Meade County Commission Meeting (Wednesday, December 12, 2018)

Members present
Galen Niederwerder, Linda Rausch, Robert Heidgerken, Doreen Creed and Ted Seaman.

1. Call to Order at 8:30 AM

Procedural: A. Pledge of Allegiance

The Board led the group in the Pledge of Allegiance.

Procedural: B. Prayer

2. Commission

Action, Discussion: A. Communiqué to Commission

Any item can be acted on as presented to the Board:


3. Routine Business

Action, Discussion, Information: A. Opportunity for Public Comment

Charlie Wheeler came before the Board to ask on the status of the paved roads, the bridge replacement and land given to the County for the shop building out of the Hagg Tax Increment District (Meade County TIF2). Assistant Highway Superintendent Scott Tegethoff explained that the bridge plans were submitted to the State and the bid letting will start in January 2019. There may be the option of box culverts rather than the bridge. Tegethoff said the land exchange is still in the works for the future and that everything is within its time frame through the end of 2019.

Discussion, Information: B. Items from Appointed Officials

Deputy Director of Planning Bill Rich introduced the Patricia Weyrich as the new employee in the Director of Equalization/Planning Office. Weyrich will take over the job of Planner in the office.

Director of Equalization Kirk Chaffee has been working on Ag intentions, along with Deputy Director Rhea Crane who has been working on the non-ag intentions. They will be working on making a more visual layout for the Board during equalization meetings in 2019.

Assistant Highway Superintendent Scott Tegethoff presented the quote for the Volvo excavator and discussed the ordering and purchase agreement for the same. HR/Commissioner Assistant Jerry Derr received a credit application and explained that what was received was a quote and not the actual purchase agreement. Chairman Niederwerder believed that action was taken to authorize the purchase agreement at the last meeting. Niederwerder would like incoming Commissioner Talbot Wieczorek to review the same since he has reviewed past agreements for the County on equipment purchases. Commissioner Seaman would like to defer the matter until next week when both Highway Superintendent Lincoln Shuck and Wieczorek will be available to review the same.

Tegethoff went on to state that they have finished up some graveling projects, a bridge project on Kentucky Place and are currently working on trucks. In regards to the sidewalk project, Peaceful Pines is 98% complete and they are currently working on Seeaire and West Elms Streets. They have applied for a Federal Highway Grant for a bridge. The grant is different from the Big Grant Fund with the State. This would be for the bridge that is two (2) miles west of the Opal Shop. updated the Board on the Elk Vale project and they are working on the fencing and the highway shop will be putting up the permanent signage on the same. Commissioner Creed asked if there have been any problems with the Fairpoint Road. At the last couple of School Board meetings the road has been brought up and Creed has been approached by School Board members regarding the same. Creed said there weren’t really any specifics, just snow removal and when it gets cleared, etc. will look into the same with school. There have been discussions about a school closure out there.
Head of Buildings and Maintenance Kevin Forrester updated the Board on the Incode 10 project. The go-live date will be early 2019. Forrester’s team members have been working on a project in the main courtroom. Forrester informed the Board that the recreational trail is coming to fruition after twenty-nine (29) years of work. Forrester thanked the full Board for their leadership. Commissioner Creed asked Forrester if she could share an email received, from I.T. about hacking, with the general public. Creed found the same very interesting. Forrester explained the spear phishing technique and how scams work.

Assistant Jerry Derr informed the Board that they have been involved in year-end items and closing of open enrollment with Wellmark. The Firewise Program will be doing a close out on December 31st on their grant in order to get ready for the new grant period. Derr said that the County has had their yearly review with Safety Benefits. The experience rate in workers compensation for 2017 was a .89 and in 2018 it is .80. Derr also discussed death claims and getting answers about dependent coverage on workman compensation for volunteer firefighters. That is why we need ambulance/fire department to submit their current rosters annually.

4. Highway

Information: A. Elk Vale Progress Report

Discussed during appointed officials time slot.

5. Auditor

Action: A. Transfer of Cash

Motion to approve the transfer of cash from the General Fund to the Law Library Fund in the amount of $1072.00.

Motion by Seaman, second by Creed.

Final Resolution: Motion carries. Yea: Niederwerder, Creed, Rausch, Seaman, Heidgerken.

