

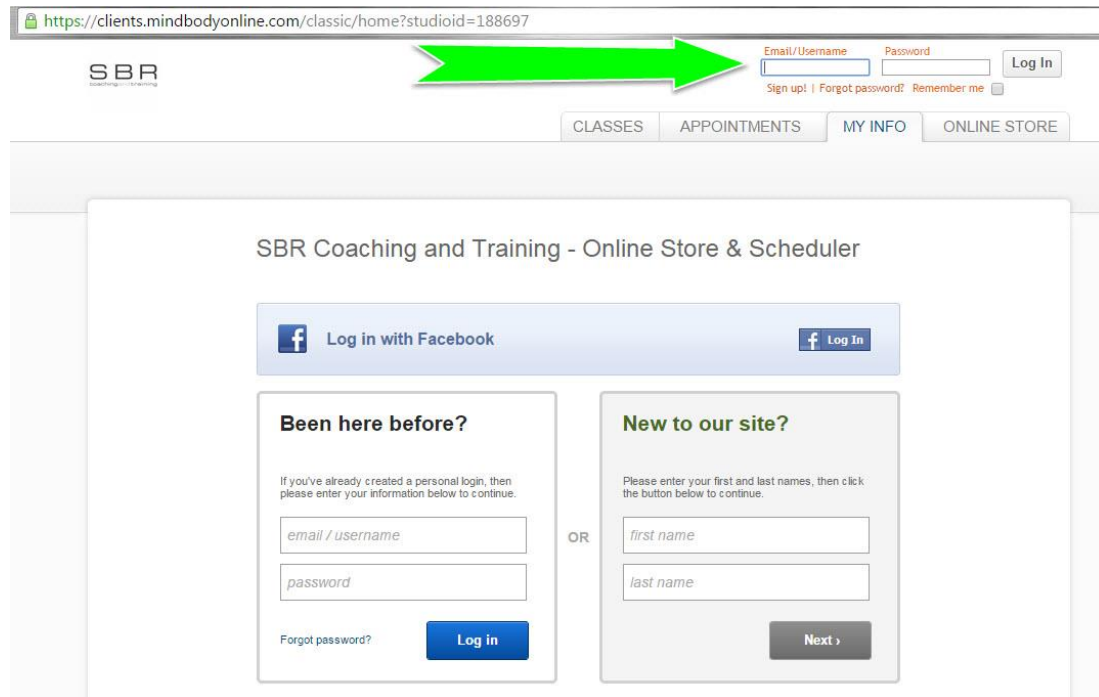
# HOW TO REGISTER FOR PBC 2016-2017 Weekday, Weekend and Bike Storage

## NOTE:

TO SEE WHAT CLASSES HAVE SLOTS IN THEM BEFORE YOU PAY, GO TO THE CLASS TAB, CLICK THE CALENDAR AND CHOOSE THE WEEK OF NOVEMBER 7, 2016, AND YOU WILL SEE WHAT SLOTS ARE LEFT IN EACH CLASS.

