



St Herbert's R.C. Primary School

# RECEPTION

INFORMATION BOOKLET

Dear Parents,

Welcome to St Herbert's R.C Primary School. Even if your child has been to a Nursery, starting school is a completely new experience for both you and your child. These experiences maybe challenging for both you and your child and, at times, you may feel anxious. We find, however, that children do settle into school very quickly.

This booklet provides you with information about life in the reception year and ways which you can help us make your child's first year in school a happy and enjoyable one.

Yours sincerely

Mrs S. Milligan (Head Teacher)

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HEADTEACHER: Mrs S Milligan

DEPUTY HEADTEACHER: Mr J Russell

EYFS Lead: Mrs J Roddy

Key stage 2 Lead: Mr J Russell

Key stage 1 Lead: Mrs F Lovell

Reception Staff: Mrs J Roddy

Miss Ellor

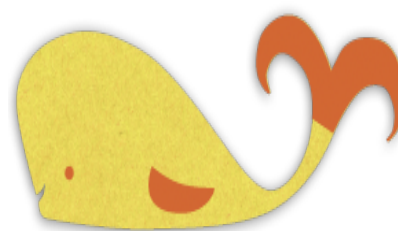
Mrs Tomlinson

Mrs Kay

Mrs Murphy (SEND)

Business Manager: Mrs B Edwards

School Times: 8.45am – 3.15pm



## Welcome



## Preparation

We want your child to experience a smooth transition into the reception class. We would like to invite you to visit us in the unit. The date will be given at the meeting.

## Safety

Your child's safety is a priority. For the first couple of weeks, you will be able to bring your child into the unit, through the main door but once they are settled, we encourage the children to come into class by themselves so we can begin our day. There will be a member of staff present at the door. It is important that

we know who is picking up your child so please inform us of any changes.

### The School Day

**8.45am** the day begins: You are welcome to bring your child in and settle them in. Once they are settled, please say cheerio and then leave.

**11.30am:** Dinner /sandwiches in the school hall. A member of staff stays until they are settled and used to the routine.

**1.00pm:** Afternoon session

**3.15pm:** Home time.



### Organisation

The children will go into assembly to take part in whole school worship on a Monday and a Friday and they will also have Prayer and Liturgy on a Tuesday, Wednesday and a Thursday.

The children will access direct teaching as a class. For teaching phonics, we use RWI (phonics); the children are assessed and streamed into four different carpet groups but these groups are fluid.

We also have a focused group time where the children come together in smaller groups.

Other times of the day it is child initiated where they



have access to structured activities and challenges that enables them to embed what has been taught.

## Uniform

The school uniform is a pair of grey trousers, white shirt and the school tie and jumper for the boys and a grey skirt, pinafore dress or trousers, white blouse, school tie and a jumper /cardigan for the girls. Ties, jumpers and cardigans can be purchased from Top Form in Oldham. Uniform for P.E. is a pair of black shorts and a yellow St. Herbert's T shirt, which can be purchased from the school office. (This will not be needed until the spring term.) Please ensure that your **child's name is on all items of clothing**, including coats and shoes. The children also will need a pair of wellies with their name clearly written on the inside.



## Birthdays

We love to celebrate each child's birthday but, as part of our 'Healthy school' status, we ask that you do not send in sweets or confectionery to share with the children. When it is a child's birthday, parents often buy a book for the class to celebrate the occasion and then we place a note in the front of the book to acknowledge the gift. This is very much appreciated.



## Sickness

If your child is ill or on long term medication, please inform the school. Unfortunately, school will not administer prescribed medicines (see medicines policy). If your child has been sick they must not return to school for 48 hours.

## Please

To enhance the children's learning we ask for a weekly donation of a £1.00. When we buy items, we inform you, so you know what the donations have bought. Homework will begin in the Autumn Term. It goes out on a Friday and is expected back on the Tuesday. Your child will also need a reading bag – the bag can be purchased from the school office. Your child will be given a reading day, and we expect the book to be in school on that day, so we can hear him/her read as well as change the book. We ask that you make every effort

to send the book bag in on the allocated day. Thank you.