6. Equalization / Planning

Action, Discussion, Information: A. SDSU is requesting a variance for driveway approach less than a 500 foot separation off of Alkali Rd

Deputy Director Bill Rich stated that SDSU is requesting a driveway approach variance for their new WRAC building which they just started to construct, which will be a classroom/learning lab. The facility is across from Sturgis Airport on Alkali Road next to the Western Dakota Antique Club. The proposed driveway approach will be approximately 230 feet west of the Western Dakota Antique Clubs driveway approach. The driveway approach distance requirement falls under Ordinance No. #10, the Highway/Road Ordinance, which requires a 500 foot separation.

Highway Superintendent Tegethoff explained the 500 foot is set due to if there was a crash and an approach is hit you do not want them hitting another approach within that area. A variance would have to be approved by the Commission to be closer than 500 feet.

Tanner Aiken spoke to the Board about the placement of the building and where it would sit with the road. Commissioner Rausch asked why they cannot meet the requirement. Aiken said the decision on building placement was to maximize land use for food plots. The building has to be fenced out of the site.

Chairman Niederwerder felt it is a safety issue. Commissioner Seaman could not understand why the building could not be moved over and still have the food plots and meet the ordinance requirements.

Creed stated she remembered in Planning they were sticklers on the same. This is a road that has high traffic with events that take place out there.
Commissioner Rausch asked how much traffic will be going into the food plots. Aiken stated 3 to 4 cars daily. The food plots are for grazing and studying so cattle will be run out there.

Motion to deny the variance.

Motion by Rausch, second by Heidgerken.

Final Resolution: Motion carries. Yea: Niederwerder, Creed, Rausch, Seaman, Heidgerken.

Aiken stated they will move the approach over 500' by moving fence and leaving building where planned.

Action, Discussion: B. Add Omitted Property

Appraiser Rae Blakeman presented to the Board add-omitted property on #01.57.06.05.

Motion to approve the notice of intention to add-omitted property on #01.57.06.05.

Motion by Creed, second by Heidgerken.

Final Resolution: Motion carries. Yea: Niederwerder, Creed, Rausch, Seaman, Heidgerken.

7. Public Hearings @ 10AM

Action: A. Hearing on Supplementing FY Budget 2018

Deputy Auditor Carolyn Martin presented to the Board the supplements for FY2018. Chairman Niederwerder had a question regarding the Sheriff’s Department wage supplement. Commissioner Seaman stated that he visited with Sheriff Ron Merwin about the straight time versus overtime and the 43 hour work week. Commission Assistant Derr explained that the overtime is set up differently for personnel in the Sheriff’s Department with the 40 vs. 43 hours. Derr stated that they do budget for overtime. The Governor also added 24 hours of holiday pay that were not budgeted for and there were payouts due to employees leaving. Seaman asked if the deputies are working 43 hours a week and if the same was budgeted for in 2019. Derr explained that overtime is budgeted for within FY2019 Budget. Commissioner Creed suggested in the future that the deputies go to 41.5 hours and potential buyouts for sick and vacation leave. Niederwerder would like to see the budget process improved upon rather than deal with large supplements.

Motion to approve the supplements as presented.

RESOLUTION ADOPTING SUPPLEMENTAL BUDGET FOR MEADE COUNTY, SD

WHEREAS, the County of Meade, South Dakota, did not provide sufficient revenue by the final adoption of the budget for the year beginning January 1, 2018, and ending December 31, 2018, necessary to enable the county to conduct the indispensable functions of government, and

WHEREAS, Section 7-21-22 of the Code of the State of South Dakota, makes it mandatory that the Board of County Commissioners adopt and approve a supplemental budget for appropriations for such amounts as the County Commissioners deem necessary,

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners in regular session this 12th day of December, 2018, notice of
hearing on adoption of a supplemental budget having been duly given, and said hearing being held on the 12th day of December, 2018 that the following amounts are hereby appropriated for the following purposes as supplemental and in addition to the annual budget for the fiscal year beginning January 1, 2018, and ending December 31, 2018:

- Court Appointed Attorney $ 40,000.00
- Abused & Neglected Child $ 16,300.00
- Conservation Fund $ 11,000.00
- County Nurse $ 5,377.00
- Modernization & Preservation $ 1,650.00
- Law Library $ 1,545.00
- Juvenile Detention Center $ 40,793.00
- Sheriff $ 70,000.00
- Self-Funded Insurance $350,000.00

Dated at Sturgis, South Dakota, this 12th day of December 2018.

