

Constitution

Association of Residents of McGill

Association des résidents de McGill

By-Law No. 1

*Amended August 2007, and;
Amended February 2008, and;
Amended August 2009, and;
Amended July 2022, and;
Amended July 2023*



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Terminology

- (a) *“Association des résidents de McGill (ARM)”* will be referred to by *“Association”*.
- (b) The *“Fédération des médecins résidents du Québec”* will be referred to by the abbreviation *“FMRQ”*.

Amendment #44

Amended February 1998

Members

Article 1

- (c) Shall be members of the Association:
 - 1. the incorporation applicants;
 - 2. any person eligible for membership who has paid his/her annual dues in accordance with article 7.
- (d) Shall be eligible for membership:
 - 1. Anyone holding one of the positions known as residency in a McGill University recognised or associate institution;
 - 2. Any clinical monitor involved in clinical work generally, in clinical research, in teaching, who holds a position such as previously described in an institution;
 - 3. Anyone involved in the same position or profession or in a position or profession similar to the ones mentioned above or anyone who, in the opinion of the Executive Committee, shares common interests with the Association, to a degree warranting his/her becoming a member.

*Amendment # 32
Amended February 8th, 1990*

Article 2

*Amendment #3
Rescinded April 28, 1987*

Article 3

*Amendment #4
Rescinded April 28, 1987*

Article 4

*Amendment #5
Rescinded April 28, 1987*

Article 5

Proof of Eligibility

Any ordinary member applying for membership must provide assurance that he/she has the required qualifications under the provisions of Article 1 above. He/she will cease to be a member of the Association immediately upon losing the said qualifications. Registration as residents or clinical monitor of the Corporation Professionnelle des médecins du Québec shall constitute adequate proof of such qualifications for eligibility purposes.

Article 6

Resignation

Any member of the Association may at any time, by notice in writing addressed to the Secretary, resign as a member of the Association. Such member shall thereupon cease forthwith to be a member of the Association, but shall continue to remain subject to Article 7.

Article 7

Annual Dues

Each member shall pay annual dues to the Association, in the amount to be set by the Executive Committee. Notwithstanding the foregoing, no increase of annual dues should be higher than the salary increase of the members, for the same period.

The Executive Committee may, in writing, exempt individual members from paying annual dues or any part thereof.

Any member, failing to pay his/her annual dues for three (3) months, shall be suspended without further consideration and/or inquiry. Such suspension may be lifted without retrospective effect, by the member paying his/her back dues.

General Meetings

Article 8

Annual General Assembly

An annual general assembly of the Association's membership must be held, at least once a year, at a time and place at a time and place, between June 1st and August 31st, to be determined by the Executive Committee.

*Amendment #46
Amended February 2009*

Article 9

Special General Assembly

A special general assembly of the membership may be convened at any time:

- (a) by order of the President;
- (b) by resolution of the Executive Committee;
- (c) by the request in writing of at least twenty (20) members with voting power, addressed to the President or the Secretary, and stating the reason motivating the assembly. Within seven (7) days of receiving the request, the Secretary shall then notify the members of the assembly;
- (d) by the request in writing of at least seventy-five (75) members or by resolution of the Board of Representatives or the Executive Committee, an emergency meeting may be held within twenty-four (24) hours provided a notice to this effect, stating the time, place and reason of the meeting, is posted in a conspicuous location, in each institution.

Article 10

Notice of Assembly

Notice for the annual general assembly, bearing the Secretary's signature, shall be sent to all members of the Association, at least thirty (30) days prior to the date of said general assembly. Notice for a special general assembly, bearing the Secretary's signature, shall be posted in a conspicuous place, in each institution, or sent to all members of the Association, at least seven (7) days prior to the date of the said assembly. An email notice is acceptable.

A statement by the Secretary, certifying that notices of the annual general assembly or the special general assembly were duly served, shall constitute sufficient proof and any decision or resolution adopted or carried at the said annual general assembly or special general assembly shall be valid and binding, even if some members have not been notified of the said assemblies.

*Amendment #47
Amended February 2008*

Article 11

Quorum

At a general assembly, the quorum shall be defined by the presence of five (5%) percent of the total membership enjoying voting power.