### Before your child starts

If your child has attended the nursery, they will be familiar with life in the unit. However, for those children who haven't attended the nursery we want the transition to be a happy one. Please talk to your child about his/her new school, even have a drive /walk past and point out the unit and have a look at the play area. Read everything and anything with your child to prepare them for reception.

Encourage counting and number recognition.

Encourage independence, particularly when getting dressed and undressed.

Encourage use of knives and forks.

Remember to put their name in everything!

We know it is an anxious time, but we will look after your little one and ensure their time in reception is a very happy one.



## The Early Years Foundation Stage

The children in Reception continue to follow the Early Years Foundation Stage (EYFS).

The Early Years Foundation Stage Curriculum is based on the recognition that children learn best through **PLAY**.

You will receive a booklet which gives you more detail about the EYFS and in the Autumn Term you will be invited to an Early Years Foundation Stage evening where the reception staff will provide you with more information about your child's learning in Mathematics and Literacy.

We look forward to you joining us in September!



Mrs Roddy



Miss Ellor



Mrs Tomlinson



Mrs Kay



Mrs Murphy

You will also see other members of staff in the unit who work in nursery.



Miss Downham-Clarke



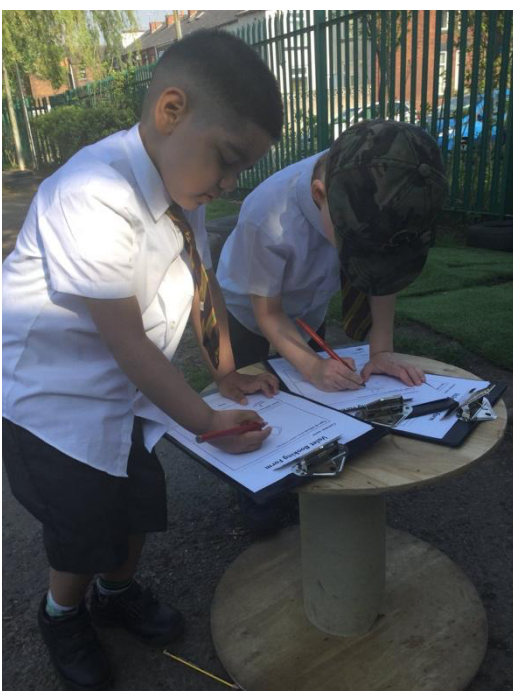
Mrs Marsh



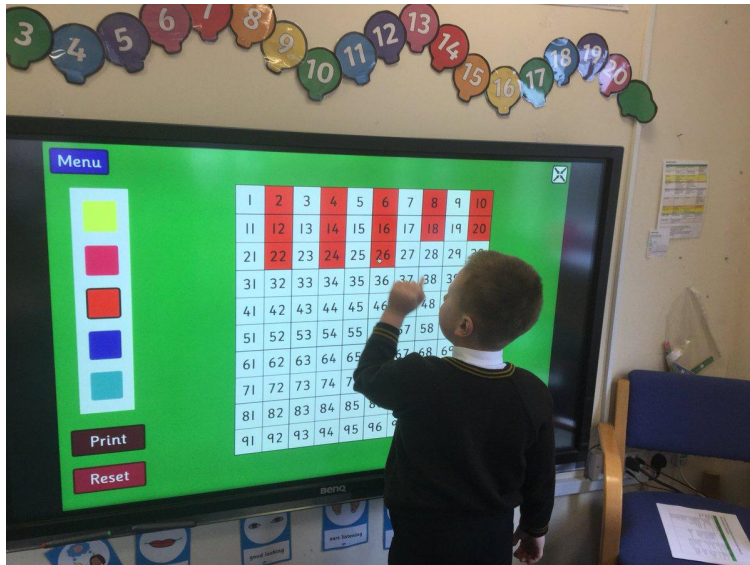
Mrs Scantlebury

Look at all the activities you can do in  
Reception!

**Booking in for the car wash!!!!**







Numbers on the interactive white board



Getting messy with shaving foam!



Lots of exciting activities for you to do!



Looking forward to seeing you in  
September!