

# STOP THE TRAFFIK

PEOPLE SHOULDN'T BE BOUGHT & SOLD



## FUNDRAISING POLICY

### THANK YOU FOR FUND RAISING FOR US

STOP THE TRAFFIK appreciates the support of individuals and groups who want to raise funds for us. As you can imagine we are not in a position to resource, manage, promote or oversee the large number of events which are run in a year but we will provide you with resources as we are able.

- You can also post to our Facebook page STOP THE TRAFFIK Australia [www.facebook.com/StopTheTraffikAustralia](http://www.facebook.com/StopTheTraffikAustralia)
- Email [australia@stophetraffik.org](mailto:australia@stophetraffik.org) with information and we will promote your event as we are able
- You will find a whole range of resources on our website ready to download to support your fundraising ventures

### YOUR RESPONSIBILITIES

Now for complying with Australian State, Territory and Federal laws. As a fundraiser, the activity you conduct is solely your responsibility and your activity cannot be legally regarded as an official STOP THE TRAFFIK activity. There are different laws relating to fund-raising in the different states and territories of Australia. Whilst STOP THE TRAFFIK holds a fundraising licence for the fundraising events and activities it may run, this licence will not cover you.

In some cases your fundraising may be exempted from requiring a licence in some states.  
[See the advice from the Australian School of Philanthropy and Nonprofit Studies.](http://bit.ly/1TBhsWR) <http://bit.ly/1TBhsWR>

Alternatively, you may be running the fund-raising event under the umbrella of a member organisation of STOP THE TRAFFIK, which is exempt from holding a fund-raising licence. For a list of member organisations please see [www.stophetraffik.com.au/australian-coalition/](http://www.stophetraffik.com.au/australian-coalition/) and please contact them directly concerning fundraising with them. If you are fund-raising in something like the 'City to Surf', it is covered under their licence and you can fund-raise for us. We are tax exempt.

If you do require a licence you will need to obtain it for any state in which the fund-raising activity is run. Please consult the website of the Australian Tax Office section on Charitable Fundraising [www.ato.gov.au](http://www.ato.gov.au). It is your responsibility to ensure that you comply with the applicable laws and that you contact the relevant regulators with any questions you have. STOP THE TRAFFIK cannot answer these questions for you.

### A FEW THINGS TO NOTE

- Some states and territories restrict children being able to collect funds
- We suggest you do not plan a raffle, lottery or similar competition as if you do these may also need to comply with state and territory gaming and gambling laws

### CAN I USE STOP THE TRAFFIK'S NAME AND LOGO?

Remember the fundraising activity is in your name or your organisation's name. You can state that the proceeds of your fundraising activity will be going to STOP THE TRAFFIK and you can use STOP THE TRAFFIK logos. Please email us at [australia@stophetraffik.com.au](mailto:australia@stophetraffik.com.au) to receive a copy.

## WHAT DO I SAY ABOUT WHAT I AM RAISING FUNDS FOR?

Just so people are clear we suggest you state on your promotional material how the funds raised or donated will be used. For example 'all proceeds will be donated to STOP THE TRAFFIK' or 'all proceeds raised, after costs, will be donated to STOP THE TRAFFIK'.

In some cases the event may be both for STOP THE TRAFFIK and another anti-Human Trafficking organisation or member of STOP THE TRAFFIK in which case you can say 'x% of the funds will be going to STOP THE TRAFFIK and y% will be going to (Name of organisation), after costs.'

You may also wish to say *STOP THE TRAFFIK is a global movement of individuals, communities and organisations fighting to prevent human trafficking around the world. In Australia we are a coalition of organisations who work together to raise awareness and end human trafficking in our local communities and globally through lobbying, advocacy, networking and education. More information can be found on the website. [www.stophetraffik.com.au](http://www.stophetraffik.com.au)*

## HOW SHOULD I SEND THE MONEY I RAISE?

You should send the money as soon as practical. In some states and territories the fundraising licence you have will a stipulated time frame. Within 2 weeks is a good idea anyhow. You can deposit the funds into your account or your organisations account and transfer the funds directly to STOP THE TRAFFIK.

Our bank details<sup>1</sup> are as follows:

Institution: Uniting Financial Services

Account Name: STOP THE TRAFFIK

BSB: 634 634

Account Number: 100 040 191

You can send a personal cheque, bank cheque or money order through secure post with the cheque made out to:

STOP THE TRAFFIK

PO Box 1703, Castle Hill 1765, NSW.

## CAN STOP THE TRAFFIK PROVIDE INDIVIDUAL RECEIPTS?

We can, but most people will not request one. The easiest way for us to provide a receipt is if you encourage people to make their donation online. [www.stophetraffik.com.au/donate](http://www.stophetraffik.com.au/donate)<sup>2</sup>

Alternatively a personal cheque, bank cheque or money order made to 'STOP THE TRAFFIK Public Fund' can be sent to PO Box 1703, Castle Hill 1765, New South Wales. It must be one cheque person. Make sure include the personal contact details for each person so we can provide them with their tax deductible receipt.

You need to make it clear that people cannot make a donation for something they are purchasing, such as entry to an event. If part of the fee for a fundraising activity is a donation and part to cover costs, they can only receive a receipt for tax deductibility for the donation component and the two amounts need to be paid separately. Contact us for further information. [australia@stophetraffik.com.au](mailto:australia@stophetraffik.com.au)

## HAVE FUN WITH YOUR EVENT – REMEMBER TOGETHER WE CAN STOP THE TRAFFIK!

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1 This account is used for fund-raising and is not the account for which we can give can give a Tax Deductible Receipt.

2 This will transfer donations to the account which is able to provide a tax deductible receipt.