Article 12

Procedure at General Assemblies

General assemblies shall be chaired by the President. If he is unable to preside, the voting members shall elect one of the members of the Executive Committee for such purpose.

At all general assemblies, voting on any question shall be by a show of hands. However, should three (3) members request a secret ballot, the voting shall be so held; should twenty (20) voting members present call for a poll, the Chairman shall so proceed to voting by poll. In event of conflict, secret ballot shall always take precedence.

If a poll takes place, the Chairman shall determine the procedure to be followed.

The executive committee may decide to defer voting on any question to an online vote conducted in a secure anonymous fashion in place of a vote taken by the members present at a general assembly.

Minutes of the meetings shall be kept by the Secretary.

The rules governing any general assembly, unless otherwise specified in the present By-Law, shall be the rules stated in the Code Morin.

*Amendment #63
Amended August 2009*

Article 13

Voting Power

Each member present at a general assembly has one (1) vote. Members may not vote by proxy.

The Chairman will have one (1) vote, only in the event of an equality of votes.

Representatives' Council

Article 14

Board of representatives

Article 14.1

Powers

Article 14.1.1

The representative body of the ARM shall be known as the Board of Representatives.

Article 14.1.2

The Board of Representatives is empowered to mandate, make recommendations and provide assistance to the Executive Committee and Board of Directors within the limits of this Bylaw. When appropriate, the Board of Representatives, in the best interest of the Association, shall mandate members of the Executive, or recommend their reprimand or removal in accordance with the procedures set out in this Bylaw.

Article 14.1.3

The Board of Representatives shall, using a method of its own choosing, appoint members of the executive committee and Board of Representatives to sit on the FMRQ Delegates' Assembly prior to every meeting of the Delegates' Assembly.

Article 14.1.4

The Board of Representatives shall, using a method of its own choosing, select the chair of its meetings among its members.

*Amendment #51
Amended July 2023*

Article 14.2

Composition

The organization of the Board has been done to represent the proportion of the residents in each Specialities. It should be reviewed regularly to make sure that the proportions are respected.

The affairs of the Association shall be conducted by a Board of Representatives composed of the following individuals:

Category A: Family Medicine

- (a) Two (2) persons elected by and among all the members registered in the Family Medicine Program from the Montreal-based units on a rotating basis including a smaller (a & c) and a bigger unit (b & d):
 - a. CSSS Jardins des Roussillons (Chateauguay)
 - b. Saint-Mary's
 - c. CLSC Côte-des-Neiges
 - d. Herzl
2. If no representative is elected from the determined unit, a resident from another unit may fill the position.
- (b) One (1) person elected by and among all the members registered in a "Unité de médecine familiale" more than 100 km away from Montreal and part of the McGill Family Medicine Program.

Amendment # 48
Amended February 2008

Category B: Core Surgery and Surgical Subspecialties

- (c) Three (3) persons elected by and among all the members registered in the following groups:
- a. Core Surgery
 - b. General Surgery
 - c. Orthopedics
 - d. Obstetric-Gynecology
 - e. ENT
 - f. Ophthalmology
 - g. Pediatric General Surgery
 - h. Neurosurgery
 - i. CVT
 - j. Plastics
 - k. Urology

Category C: Core Medicine including Pediatrics and subspecialties

- (d) Four (4) persons elected by and among all the members registered in the following groups:
- a. Core Medicine
 - b. General Internal Medicine
 - c. Cardiology
 - d. Respiratory
 - e. Tropical Medicine
 - f. Nephrology
 - g. Hematology/Oncology
 - h. Endocrinology
 - i. Rheumatology
 - j. Geriatrics
 - k. Gastroenterology
 - l. Infectious Disease
 - m. Allergy and Immunology
 - n. Pediatrics and subspecialties
 - o. Medical Biochemistry
 - p. Medical Genetics

Amendment #49
Amended February 2008

Category D: Non-designated specialties

- (e) Three (3) persons elected by and among all the members registered in the following groups:
- a. Radiology
 - b. Nuclear Medicine
 - c. Dermatology
 - d. Psychiatry
 - e. Pharmacology
 - f. Emergency Medicine
 - g. Radiation Oncology
 - h. Pathology
 - i. Anaesthesia
 - j. Neurology
 - k. Public Health

Amendment #50
Amended February 2008

Category E: International Medical Graduates

(f) 1 person elected by and among all the IMG members of the Association.

