to a club meeting.

Name of friend: \_\_\_\_\_

Date \_\_\_\_\_ Initials of 4-H club secretary or leader \_\_\_\_\_

\_\_\_ 4-H member held an office in 4-H club.

Name of office: \_\_\_\_\_

Date \_\_\_\_\_ Initials of 4-H club secretary or leader \_\_\_\_\_

Name: \_\_\_\_\_ Club: \_\_\_\_\_ Date: \_\_\_\_\_



**Silver Achievement  
Award**  
**Award: M-300-SI-P**

**Required:**

- \_\_\_ 4-H member received Bronze Achievement Award.
  - \_\_\_ 4-H member showed project accomplishment in one to five projects, as determined by 4-H leader or 4-H/Youth Program Advisor.
  - \_\_\_ 4-H member attended four club meetings.  
Date \_\_\_\_\_ Date \_\_\_\_\_ Date \_\_\_\_\_ Date \_\_\_\_\_
  - \_\_\_ 4-H member completed 4-H Journal.
  - \_\_\_ At club level or higher, 4-H member presented a demonstration, illustrated talk, public speaking, or project "why" using two or more visual aids.  
Name of Presentation: \_\_\_\_\_ Date \_\_\_\_\_
  - \_\_\_ 4-H member participated in judging program at the club or county level.  
Name of area judged: \_\_\_\_\_
- Club leader's signature (if all of the above are complete)  
\_\_\_\_\_ Date \_\_\_\_\_

**AND**

**4-H member completed two of the following, or independent 4-H member completed three:**

- \_\_\_ 4-H member participated in two county events/activities.  
Name of event/activity: \_\_\_\_\_  
Name of event/activity: \_\_\_\_\_  
Name of event/activity: \_\_\_\_\_  
Date \_\_\_\_\_ Initials of 4-H club leader or event representative \_\_\_\_\_
- \_\_\_ 4-H member participated in Junior Leadership.  
Describe your accomplishment: \_\_\_\_\_  
\_\_\_\_\_  
Date \_\_\_\_\_ Initials of Junior Leader secretary or leader \_\_\_\_\_
- \_\_\_ 4-H member helped in planning and completing a community service project with club or as an individual. (Independent 4-H member needs to do two community service projects.)  
Describe project(s): \_\_\_\_\_  
\_\_\_\_\_  
Date \_\_\_\_\_ Initials of 4-H club secretary or leader \_\_\_\_\_
- \_\_\_ 4-H member brought two non-4-H friends to a club meeting.  
Name of friends: \_\_\_\_\_  
Date \_\_\_\_\_ Initials of 4-H club secretary or leader \_\_\_\_\_
- \_\_\_ 4-H member held an office in 4-H club.  
Name of office: \_\_\_\_\_  
Date \_\_\_\_\_ Initials of 4-H club secretary or leader \_\_\_\_\_
- \_\_\_ 4-H member provided leadership for a club committee.  
Name of committee: \_\_\_\_\_  
Accomplishment: \_\_\_\_\_  
\_\_\_\_\_  
Date \_\_\_\_\_ Initials of 4-H club secretary or leader \_\_\_\_\_
- \_\_\_ 4-H member mentored another 4-H member or non-4-H member with a 4-H project and/or activity.  
Describe your experience: \_\_\_\_\_

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Date \_\_\_\_\_ Initials of 4-H club secretary or leader \_\_\_\_\_

Name: \_\_\_\_\_ Club: \_\_\_\_\_ Date: \_\_\_\_\_

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**Gold Achievement  
Award**  
**Award: M-301-GO-P**

**Required:**

\_\_\_ 4-H member received Silver Achievement Award.

\_\_\_ 4-H member showed project accomplishment in one to five projects, as determined by 4-H leader or 4-H/Youth Program Advisor.

\_\_\_ 4-H member participated in Junior Leadership.

\_\_\_ 4-H member attended four club meetings.

Date \_\_\_\_\_ Date \_\_\_\_\_ Date \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_ 4-H member completed 4-H Journal.