Meade County Board of Commission

APPROVED: /s/ Galen Niederwerder
Galen Niederwerder, Chairman

ATTEST: /s/ Lisa Schieffer
Lisa Schieffer, Auditor

Motion by Creed, second by Seaman.
Final Resolution: Motion carries. Yea: Niederwerder, Creed, Rausch, Seaman, Heidgerken.

Action: B. Deferred Liquor License - Kickstands LLC

Deputy Martin informed the Board that the taxes have been paid in full.

Motion to approve the liquor license renewal of Kickstands LLC.

Motion by Creed, second by Heidgerken.
Final Resolution: Motion carries. Yea: Niederwerder, Creed, Rausch, Seaman, Heidgerken.
8. Consent Calendar

Action, Discussion: A. Motion to Approve Consent Calendar

Motion to approve items on Consent Calendar.

Motion by Seaman, second by Rausch.

Final Resolution: Motion carries. Yea: Niederwerder, Creed, Rausch, Seaman, Heidgerken.

Action (Consent): B. Auditor's Report/Treasurer's Report

AUDITOR'S ACCOUNT WITH COUNTY TREASURER

To the Honorable Board of County Commissioners Meade County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of this County as of December 1, 2018.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total amount of deposits in banks</td>
<td>18,752.76</td>
</tr>
<tr>
<td>Total amount of actual cash</td>
<td>3,828.56</td>
</tr>
<tr>
<td>Total amount of checks and drafts in Treasurer's possession not exceeding three (3) days</td>
<td>157,272.67</td>
</tr>
</tbody>
</table>

**ITEMIZED LIST OF ALL ITEMS, CHECKS, and DRAFTS WHICH HAVE BEEN IN THE TREASURER'S POSSESSION OVER THREE (3) DAYS:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Postage</td>
<td>411.44</td>
</tr>
<tr>
<td>CD/Savings</td>
<td>805,099.51</td>
</tr>
<tr>
<td>1st National 705,099.51</td>
<td></td>
</tr>
<tr>
<td>FIB $100,000.00</td>
<td></td>
</tr>
<tr>
<td>First Interstate Bank Special Checking</td>
<td>4,876,532.07</td>
</tr>
<tr>
<td>Faith 1st National</td>
<td>41,715.23</td>
</tr>
<tr>
<td>PB Insurance Account</td>
<td>1,594,048.67</td>
</tr>
<tr>
<td>First Interstate Bank Savings</td>
<td>0.00</td>
</tr>
<tr>
<td>Flex Account</td>
<td>38,470.07</td>
</tr>
<tr>
<td>PBGen 2</td>
<td>105,825.67</td>
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<tr>
<td>PBWarrant 2</td>
<td>2,752,210.88</td>
</tr>
<tr>
<td>cc pending</td>
<td></td>
</tr>
<tr>
<td>Insuff. Funds</td>
<td>18.83</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>10,408,229.49</strong></td>
</tr>
</tbody>
</table>

Action (Consent): C. ROD Report

November 2018 in the amount of $29,512.60.
Action (Consent), Minutes: D. Minutes of November 29, 2018

Approve changing the minutes of November 29th, 2018 to state the auto-supplement of $442.00 into the State's Attorney's budget should have been into the Law Library 766-5-153-426.1. Said check was made out to the State's Attorney's Office but upon further review of tracking the invoice it should go back to the Law Library.

Action (Consent): E. Claims for Payment

**SALARIES BY DEPARTMENT:** Commission $7,270.35; Elections $25,780.93; Auditor $13,533.28; Treasurer $24,231.15; State’s Attorney $34,475.72; General Government Bldg. $27,613.69; Equalization $37927.28; Register of Deeds $15,269.87; Veteran Service/Emergency Management $4,520.53; Human Resource $10,155.75; Sheriff $104,670.17; Jail/24-7 $85321.93; Firewise $6,251.86; 4-H Coordinator $1,113.40; Weed & Pest $7,867.47; Highway $96,645.00; 911 $32,814.56;