Category F: Non-Voting Members

Article 14.2.1

- (a) The members of the Executive Committee sit on the Board of Representative ex officio.
- (b) Site Chiefs (“Résidents-coordonnateurs”) sit on the Board of Representatives ex officio, without remuneration.

Article 14.3

Qualifications

Article 14.3.1

All Members of the Association shall be eligible for the position of Representative.

Article 14.3.2

No member may hold more than one position on the Board of Representatives.

Article 14.4

Election

Article 14.4.1

Members of the Board of Representatives shall be elected by the Members of the Association during the Annual General Assembly.

Article 14.4.2

At least sixty (60) calendar days prior to the Annual General Assembly, the Vice-President, Internal Affairs shall send a notice to all the Members of the Association, to the effect that elections will be held for the Board of Representatives and that every Member may apply for a position for which they are eligible.

Article 14.4.3

At the Annual General Assembly, every Member present may apply for one of these positions providing that they are eligible within the category and/or the group that they wish to represent.

Article 14.4.4

If, for a certain category of positions, the number of positions equals or exceeds the number of eligible candidates for those positions, each candidate is deemed to have been elected to that position.

Article 14.4.5

If, for a certain category of positions, the number of eligible candidates exceeds the number of positions, a vote by secret ballot is then organised. Members eligible to vote for each category rank one or more candidates in accordance with the Single Transferable Vote method of election. Members may only vote for the candidates of the categories to which they belong, as defined in articles 14.2.1 to 14.2.5.

Article 14.4.6

Within five working days following the announcement of the results of the nomination and electoral processes, any member of the Association may appeal to the Board of Directors on the grounds that the nomination process in their constituency was not held in accordance to this By-law. In such a case, the Board of Directors may order a new election for that constituency by way of resolution.

Article 14.5

Term of Office

Members of the Board of Representatives shall, except as hereinafter provided, hold office for one (1) year. Members shall be eligible for renewal.

Article 14.6

Resignation

Any Representative of the Association may resign from office at any time by way of a letter of resignation to the Board of Representatives and Executive Committee by electronic mail, courier or registered mail. The resignation shall become effective on the date when the letter of resignation is sent to the above bodies or on such other date as may be specified in the letter.

Article 14.7

Removal from Office

Any Representative of the Association may be removed from office for impropriety, violation of the provisions of the by-laws, delinquency of duties or misappropriation of Society funds by way of a resolution adopted at a meeting of the Board of Representatives, by four-fifths (4/5ths) of the voting Representatives present, and subject to ratification by the Board of Directors.

Article 14.8

End of Term of Office

The term of office of a Representative of the Association shall end in the event of death, resignation, removal from office, or where the Councillor ceases to be qualified to be a Representative in accordance with the by-laws.

Article 14.9

Replacement and Vacancy

A Representative of the Association whose term of office ends in accordance with section 14.8 shall be replaced pursuant to an appointment by the relevant chief resident(s), or by a special elections process as determined by the Vice-President, Internal Affairs in the case of the non-Canadian citizen representative.

Article 14.10

Remuneration and Expenses

Article 14.10.1

The amount and modalities by which members of the Executive Committee and voting Members of the Board of Representatives are remunerated for the following fiscal year is proposed by the Board of Directors and is subject to approval or modification by the General Assembly.

Article 14.10.2

Non-voting members as defined by Article 14.2.9 shall not receive remuneration by the ARM solely by virtue of their position on the Board of Representatives.

Article 14.11

Committees

From time to time, the Board of Representatives may, by way of resolution, create committees with an advisory function reporting to any body of the Association. The Board of Representatives is empowered to modify the terms and membership of such committees as well as dissolve them.