\_\_\_ At club level or higher, 4-H member presented a demonstration, illustrated talk, public speaking, or project "why" using two or more visual aids.

Name of presentation: \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_ 4-H member participated in judging program at the club or county level.

Name of area judged: \_\_\_\_\_

Club leader's signature (if all of the above are complete)

\_\_\_\_\_ Date \_\_\_\_\_

**AND**

**4-H member completed three of the following, or independent 4-H member completed four:**

\_\_\_ 4-H member participated in three county events/activities.

Name of event/activity: \_\_\_\_\_

Name of event/activity: \_\_\_\_\_

Name of event/activity: \_\_\_\_\_

Date \_\_\_\_\_ Initials of 4-H leader or event representative \_\_\_\_\_

\_\_\_ 4-H member helped in planning and completing two community service projects with club or as an individual. (Independent 4-H member needs to do three community service projects.)

Describe project(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_\_ Initials of 4-H club secretary or leader \_\_\_\_\_

\_\_\_ 4-H member brought two non-4-H friends to a club meeting.

Name of friends: \_\_\_\_\_

Date \_\_\_\_\_ Initials of 4-H club secretary or leader \_\_\_\_\_

\_\_\_ 4-H member held an office in 4-H club.

Name of office: \_\_\_\_\_

Date \_\_\_\_\_ Initials of 4-H club secretary or leader \_\_\_\_\_

\_\_\_\_\_ 4-H member provided leadership for a club committee. (Independent 4-H member may do so in a non-4-H setting.)

Name of committee: \_\_\_\_\_

Accomplishment: \_\_\_\_\_

Date \_\_\_\_\_ Initials of 4-H club secretary or leader \_\_\_\_\_

\_\_\_\_\_ 4-H member has given a speech/presentation promoting 4-H to a school group, civic group, or any non-4-H group.

Identify audience or group: \_\_\_\_\_

Title of presentation: \_\_\_\_\_

Date \_\_\_\_\_ Initials of Presentation Witness or 4-H/Youth Program Advisor

\_\_\_\_\_ Independent 4-H member may substitute another 4-H promotion presentation for a club activity.

Identify audience or group: \_\_\_\_\_

Title of presentation: \_\_\_\_\_

Date \_\_\_\_\_ Initials of Presentation Witness or 4-H/Youth Program Advisor

Name: \_\_\_\_\_ Club: \_\_\_\_\_ Date: \_\_\_\_\_



## 4-H Project Pins (for 3<sup>rd</sup> year and beyond)

**4-H member may receive both the Silver Achievement Award and 4-H project medal(s) beginning in the 3<sup>rd</sup> year. Specific 4-H project pins may be earned only one time in a 4-H career. This is to encourage members to explore other project areas.**

### Required:

- \_\_\_\_\_ 4-H member has received or will receive the Silver Achievement Award.
- \_\_\_\_\_ 4-H member has participated in judging (if available) at the club or county level in this project area.
- \_\_\_\_\_ 4-H member has been enrolled in and shown project accomplishment in this project area for three years.
- \_\_\_\_\_ 4-H member has prepared and presented a public presentation in the project area to 4-H members, parents/adults, 4-H leaders, and/or an 4-H/Youth Program Advisor in a county, or multi-county event.  
(Two 4-H members may work together.)
- \_\_\_\_\_ 4-H member has guided and assisted younger 4-H club or 4-H county members (minimum of three) with possible fair exhibits, public presentations, etc., demonstrating project knowledge and skills.
- \_\_\_\_\_ 4-H member has shared what was learned through 4-H project participation with two local 4-H donors and/or sponsors. 4-H members may write letters instead of personal visits, however personal visits are encouraged when possible for older 4-H members. (Two 4-H members may work together.)
- \_\_\_\_\_ \*Senior 4-H member has attended and observed a local or county government meeting, committee hearing/forum, city council, county commissioner meeting, Extension board meeting, school board meeting, civic meeting, etc., and reported results to club members and leaders.  
Beginner and Junior 4-H members may read from the local newspaper, watch a television program or other media, or interview people following a current issue or an event in the community, area, county, or state, and report results to club members and leaders. Beginner and Junior members may attend a county 4-H Leaders council or organization meeting.