**EXPENSES BY DEPARTMENT:**

**COMMISSIONERS:** First Interstate Bank $160.00; Microsoft Corporation $33.69; Faith Independent $240.45;

**ELECTIONS:** First Interstate Bank $750.50; Meade County Treasurer $17.44;

**JUDICIAL SYSTEM:** T. Scott $108.80; T. Unterbrunner $66.80; D. Walker $65.12; S. Buchholz $58.40; P. Melvin $65.96; J. Morgenstern $62.60; S. Pyle $66.80; D. Sjomeling $51.68; R. Trejo $75.20; Grocery Mart $30.99;

**AUDITOR:** A & B Business $380.53; A to Z Shredding $19.80; Microsoft $22.45; Faith Independent $50.60;

**TREASURER:** City of Faith $392.35; Microsoft $33.69; Rushmore Office $36.00;

**STATES ATTORNEY:** First Interstate Bank $4,674.30; A & B Business $227.66; Microsoft $72.98; M. Pickett $171.81; Sand Creek Printing $619.70; D. Boeckmann $195.40; SD State’s Attorney Assoc. $1,413.00;

**COURT APPOINTED ATTORNEY:** J. Stielow $963.50; Yankton Co. Treasure $118.75; R. Hymans $4,043.30; Kinney Law $634.46; M. Katterhagen $15.00; R. Pasqualucci $611.00; Hilpert & Hale $2,440.40; J. Parr $617.00; Nelson Law $3,504.50; D. Lockwood $18.00;

**ABUSED & NEGLECTED CHILDREN:** R. Hymans $790.94;

**GENERAL GOV BUILDING:** Black Hills Energy $3,618.22; Bierschbach Equipment $338.30; Campbell Supply $80.13; First Interstate Bank $1,140.80; Ecolab $362.38; Microsoft $44.91; Kone Inc. $9,411.00; CBH $283.59; B. Petrocco $65.10; Lowe Roofing $375.00; McGas $128.99; Riss & Associates $7,235.94; Owens Interstate $67.38; A T & T Mobility $43.23; Sturgis Ace Hardware $17.97; Sturgis Water Department $2,235.46;

**DIRECTOR OF EQUALIZATION:** First Interstate Bank $2,286.05; Microsoft $101.05; CBH $314.78; IAAO $190.00; Brewster Enterprise $92.97; Quill Corp. $585.70; SDAAO $375.00;

**REGISTER OF DEEDS:** First Interstate Bank $421.12;
**COMPUTER:** First Interstate Bank $687.69;

**VETERAN SERVICE:** D. Huntrods $26.00;

**INSURANCE & BONDING:**

**PREDATORY ANIMAL:**

**HUMAN RESOURCES/COMM.:** First Interstate Bank $253.55; Microsoft $28.07;

**SHERIFF:** First Interstate Bank $2,917.74; A & B Business $510.95; Microsoft Corporation $151.58; Faith Independent $29.00; CBH $4,958.35; Scott Peterson Motors $117.70; Brewster Enterprise $154.97; O’Reilly Auto Parts $5.62; Sand Creek Printing $74.00; Meade County Treasurer $280.00; Vast $163.53; Affordable Tire & Alignment $130.72; Tactical Medical Solutions $99.49; Axon Enterprise $68.50; Rushmore Office $70.48;

**JAIL:** Black Hills Janitorial $490.83; Bob Barker Co. $284.56; First Interstate Bank $452.73; Amick Sound Inc. $337.50; Microsoft $157.19; US Food Service $8,670.14; Shopko Pharmacy $1,080.74; Rapid City Regional Hospital $1,122.79; Earthgrains Baking $619.25; Cash-Wa Distributing $3,983.33; Lynn’s Dakotamart $5.62; Meade County Treasurer $51.00; Midcontinent $53.17;

**FIRE PROTECTION:**

**JUVENILE DETENTION:**

**FIREWISE:** First Interstate Bank $73.90; Microsoft $5.62;

**COUNTY NURSE:**

**SUPPORT OF POOR:**

**MENTAL ILLNESS:** State Treasurer $60.00;

**MENTAL ILLNESS BOARD:** Behavior Management $2,626.00; Yankton Co. Treasurer $118.75; Koletzky Law $218.20; L. Lewno $678.13; J. Hughes $35.00; Lewis & Clark BHS $330.00; Meade Co. Treasurer $63.00; Kennedy, Pier & Loftus $115.80; M. Katterhagen $54.00; K. Hunt $1,000.24; Pennington County State’s Attorney $786.00; K. Huber $60.00; D. Lockwood $51.00; D. Larson $35.00; C. Valades $35.00; Yankton Co. Sheriff $150.00;