*Amendment #65
Amended July 2023*

Article 15

Meetings of the Board of Representatives

Article 15.1

Calling of Meetings

Article 15.1.1

The Board of Representatives shall ordinarily hold, at least once every six weeks, a meeting to be called by the VP, Internal Affairs, at the request of the President. Such meetings shall be called by way of a notice sent by electronic mail. The notice of the meeting shall specify the place, the date, and the time of such meeting and shall be distributed at least 48 hours prior to the meeting time, excepting for emergencies.

Article 15.1.2

Additional meetings of the Board of Representatives may be called by the Secretary, at the request of the President or of at least five (5) members of the Board.

Article 15.1.3

Members of the Association who are not members of the Board of Representatives shall receive notice and be permitted to attend its meetings, however those members shall not have the right to vote and shall not be counted towards the quorum at meetings of the Board of Representatives.

Article 15.2

Participation by Way of Electronic Means

A member of the Board of Representatives may participate in a meeting of the Board of Representatives by way of electronic means, such as a telephone or videoconference, which enables such member of the Board of Representatives to hear and communicate well with the other members of the Board of Representatives. In such a case, the member of the Board of Representatives shall be deemed to have attended the meeting.

Article 15.3

Place of Meetings

Meetings of the Board of Representatives shall be held in Montréal, Québec, Canada.

Article 15.4

Quorum and Procedure

Article 15.4.1

The quorum for the meetings of the Board of Representatives shall be one-third (1/3) of the voting members of the Board of Representatives, and members representing at least three (3) of the five (5) voting categories as per Article 14.2.1-15. Where, following the commencement of a meeting, quorum is no longer met, the meeting of the Board of Representatives shall be adjourned as of such time and the procedure set forth in section 15.7 shall apply.

Article 15.4.2

Meetings of the Board of Representatives shall be conducted according to the most recent edition of the Code Morin.

Article 15.4.3

No persons who do not otherwise serve on the Board of Representatives shall be counted towards the quorum at meetings of the Board of Representatives.

Article 15.5

Vote

Article 15.5.1

Each voting member of the Board of Representatives has the right to one (1) vote and all questions submitted to the Board of Representatives shall be decided by simple majority, unless otherwise provided for in the by-laws.

Article 15.5.2

No persons who do not otherwise serve on the Board of Representatives shall have the right to vote at meetings of the Board of Representatives.

Article 15.6

Adjournment

The Chair may, with the consent of the members in attendance at a meeting of the Board of Representatives, adjourn any meeting of the members to another date and place that the Chair chooses, without having to give further notice to the members. At the continuance of the meeting, the members may validly decide on any matter which was not settled at the original meeting, provided a quorum is present. The members who constituted the quorum at the original meeting need not be those constituting the quorum at the continuance of the meeting. If a quorum does not exist at the continuance of the meeting, the meeting shall be deemed to have terminated with the previous meeting, or when the adjournment was pronounced at the previous meeting.

*Amendment #66
Amended July 2023*

Article 16

*Amendment #67
Rescinded July 2023*

Article 17

*Amendment #68
Rescinded July 2023*

Article 18

*Amendment #69
Rescinded July 2023*

Article 19

*Amendment #70
Rescinded July 2023*

Article 20

*Amendment #71
Rescinded July 2023*

Executive Committee and Officers

Article 21

Board of Directors

The members of the Board of Directors are the official administrators of the Association as an incorporated organization. The Board of Directors serves to ensure the actions undertaken by the Executive Committee and the Board of Representatives are in accordance with this By-law and applicable laws and regulations. It also accomplishes those duties that are ascribed to it by law, and that cannot be delegated to the Executive Committee or the Board of Representatives.

*Amendment #72
Amended July 2023*

Article 21.1

Powers and Responsibilities

- (a) The Board of Directors may overturn decisions and actions of the Executive Committee, the Board of Representatives, and the General Assembly only when such decisions or actions are contrary to this By-law, applicable laws and regulations, or when such decisions or actions seriously compromise the financial, organizational or legal well-being of the Association.
- (b) The Board of Directors is the final arbiter of all the bylaws and regulations of the Association and is habilitated to adjudicate disputes that may arise pursuant to their interpretation.
- (c) The Board of Directors may not, of its own initiative, exercise the powers and responsibilities afforded to the Executive Committee, the Board of Representatives, or the General Assembly.