## 1. LOG IN

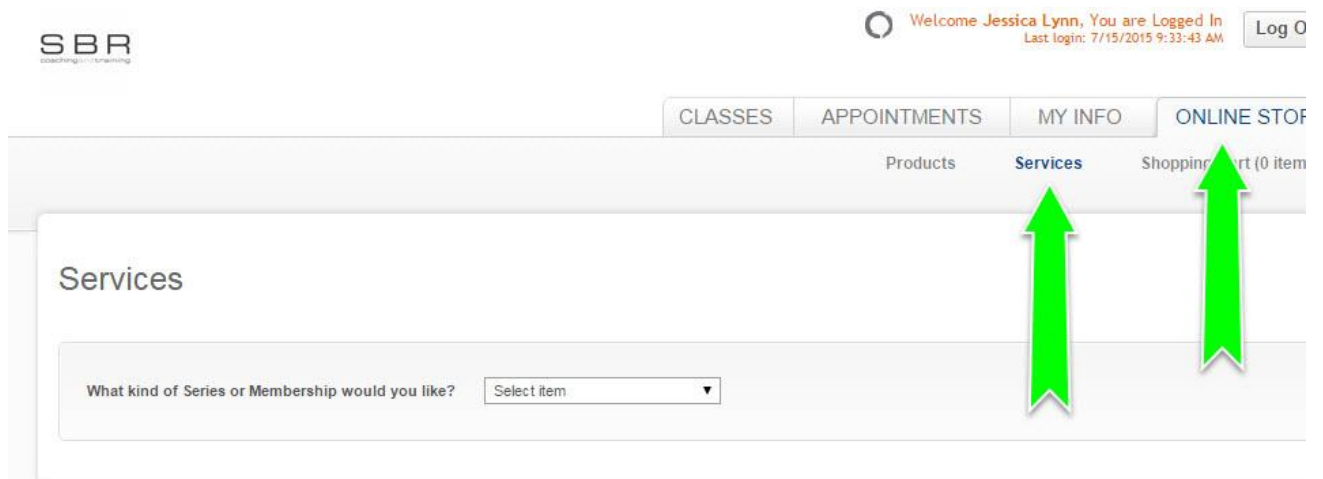
a. <https://clients.mindbodyonline.com/classic/home?studioid=188697>



The screenshot shows the login page for SBR Coaching and Training. The URL in the browser is <https://clients.mindbodyonline.com/classic/home?studioid=188697>. The page features a navigation menu with 'CLASSES', 'APPOINTMENTS', 'MY INFO', and 'ONLINE STORE'. A green arrow points to the 'Log In' button in the top right corner. Below the navigation menu, there is a 'Log in with Facebook' button and a 'Log In' button. The main content area is titled 'SBR Coaching and Training - Online Store & Scheduler' and contains two login options: 'Been here before?' and 'New to our site?'. The 'Been here before?' section has fields for 'email / username' and 'password', and a 'Log in' button. The 'New to our site?' section has fields for 'first name' and 'last name', and a 'Next >' button.

## 2. CLICK ONLINE STORE – UPPER RIGHT HAND CORNER

a. CHOOSE SERVICES



The screenshot shows the 'Services' section of the SBR Coaching and Training website. The user is logged in as 'Jessica Lynn' and the page title is 'Services'. The navigation menu includes 'CLASSES', 'APPOINTMENTS', 'MY INFO', and 'ONLINE STORE'. The 'ONLINE STORE' menu is expanded, showing 'Products', 'Services', and 'Shopping Cart (0 item)'. A green arrow points to the 'Services' tab. Below the navigation menu, there is a dropdown menu for 'What kind of Series or Membership would you like?' with a 'Select item' button.

## QUESTION – WHAT DO YOU WANT TO DO?

### PBC WEEKDAY ONLY?

#### a. CHOOSE 2016-2017 PBC FROM THE DROP DOWN MENU

CLASSES APPOINTMENTS MY INFO ONLINE STORE

Products Services Account Payments Shopping Cart (0 items)

Services

What kind of Series or Membership would you like? PBC Winter 2016-17

Which Series or Membership would you like?

Pay In 2 Installments Weekday ONLY Expiration Date: 5/13/2017	\$360.00
Pay In Full Option Weekday ONLY Expiration Date: 5/13/2017	\$660.00

### PBC WEEKDAY, WEEKEND AND STORAGE? – SAVES YOU THE MOST!!

#### b. CHOOSE WINTER CYCLING COMPLETE PACKAGE – IN FULL OR 2 INSTALL

#### c. IF YOU CHOOSE 2 INSTALL, SECOND PAYMENT IS DUE BY 1/1/2017

Products Services Account Payments Shopping Cart (0 items)