\*The requirement concerning attendance at a public governmental meeting is required once during the 4-H career, but is NOT required for each project pin.

Club leader's signature (if all of the above are complete)

\_\_\_\_\_ Date \_\_\_\_\_

Name: \_\_\_\_\_ Club: \_\_\_\_\_ Date: \_\_\_\_\_

Project Medal Applied For: \_\_\_\_\_



## County 4-H Citizenship Award

**Award: M-303**

(For 4<sup>th</sup> year and beyond)

Being enrolled in the 4-H citizenship project is NOT a requirement for this award.

### Required:

\_\_\_\_ 4-H member has completed four years in a 4-H program.

\_\_\_\_ 4-H member has served as an active member of a county or community board or committee, an event committee, or a taskforce for three to six months.

Name of committee/community board: \_\_\_\_\_

\_\_\_\_ 4-H member planned, organized, and implemented a citizenship activity for multiple 4-H clubs and/or the county.

Describe accomplishments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_ 4-H member presented an educational public presentation on flag etiquette, the U.S. Constitution, a patriotic program, or an American history topic for a 4-H club, wrote an editorial on the same topic for the local newspaper (include editorial, whether published or not published), or presented a program to another youth group (club, sports team, or classroom).

Name of presentation: \_\_\_\_\_ Date: \_\_\_\_\_

Group(s) presented to: \_\_\_\_\_

\_\_\_\_ 4-H member identified a charity or community need and worked with others to organize efforts to help meet the need.

Describe accomplishments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_ 4-H member studied current events and expressed opinions to decision makers at the local, state, or national level. (Include a copy of any written communication.)

Action taken: \_\_\_\_\_

Club leader's signature (if all of the above are complete)

\_\_\_\_\_ Date \_\_\_\_\_

Name: \_\_\_\_\_ Club: \_\_\_\_\_ Date: \_\_\_\_\_

Turn in this completed form with all supporting documentation by the journal deadline at year end.



# County 4-H Leadership Award

**Award: P-119-GO**

(For 4<sup>th</sup> year and beyond)

Being enrolled in the 4-H leadership project is NOT a requirement for this award.

**Required:**

\_\_\_\_\_ 4-H member has completed four years in a 4-H program.

\_\_\_\_\_ 4-H member has assisted the 4-H/Youth Program Advisor with planning, preparing, and implementing a  
\_\_\_\_\_ county or multi-county 4-H event.

\_\_\_\_\_ 4-H member is an active member in the county 4-H Junior Leadership organization. If an organization does not exist in the county, plan, prepare, and make every effort to start such an organization by working with other 4-H members, leaders, advisors, and/or 4-H/Youth Program Advisors.

\_\_\_\_\_ 4-H member has written or arranged for a newspaper/magazine feature article (with a photograph) about 4-H at the local club, county, or multi-county area and has submitted it to the local newspaper in the area for publishing. The feature story can be about an individual or group of 4-H members and participation in the 4-H program.

\_\_\_\_\_ 4-H member has attended and participated in a county, area, field education unit, or state 4-H educational event or activity and has shared the knowledge received by presenting a workshop to 4-H club(s) and/or county members.

\_\_\_\_\_ 4-H member has planned and conducted officer training for a 4-H club or the county. (As many as seven 4-H members may work together in accomplishing this task.)

\_\_\_\_\_ 4-H member has helped or assisted from one to six 4-H members to plan and implement community or county 4-H promotion campaign(s). This can include posters/signs/displays being placed at main streets, elementary schools, county courthouses, and/or other prominent locations in the community or county. Radio, newspaper, television media are utilized as available. Promotion campaign(s) can involve National Volunteer Week, National 4-H Week, achievement days, county fair, state fair, etc. (Include copy of any posters/signs/displays.)  
Describe the campaign: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

County 4-H/Youth Program Advisor signature (if all of the above are complete)

\_\_\_\_\_ Date \_\_\_\_\_

Name: \_\_\_\_\_ Club: \_\_\_\_\_ Date: \_\_\_\_\_

**Turn in this completed form with all supporting documentation by the journal deadline at year end.**



## Key Award

The 4-H Key Award is given to 4-H members who meet the following requirements and have passed their 16<sup>th</sup> Birthday. This is the highest honor given in 4-H.