Article 21.2

Qualifications

The following persons shall not be eligible for the office of Director:

- (a) such persons who have not yet reached the age of majority;
- (b) such persons who are not qualified to be a Director due to the institution of a regime of protective supervision in their respect or by one of the common causes of extinction of obligations provided for by law, such as if such person is recognized by a court as having lost the ability to reason, if such person becomes bankrupt, suspends their payments or if such person makes arrangements with their creditors;
- (c) such persons who do not possess Canadian citizenship; and
- (d) such persons who are not members of the Executive Committee or the Board of Representatives.

Article 21.3

Composition

The Board of Directors is composed of the following persons:

- (a) The President, for the duration of their term;
- (b) The Vice-President, Finance, for the duration of their term;
- (c) The Vice-President, Internal Affairs, for the duration of their term;
- (d) Three members of the Board of Representatives, as selected by the Board of Representatives, for the duration of their term.

Article 21.4

Meetings

The Board of Directors shall ordinarily hold, at least once every two months, a meeting to be called by the Vice-President, Internal Affairs, at the request of the President. Other meetings may be called by the Vice-President, Internal Affairs, at the request of the President or of any two (2) members of the Board.

Any resolution signed by all the members of the Board of Directors shall be valid and effective as if it had been passed at a meeting of the Board of Directors duly called and constituted.

Notice of the time and place of the meetings of the Board of Directors shall be communicated to its members by the Vice-President, Internal Affairs at least one week before the date of the meeting. Extraordinarily, meetings may be held with at least twenty-four (24) hours notice if all members of the Board of Directors are notified verbally of the time, place, and purpose of such a meeting.

At every regular meeting of the Board of Directors, a member of the Executive Committee must report to the Board of Directors, either verbally or in writing, the business transacted by the Executive Committee since the last regular meeting of the Board of Directors.

Article 21.5

Quorum and Procedure

The presence of two-thirds (2/3) of the members is required to constitute quorum. The Board of Directors is chaired by the President, or, in their absence, by the person designated by the Board of Directors. When not otherwise provided for by this By-law, meetings of the Board of Directors are held in accordance to the most recent edition of the *Code de procédure des assemblées délibérantes* (Code Morin).

Article 21.6

Vacancy and Replacement

If, for any reason, a member of the Board of Directors dies, resigns, is incapable of performing their duties, or is not qualified to serve in accordance to article 21.2:

- (a) In the case of the positions held by members of the Executive Committee, vacant positions are filled by the Executive Committee among its members qualified to serve, for the duration of their term, irrespective of their position; or
- (b) In the case of positions held by the Board of Representatives, vacant positions are filled by the Board of Representatives among its members qualified to serve, for the duration of their term.

*Amendment # 52
Amended February 2008*

Article 22

The Executive Committee

The Executive Committee is a committee of the Board of Directors. Members of the Executive Committee conduct the day-to-day affairs of the Association and represent it on behalf of all its members.

*Amendment #73
Amended July 2023*

Article 22.1

Election and Term of Office of the Executive Committee

The members of the Executive Committee for the following year shall be elected at least 30 days but no more than 60 days before July 1st of the year. Any member in good standing of the Association can be elected. Nominations will be accepted for each position up until seven (7) days prior to the election. All members of the association shall elect the members of the Executive Committee for the following year. This vote shall be done by online polling using the Single Transferable Vote method of election. The members of the Executive Committee shall remain in office for one (1) year and shall be re-eligible for a new term.

The Executive Committee shall include the following officers (9) : President, Vice-president Internal Affairs, Vice-President Finance, Vice-President Union Affairs, Vice-President Pedagogical Affairs (Specialities), Vice-President Pedagogical Affairs (Family Medicine), Vice-President Events and Wellness, Vice-President Communications, and Vice-President Physician Resource Planning.