Services

What kind of Series or Membership would you like? Winter Cycling Complete Pak

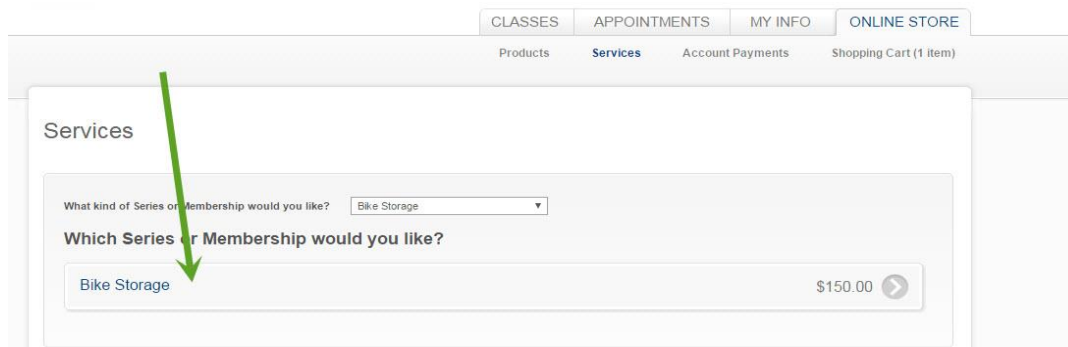
Reconciling 32 unpaid(s) from 1/6/2015 to 4/9/2016 spanning 459 days

Which Series or Membership would you like?

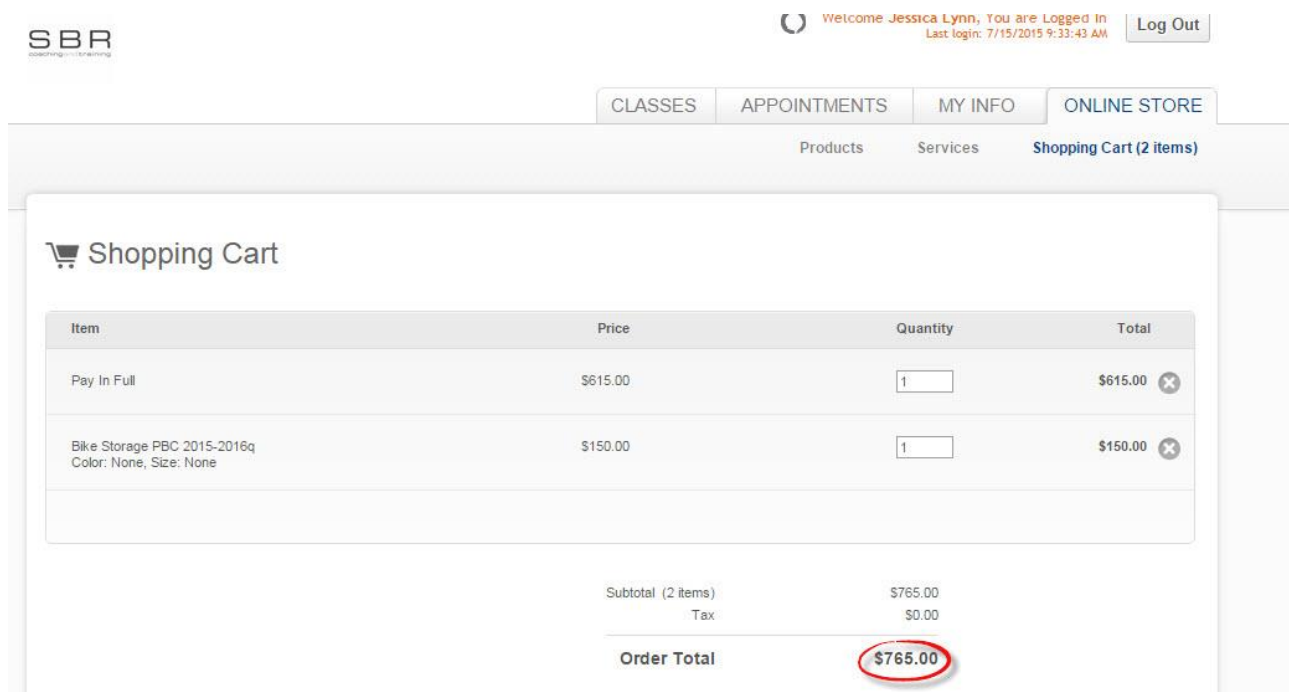
Pay In Full PBC Weekday, Weekend, Storage Expiration Date: 5/13/2017	\$990.00
Pay In Two Installments Expiration Date: 5/13/2017	\$545.00