**DEVELOPMENTALLY DISABLED:**
COUNTY EXTENSION: First Interstate $148.90; Microsoft $5.62; CBH Cooperative $56.21;

SOIL CONSERVATION:

WEED AND PEST CONTROL: Twilight Inc. $114.54; Black Hills Energy $227.56; Campbell Supply $3.96; First Interstate $36.10; Microsoft $33.69; CBH $169.36; ESRI $4,300.00; Vast Broadband $47.33; Servall $47.69;

CONSERVATION:

URBAN & RURAL DEVELOPMENT:

INDUSTRIAL DEVELOPMENT: $6,250.00;

PRINCIPAL/INTEREST:

HWYS, ROADS AND BRIDGES: A & B Welding $172.94; A & J Supply $50.83; Twilight Inc. $131.99; Diamond Mowers $6,275.20; NAPA $500.44; Foothills Contracting $292,767.98; Brosz Engineering $26,747.50; Black Hills Energy $1,099.74; Butler Machinery Co. $2,075.68; Cammack Ranch Supply $27.25; First Interstate Bank $1,344.60; Microsoft $145.97; T. Woods $94.04; D & W Crane and Rigging $306.12; Faith Independent $52.34; CBH $24,458.98; Farm Service & Repair $302.00; Grand Electric Coop. $217.80; Great Western Tire $76.09; Godfrey Brake $242.44; S. Bergman $100.00; Scott Peterson Motors $104.09; Jenner Equipment $3,270.20; Perkins County Highway $7,227.50; Lyle Signs $2,827.77; Vast $467.35; Owens Interstate $610.98; K & M Tire $584.00; Transource Truck & Equipment $709.83; Simon North Region $778.10; Bennett Transportation $605.00; JGE $111.06; Corr Construction Service $21,000.00; Servall $173.91; West River Electric $292.76; Z & S Dust Control $90.00;

DRUG ABUSE/PREVENTION:

COMMUNICATIONS: Butte Electric Coop $151.38; Microsoft $56.14; Golden West $586.29; American Tower Corp. $219.98; Western Communications $840.00;

DEPT. OF EMERGENCY MANAGEMENT: Black Hills Energy $245.64; First Interstate Bank $257.57; Microsoft $18.12; CBH $131.70; Brewster Enterprises $60.48; D. Huntrods $186.00; West River Electric $134.40;

LIBRARY: Faith Library $2,250.00; Piedmont Library $3,750.00; Sturgis Public Library $6,057.75;

DOMESTIC ABUSE:

24/7 SOBRIETY: First Interstate Bank $133.71; Redwood Toxicology $500.00;

SELF INSURANCE PLAN:

https://www.boarddocs.com/sd/meade/Board.nsf/Private?open&login#
MODERNIZATION & PRESERVATION:

LAW LIBRARY:

STATEWIDE 24/7: B. Nogelmeier $1,870.00;

VARIOUS FUNDS: EFT Payment - matching Social Security $35,661.47, matching retirement $30,177.93, county share of health and life insurance $144,712.90.

Action (Consent): F. Workers' Compensation Coverage

Auto supplement of $37,400.00 (grant payment) into 226-5-222-429.15.

9. Executive Session

Action, Discussion: A. Executive Session per SDCL 1-25-2 (1)
Motion to go into executive session for personnel matters. Present: Deputy State’s Attorney Ken Chleborad and Commission Assistant/HR Jerry Derr. Chairman Niederwerder stated no action will be taken. The Board of Commissioners will break for lunch at Pizza Ranch and will adjourn afterwards.

Motion by Rausch, second by Heidgerken.

Final Resolution: Motion carries. Yea: Niederwerder, Creed, Rausch, Seaman, Heidgerken.

Motion to come out of executive session and return to regular session.

Motion by Rausch, second by Heidgerken.

Final Resolution: Motion carries. Yea: Niederwerder, Creed, Rausch, Seaman, Heidgerken.

10. Adjourn

Action, Procedural: A. Adjourn the Meeting

APPROVED:______________________________
Galen Niederwerder, Chairman

ATTEST:____________________________

Lisa Schieffer, Auditor

Published once at a total approximate cost of ___________.

https://www.boarddocs.com/sd/meade/Board.nsf/Private?open&login#