*Amendment # 52
Amended February 2008*

Article 22.2

Powers of the Executive Committee

Subject to monitoring, the Executive Committee, between meetings of the Board of Directors, shall possess and may exercise all the powers of a Board of Directors in the management of the affairs of the Association, excepting those acts which by this constitution must be performed by another body.

The Executive Committee shall, subject to the above restrictions, have authority and power to give effect to such decisions in such manner as they shall consider to be in the best interest of the Association. All acts of the Executive Committee shall be reported to the Board of Directors at its next meeting. The Board of Directors may revise any decision or action of the Executive Committee in accordance to article 21.1.a. Otherwise, if two thirds of the members of the Board of Directors request a revision, alteration or rescission of a decision made by the Executive Committee, a General Assembly must be held to review that decision.

Article 22.3

Meetings of the Executive Committee

The Executive Committee shall ordinarily hold, at least three (3) times per year, a meeting to be called upon notice by the President, with a minimum time of 24 hours in exceptional circumstances or one month (30 days) in usual times.

Any resolution signed by all the members of the Executive Committee shall be as valid and effective as if it had been at a meeting of the Executive Committee duly called and constituted.

Article 22.4

Quorum

Five (5) members of the Executive Committee being duly present shall form a quorum.

*Amendment #18
Amended April 28th, 1987, and
Amendment #53
Amended February 2009*

Article 22.5

Meeting Procedure

The President, or in their absence, the Vice-President Internal Affairs, first, or the Vice-President of Union Affairs, after, shall determine the time and location of the Executive Committee meetings, the method by which they are convened, their agenda and shall chair these meetings. Each member shall have voting power.

Except where otherwise stated in the present By-laws, these meetings will be conducted according to the rules stated in the Code Morin.

*Amendment #54
Amended February 2009*

Article 22.6

Vacancies on the Executive Committee

Should there be a vacancy on the Executive Committee as a result of the death, illness, resignation or removal of a member or should a member fail, for no valid reason, to attend three (3) meetings of the Executive Committee, this vacancy shall be filled, as soon as possible, by the Board of Directors from among its members, at the next Board meeting.

If this member happens to be the President, then the Vice-President Internal Affairs, first, or the Vice-President of Union Affairs, after, shall act as Interim President until such a meeting is held.

*Amendment #55
Amended February 2009*

Article 22.7

Misconduct of a Member of the Executive Committee

If, in the opinion of the Board of Representatives, a member of the Executive Committee does not fulfil their duties in accordance with the present By-laws, this member of the Executive Committee may be reprimanded by a decision approved by at least two thirds (2/3) of the administrators present at a meeting of the Board of Representatives. In this eventuality, the said member of the Executive Committee will be informed of the grounds against themselves at least fifteen (15) days prior to the said meeting; the said member of the Executive Committee will have the opportunity to be heard before the Board of Representatives. If such a reprimand should be held against a member of the Executive Committee, a proposal to suspend their duties may then be referred to a special general assembly of the members.

Article 23

*Amendment #74
Rescinded July 2023*

Article 24

*Amendment #75
Rescinded July 2023*

Article 25

*Amendment #76
Rescinded July 2023*

Article 26

*Amendment #77
Rescinded July 2023*

Duties of Officers

Article 27

Duties of Officers

Article 27.1

President

The President shall be the Association's official representative. They shall chair all meetings of the Executive Committee. The President shall discharge all the duties either required or authorised by law and shall have all the powers and duties assigned to them under the Association's By-laws.

*Amendment #21
Amended April 28th, 1987, and
Amendment #56
Amended February 2008, and
Amendment #78
Amended July 2023*

Article 27.2

Vice-President, Finance

The Vice-President, Finance shall be responsible, on behalf of the Board of Directors, for the custody and records of all funds, securities, evidence of indebtedness and other valuable documents of the Association, in accordance with applicable law. The Vice-president, Finance shall be responsible for effective communication with the FMRQ Administration to ensure the Association's proper financial functioning.

Unless otherwise directed by the Executive Committee, the Vice-President, Finance shall not be required to give the Association a bond for the faithful discharge of his/her duties. The Treasurer shall have such powers and duties as may be assigned to them by this By-law and they shall perform all other duties incident to the office of a Treasurer of an association of this character.