**3. CONTINUE SHOPPING IF YOU WANT TO ADD JUST BIKE STORAGE OR JUST WEEKEND CYCLING CLASSES (SATURDAY AND/OR SUNDAY) DON'T DO THIS IF YOU CHOOSE THE WINTER CYCLING COMPLETE PACKAGE YOU ALREADY PAID FOR IT!**

**a. ADD TO YOUR CART**



**4. CHECK YOUR TOTALS IN THE SHOPPING CART TO ENSURE YOU HAVE WHAT YOU WANT. SCROLL TO BOTTOM OF SCREEN TO CHECK OUT**



## 5. ENTER YOUR PAYMENT INFORMATION AND PLACE ORDER

SBR Welcome Jessica Lynn, You are Logged In  
Last login: 7/15/2015 9:33:43 AM [Log Out](#)

CLASSES APPOINTMENTS MY INFO ONLINE STORE

Products Services Shopping Cart (2 items)

**Order Summary**

Subtotal	\$765.00
<b>Grand total</b>	<b>\$765.00</b>

**Billing Information**

*We accept American Express, Visa, MasterCard, Discover*

CC Number

Cardholder Name

CC Expiration  Month  Year

CVV2  [Where is my CVV2 code?](#) AMEX

Postal code

**Pay In Full**

Quantity: 1	\$615.00
-------------	----------

**Bike Storage PBC 2015-2016q**

Quantity: 1	\$150.00
-------------	----------

**Email**

Contact Email

Store this as my email address

**PLACE ORDER**

## 6. CLICK MY INFO AND CHECK YOUR PURCHASE HISTORY

SBR Welcome Jessica Lynn, You are Logged In  
Last login: 7/15/2015 9:38:19 AM [Log Out](#)

CLASSES APPOINTMENTS MY INFO ONLINE STORE

Profile My Schedule Visit History **Purchase History** Account

**Purchase History**

Sale Date	Description	Color	Size	Location	Payment Method	Price	Quantity	Tax	Amount Paid
7/15/2015	Bike Storage PBC 2015-2016q	None	None	SBR Coaching and Training	Other	\$150.00	1	\$0.00	\$150.00
7/15/2015	Pay In Full	None	None	SBR Coaching and Training	Other	\$615.00	1	\$0.00	\$615.00

## 7. NOW YOU CHOOSE WHAT CLASS TIME/DAY YOU WANT.

- a. CLICK THE CLASS TAB
- b. CHOOSE THE DATE TO BE THE WEEK OF 11/7/16
- c. CHOOSE YOUR CLASS TIME/DAY (FIRST SESSION OF THE WEEK) – green arrows
  - i. MONDAY 545PM
  - ii. TUESDAY 530AM
  - iii. TUESDAY 9AM
  - iv. TUESDAY 530PM
  - v. WEDNESDAY 6AM

The screenshot shows a 'Class Schedule' interface. At the top right, there are navigation buttons for 'Today', 'Day', and 'Week', along with a date input field set to '11/7/2016' and a calendar icon. Below this is a table with columns for 'Start time', 'Classes', 'Coach', and 'Duration'. The table is organized by day: Monday (November 07, 2016), Tuesday (November 08, 2016), and Wednesday (November 09, 2016). Each class entry includes a 'Sign Up Now' button with the number of reserved and open spots. An orange arrow points to the 'Sign Up Now' button for the 5:30 pm class on Monday. An orange circle highlights the 'Bike Storage' class on Monday. Green arrows point to the 'Sign Up Now' buttons for the 5:30 am, 9:00 am, and 5:30 pm classes on Tuesday.