**Please see the Meade County Extension office for the form that should be used when applying for the Key Award.**

\_\_\_ Aged 16-19 as of January 1 of the current 4-H program year

\_\_\_ Received the County's 4-H Citizenship Medal

\_\_\_ Received the County's 4-H Leadership Medal

\_\_\_ Attended and participated in three County or State 4-H educational events/activities and used the knowledge to plan and conduct three different one-hour workshops for 4-H Clubs and/or County members

\_\_\_ Provided leadership at three County or State 4-H educational events/activities; in each section below, define the responsibilities and how they were fulfilled

\_\_\_ Earned 2 project medals

\_\_\_ Participated for 2 years in County's Public Presentation Competition

\_\_\_ Held 2 elected Club or County officer positions

\_\_\_ Wrote a letter to the editor of a local newspaper, explaining how the South Dakota 4-H Youth Development Program has impacted their life. Please attach a copy of the published letter to the checklist.

## MEMBER COMPLETION CERTIFICATE

To get credit for the year, a member must do the following:

- ✿ Give a demonstration, illustrated talk, public speaking, project why, and/or participate in a county or state event like the Special Foods Contest or the Fashion Revue Contest to serve as a public presentation in the Foods project or the Clothing project.
- ✿ Attend at least four club meetings.
- ✿ Participate in one or more of the following: Jr. Leaders, a club or county event, show project/program accomplishment, and/or judge at some level.

## COUNTY AWARDS

### Meade County 4-H Horse Show (Tentative Listing)

Top Sr. Girl, Top Sr. Boy, Top Jr. Girl, Top Jr. Boy, Top Beg. Girl, & Top Beg. Boy

### 4-H Achievement Days(Tentative Listing)

All awards can be won more than once unless specified by donor. Members must have received a purple ribbon in the project area in order to receive a trophy/award. Winners are determined by points. Point System – Purple = 4, Blue = 3, Red = 2, & White = 1. In case of a tie, the trophy/award winner will be determined by random drawing. Best exhibit must be purple. (Tentative Listing)

Beef Showmanship Beg.  
Beef Showmanship Jr.  
Beef Showmanship Sr.  
Champion Market Steer  
Champion Feeder Steer  
Champion Feeder Heifer  
Champion Breeding Heifer  
Dairy Showmanship Beg.  
Dairy Showmanship Jr.  
Dairy Showmanship Sr.  
Champion Dairy Female  
Sheep Showmanship Beg.  
Sheep Showmanship Jr.  
Sheep Showmanship Sr.  
Champion Feeder Lamb  
Champion Meat Type Ewe  
Champion Meat Type Ram  
Champion Wool Ewe  
Champion Wool Ram

Goat Showmanship Beg.  
Goat Showmanship Jr.  
Goat Showmanship Sr.  
Champion Dairy Goat  
Swine Showmanship Beg.  
Swine Showmanship Jr.  
Swine Showmanship Sr.  
Poultry Showmanship Beg.  
Poultry Showmanship Jr.  
Poultry Showmanship Sr.  
Cat Showmanship Beg.  
Cat Showmanship Jr.  
Cat Showmanship Sr.  
Rabbit Showmanship Beg.  
Rabbit Showmanship Jr.  
Rabbit Showmanship Sr.  
Champion Rabbit  
Conservation Jr.  
Conservation Sr.