The Vice-President, Finance shall present the Association's financial statements to the members once a year. The Treasurer shall ensure that all members have free access to the Association's financial statements for consultation throughout the year.

Constitution, 1977

Article 27.3

Vice-President, Internal Affairs

The Vice-President, Internal Affairs shall have the following duties:

- (a) Keep minutes of all membership, Board of Representatives and Executive Committee meetings, in the books provided for this purpose;
- (b) See that all notices are duly served in accordance with the provisions of the Association's By-laws or as the law requires;
- (c) See that all books, reports, certificates and all such other documents as the law requires are retained and filed;

- (d) Obtain rosters of all the members of the Association, including each member's program of training and all other information required by law;
- (e) Distribute Association-wide communication to the members and administer the Association's social media accounts or similar entities.

*Amendment #22
Amended April 28th, 1987, and
Amendment #57
Amended February 2008*

Article 27.4

Vice-President, Union Affairs

The Vice-President, Union Affairs shall have the following duties:

- (a) Supervise the application of the collective agreement in the various institutions;
- (b) Supervise the general working conditions in the various institutions;
- (c) Represent the interests of the Association on the FMRQ's Union Affairs Committee (Comité des affaires syndicales), or its equivalent;
- (d) Perform all other relevant tasks assigned to them by the Board of Representatives.

*Amendment #39
Amended February 8th, 1990, and
Amended #58
Amended February 2008*

Article 27.5

Vice-President, Pedagogical Affairs (Specialties)

The Vice-President, Pedagogical Affairs (Specialties) shall have the following duties:

- (a) Supervise educational questions regarding specialties and the various institutions;
- (b) Coordinate the Association's participation to the educational committees for the speciality disciplines;
- (c) Represent the interests of the Association on the FMRQ's Pedagogical Affairs Committee-Specialties (Comité des affaires pédagogiques-spécialités) or its equivalent;
- (d) Overview the implementation of curriculum changes for specialties;
- (e) Perform all other relevant tasks assigned to them by the Board of Representatives.

*Amendment #29
Amended February 2008*

Article 27.6

Vice-President, Pedagogical Affairs (Family Medicine)

The Vice-President, Pedagogical Affairs (Family Medicine) shall have the following duties:

- (a) Supervise educational questions regarding Family Medicine in the various institutions;
- (b) Coordinate the Association's participation on the educational committees for Family Medicine;
- (c) Represent the interests of the Association on the FMRQ's Pedagogical Affairs Committee-Family Medicine (Comité des affaires pédagogiques-médecine familiale) or its equivalent;
- (d) Overview the implementation of curriculum changes for family medicine;
- (e) Perform all other relevant tasks assigned to them by the Board of Representatives.

Amendment #60

Amended February 2008

Article 27.7

Vice-President, Wellness

The Vice-President, Wellness shall have the following duties:

- (a) Organise activities to promote members' wellness;
- (b) Represent the Association at the FMRQ's Resident Wellness Committee (Comité du bien-être des résidents) or its equivalent;
- (c) Perform all other relevant tasks assigned to them by the Board of Representatives.

*Amendment# 61
Amended February 2008*

Article 27.8

Vice-President, Events

The Vice-President, Events shall have the following duties:

- (a) Organise events that are inclusive and reflect the diversity of the McGill resident body;
- (b) Conduct fundraising and obtain sponsorship agreements for events;
- (c) Collaborate with the Vice-President, Finance and the Vice-President, Wellness to organize events and initiatives focused on resident wellness;
- (d) Perform all other relevant tasks assigned to them by the Board of Representatives.

Article 27.9

Vice-President, Physician Resource Planning

The Vice-President, Physician Resource Planning shall have the following duties:

- (a) Prepare presentations and visit specialty residency programmes to inform residents about physician resource planning systems in Quebec, and the process of obtaining staff positions in Quebec or pursuing fellowship training;
- (b) Represent the interests of the Association at the FMRQ Physician Resource Planning Committee (Comité de planification des effectifs médicaux) or its equivalent;
- (c) Perform all other relevant tasks assigned to them by the Board of Representatives.