Start time	Classes	Coach	Duration
<b>Mon November 07, 2016</b>			
5:30 pm	<a href="#">Sign Up Now</a> (0 Reserved, 18 Open) Bike Storage	SBR Coach	15 minutes
5:45 pm	<a href="#">Sign Up Now</a> (0 Reserved, 14 Open) Weekday Performance Based Cycling Classes	SBR Coach	1 hour
<b>Tue November 08, 2016</b>			
5:30 am	<a href="#">Sign Up Now</a> (0 Reserved, 14 Open) Weekday Performance Based Cycling Classes	SBR Coach	1 hour
9:00 am	<a href="#">Sign Up Now</a> (0 Reserved, 14 Open) Weekday Performance Based Cycling Classes	SBR Coach	2 hours
5:30 pm	<a href="#">Sign Up Now</a> (0 Reserved, 14 Open) Weekday Performance Based Cycling Classes	SBR Coach	1 hour
<b>Wed November 09, 2016</b>			

## 8. ONCE YOU CLICK SIGN UP NOW, YOU WILL GET THE SCREEN BELOW. THIS IS WHERE YOU CAN MAKE A RECURRING RESERVATION FOR YOUR DAY/TIME SLOT.

- a. MAKE SURE BOTH DAYS ARE CHECK MARKED
- b. START DATE WILL BE THE FIRST DAY OF CLASS
- c. CLICK THE END DATE AND A DROP DOWN MENU WILL SHOW. SCROLL DOWN AND CHOOSE THE LAST DAY OF CLASS
- d. ONCE YOU HAVE DONE THIS YOU SHOULD SEE 46 CLASSES IN YOUR RESERVATION AREA
- e. CLICK MAKE A RECURRING RESERVATION

## Make a Reservation

Make reservation for  Myself  
 Someone Else

## 2015-2016 Performance Based Cycling

Coach: SBR Coach  
Time: 5:45 pm - 6:45 pm  
Date: Monday 11/9/2015  
Available pricing option: [View Pricing Options](#) (End Reservation Date 4/15/2016)[Make a single reservation](#)

## Recurring Options

Make this reservation every: 1 Week(s)  
Select Days: Mon Thu  
Start date: Monday 11/9/2015  
End date: Thursday 4/14/2016

Total # Reservations: 46

[Make a recurring reservation](#)

9. UNDER THE MY INFO TAB, CLICK MY SCHEDULE. YOU WILL SEE ALL YOUR CLASSES THAT YOU ARE REGISTERED FOR.

## My Schedule

You've Booked: 2015-2016 Performance Based Cycling

[Book another class](#)

Day	Time	Share	Class	Coach	Web	Reschedule	Cancel
11/8/2015 - 11/14/2015 at SBR Coaching and Training							
Mon 11/9/2015	5:45 pm		2015-2016 Performance Based Cycling	SBR Coach	Yes		Cancel
Thu 11/12/2015	5:45 pm		2015-2016 Performance Based Cycling	SBR Coach	Yes		Cancel
11/15/2015 - 11/21/2015 at SBR Coaching and Training							
Mon 11/16/2015	5:45 pm		2015-2016 Performance Based Cycling	SBR Coach	Yes		Cancel
Thu 11/19/2015	5:45 pm		2015-2016 Performance Based Cycling	SBR Coach	Yes		Cancel
11/22/2015 - 11/28/2015 at SBR Coaching and Training							
Mon 11/23/2015	5:45 pm		2015-2016 Performance Based Cycling	SBR Coach	Yes		Cancel
Thu 11/26/2015	5:45 pm		2015-2016 Performance Based Cycling	SBR Coach	Yes		Cancel
11/29/2015 - 12/5/2015 at SBR Coaching and Training							
Mon 11/30/2015	5:45 pm		2015-2016 Performance Based Cycling	SBR Coach	Yes		Cancel

10. IF YOU PURCHASED BIKE STORAGE, CLICK BACK TO THE FIRST DAY OF CLASSES, 11/7/2016 AND YOU WILL SEE A SIGN UP NOW BUTTON FOR BIKE STORAGE. CLICK IT. THIS ICON WILL ONLY SHOW UP IF YOU PURCHASED BIKE STORAGE AS A LINE-ITEM OR IF YOU PURCHASED THE ENTIRE WINTER CYCLING PACK. CHOOSE A SINGLE RESERVATION. THERE ARE ONLY 18 BIKE STORAGE SLOTS AVAILABLE.