Photography Jr.  
Photography Sr.  
Horticulture Jr.  
Horticulture Sr.  
Visual Arts Jr.  
Visual Arts Sr.  
Foods Jr.  
Foods Sr.  
Home Living Jr.  
Home Living Sr.  
Clothing Jr.  
Clothing Sr.  
Overall Sweepstakes Jr.  
Overall Sweepstakes Sr.  
Best of Show Rosettes  
Best Crop Exhibit  
Best Electrical Exhibit  
Best Industrial Technology Exhibit

### Judging Awards (Tentative Listing)

Awards are given at the Annual 4-H Recognition Event. The winner of these judging awards will be the top judge of each project in the county and must judge at a project contest at the state level; (State Fair, WJLS, W4HFCS, State Horse Show, Summer Spotlight, Black Hills Stock Show).

Crops Judge Beg.	Horse Judge Sr.	Horticulture Judge Jr.
Crops Judge Jr.	Livestock Judge Beg.	Horticulture Judge Sr.
Crops Judge Sr.	Livestock Judge Jr.	CDM Judge Beg.
Horse Judge Beg.	Livestock Judge Sr.	CDM Judge Jr.
Horse Judge Jr.	Horticulture Judge Beg.	CDM Judge Sr.

Leader's certificates and clover pins will be given to those 4-H leaders who have given 5, 10, 15, 20, 25, 30, etc. years of service. Administrative Leaders must submit an annual leaders report.

### Special Events/Awards/Trips:

4-H Key Award	Secretary Book Award
Citizenship Trophy	Public Presentations Beg.
Fashion Revue Beg.	Public Presentations Jr.
Fashion Revue Jr.	Public Presentations Sr.
Fashion Revue Sr.	Top Dog Exhibitor Beg.
Special Foods Beg.	Top Dog Exhibitor Jr.
Special Foods Jr.	Top Dog Exhibitor Sr.
Special Foods Sr.	Citizenship Washington Focus
Teen Leadership Conference	

### AWARD TYPES

4-H'ers will choose what prize/award they would want to receive based on the number of points accumulated by each member. The 4-H'er will be notified how many points they accumulated in the form of a letter. The 4-Her would then place their order by the deadline set in the letter. They will receive their prize/award at the Recognition Event.

-Order forms and a point's accumulation total will be available at the Extension Office.

-No substitutions of items by 4-Her's. Items will be subject to availability.

-All points must be used toward award items. No substituting of points for extra embroidering.

-Points will not carry over to the next year.

-Points can be broken down to receive items that require less points. (i.e. If a 4-H'er has accumulated 30 points, they could opt to receive a t-shirt, hat and \$5 4-H item instead of a dufflebag.)

15 Points= \$15 Trophy Sponsor= Champion Livestock and Static Exhibit

Prizes vary year to year. Please see the extension office for a current listing.

## **SPECIAL AWARDS OR CONTESTS**

Teen Leadership Conference - 4-H members 14 & over.

- \* Submit with completed record book in September/October
- \* Sponsors – Jr. Teen Leaders Association

Citizenship Washington Focus - Trip to Washington, D.C.

- \* Submit with completed record book in September/October
- \* Sponsors – Jr. Teen Leaders Association

## **STATE AWARDS**

All applications for state awards and scholarships are due to the State 4-H Office at various times throughout the year. These applications require considerable time in preparing and there are some changes each year. Contact the Extension Office for more information on them. Tentative Listing: Davis-Bahcall Scholarship, National 4-H Conference, and National 4-H Congress.

## **GRADUATING MEMBER AWARDS**

### **Graduating 4-H Member Recognition -**

Available upon high school graduation and/or reaching the age of 19 prior to January 1<sup>st</sup> of the upcoming year. To be eligible for this award, the member must have completed the current and final 4-H year.

1. Attended at least four club or special interest meetings.
2. Gave a public presentation at the club level or higher
3. Showed project completion

## **HORSE SHOW/4-H RODEO/SHOOTING SPORTS/RANGE JUDGING AWARDS**

These project areas have their own committees. Each committee will determine, support and award recognition to members at the time of the event. Each specific committee will determine their own criteria and type of award given.

### **Meade County 4-H Rodeo**

The Meade County 4-H Rodeo is held annually in July at the fairgrounds in Faith. Awards include buckles for 1<sup>st</sup> place in each event, and other prizes for 2<sup>nd</sup> – 4<sup>th</sup> places in each event. The above awards are given in each of the three age groups.