Article 28

*Amendment #79
Rescinded July 2023*

Article 29

*Amendment #80
Rescinded July 2023*

Article 29.1

All members of the Executive Committee Board of Directors are required to transfer to the next member that will be replacing them in the following academic year, all important information relating to the position they have held. This transfer shall be done in person as to ensure a proper handover, unless exceptional circumstance to be defined by the President.

Article 29.2

Transitional Provision

The role of Vice-President, Finance, is equivalent and continuous in role with its previous appellation of Treasurer.

The role of Vice-President, Internal Affairs is equivalent and continuous in role with its previous appellation of Secretary.

Amendment #22

Amended April 28th, 1987, and

Amendment #57

Amended February 2008

Remuneration

Article 30

Remuneration

The members of the Board of Representatives and of the Executive Committee will receive a remuneration to be set by the Executive Committee.

A member of the Board of Representatives shall be reimbursed of all the expenses for attending at every meeting of the Board of Representatives, in conformity with the rules set by the Executive Committee.

Signatures

Article 31

Signatures

- (a) All cheques, bills of exchange and other negotiable instruments shall be made, accepted, endorsed, and signed by the President and either the Secretary or Treasurer.
- (b) Should there be no President in office, the signature of the Treasurer and the Secretary acting as Interim President shall be valid, under a prior approval of the Board of Representatives.
- (c) Contracts or all other documents requiring the signatures of the Association shall be signed by the President or the Interim President;
- (d) These contracts or documents so signed shall be binding upon the Association without any authorisation or formality. When required, the Association's seal shall be affixed to the contracts or documents.

Amendment #43

Amended February 8th, 1990

Adjournments

Article 32

Adjournments

If at the time of a meeting of the Board of Representatives or of the Executive Committee is convened, the attendance is short of the number required to form a quorum, the meeting may be adjourned from time to time, after being delayed for thirty (30) minutes, by the members present, for a period not exceeding one (1) month, with no other notice but that which is given at the meeting, until a quorum is formed. Any meeting where a quorum is formed may also be adjourned the same way for any period of time voted on.

Any business, which was to be dealt with at the original meeting adjourned, may be dealt with at the meeting where a quorum is formed.

Amendments and Auditors

Article 33

Amendments

Amendments to the present By-Law shall be submitted to the Vice President Internal Affairs in writing by the Executive Committee, by the Board of Representatives or by twenty (20) members with voting power.

When introduced at an annual or special general assembly in which the quorum has been met, amendments to the By-Law must be approved by a vote of two-thirds (2/3) of present members enjoying voting power.

When presented outside of a general assembly, amendments to the By-Law can be introduced by means of an electronic referendum and must be approved by a vote of two-thirds (2/3) of at least five (5%) percent of the total membership enjoying voting power. A notice of voting by means of referendum, bearing the Vice President Internal Affairs' signature, shall be sent to all members of the Association allowing for a voting period of at least fourteen (14) days.

*Amendment # 64
Amended July 29th, 2022*

Article 34

Auditors

An auditor or auditors of the Association shall be appointed each year at the annual general assembly of the Association for the purpose of auditing and verifying the accounts of the Association. The auditor shall not be a director or officer of the Association.

Fiscal Year and Seal

Article 35

Fiscal Year

The fiscal year of the Association shall end on the 1st day of June each year.

Constitution, 1977

Article 36

Seal

The Seal of the Association shall be in such form as may be adopted by the Board of Representatives and shall be in the custody of the Secretary.

Federation

Article 37

Delegate Composition and Number

If this syndicate is joined with other similar syndicates in a federation, the delegates to that federation shall be selected by plurality vote by and among the members of the Board of Representatives.

Article 38

Respective Powers

In the event of a conflict of interest between the Federation and the Association by-laws or actions, the Association by-laws or actions shall take precedence over those of the Federation.

Amendment #44

Amended February 8th 1990

Labour Agreement and Language

Article 39

Labour Agreement

A majority vote of the members, present at the annual general assembly or at a special assembly and forming a quorum, is needed for accepting or rejecting labour agreements or contract proposals.