### **Meade County Horse Show**

The Meade County Horse Show is usually held annually in June.

## **Shooting Sports**

Participants are expected to shoot official targets in at least one event. Participant's best targets/score from a county postal event or regional shoot will be retained by the Extension Office until the County Fair. At the Fair, the targets will be exhibited and awarded a ribbon placing based on the postal or regional shoot score. Other awards may be given at the discretion of the Shooting Sports committee.

All participants are encouraged to do their best when shooting official targets. Each participant's best attempt will be used to determine if their score meets the minimum qualifying score to earn a spot in the State competition held annually in Fort Pierre; however, this is not a requirement for project completion.

## **State & National Participants**

Participants who earn a spot in state or national competition will be noted at the annual 4-H Recognition event. Each participant will be given one award or gift regardless of how many state or national events they were in. All are recognized together. Participants must also have met the minimum requirements for completing their 4-H year in order to be recognized in this area.

## **National 4-H Congress, National 4-H Conference, and Citizenship Washington Focus**

Members selected for these prestigious trips will be recognized at the 4-H Recognition event and be asked to give a short presentation about their experience.

# **RECORDING AND CLUB AWARDS**

## **Top Secretary's Book**

Awarded annually to the top secretary book submitted for judging. Books will be judged according the following criteria:

1. Appearance – 25 possible points. Example: Is the book neat and legible?
2. Records – 25 possible points. Example: Is member attendance recorded for each meeting? Does the roster include complete member addresses and years in 4-H?
3. Minutes – 50 possible points. Examples of criteria in this area are...
  - Meeting minutes documented for each meeting
  - (If not held, specify – NO MEETING)
  - Correct spelling
  - List speakers and club activities
  - Full names in minutes and demonstrations
  - Secretary has signed the minutes

## **Top Historian/Reporter Book**

Awarded annually to the top historian/reporter book submitted for judging. Books will be judged according the following criteria:

1. Appearance – 50 possible points.
2. Complete record of club year – 25 possible points.
3. Originality and Creativity – 25 possible points.

Guidelines for the above areas are listed below.

1. Books will be judged on the current year only
2. List of members, officers and leaders should be included
3. Represent each monthly meeting and hosts
4. Monthly meeting clippings and club photos in chronological order
5. Pictures and newspaper clippings of special events listed under month happened. Ex. Fashion revue, demonstration day, horse show, county fair, Western 4-H FCS Show, etc.
6. Pictures and clippings neatly labeled. Use rubber cement or picture corners to mount pictures
7. Underline club name and members names in clippings
8. Must be submitted in sturdy cover
9. Any size or shape book is acceptable.

## **Youth Participating in 4-H Independent Study Programs:**

The independent 4-H member program allows for planned learning to occur independent of a formal group setting such as a club. The member works in an individual, paired, or family learning environment. Learning is self-directed, usually with limited adult involvement except for parents (or mentor). Examples include self-study, home study courses, mentoring or shadowing with an “expert”.

### **Independent 4-H members**

Independent 4-H members are expected to complete the requirements for participation outlined in the South Dakota 4-H Recognition document:

- 1) Although a record book is not required, a complete record book must be turned into the Extension office if the member wishes to be considered for 4-H recognition or special county awards.
- 2) Give a public presentation, preferably at the county or regional youth-in-action day. Other options are to give a presentation to a 4-H/Youth Program Advisor, non-family member, school classroom, community service organization meeting, or a youth group meeting. Documentation of the topic, date, audience, etc. must be included in the 4-H journal.
- 3) Complete at least **two** of the following:
  - a. Show project accomplishment in one or more project areas
  - b. Participate in judging at the county level or higher
  - c. Participate in a county event or activity
  - d. Participate in Junior Leadership

As with traditional members, responsibility and accountability are two life lessons that 4-H strives to help members learn. Therefore, members who do not meet the minimum requirements for completing a 4-H year, will not receive credit for that year. Members will be encouraged to work to obtain the minimum requirements the following year.