

Welcome

زده كرى ته دكمبيوتر شه راغلاست



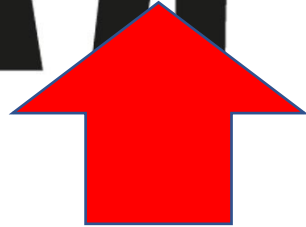
Goal:

Make your transition to the UK easier





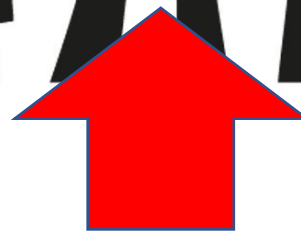
KEEP KIDS CONNECTED



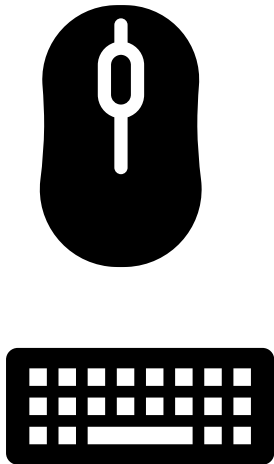
KEEP KIDS CONNECTED



KEEP KIDS CONNECTED

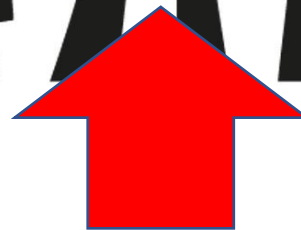


KEEP KIDS CONNECTED



زبان دری

English



KEEP KIDS CONNECTED

Basic computer skills portal

The screenshot shows a web browser window with the address bar displaying <https://linktr.ee/afcpdi...>. The browser's toolbar includes navigation and utility icons. The main content area features a purple gradient background with a profile header for [@afcpdigital](#). Below the header is a vertical list of six training resources, each in a light purple box with a white border:

1. Typing practice
2. Typing game - Cup Stacking
3. Drag and drop game
4. Quizlet - Afghan Learn English
 - 4.1 How to login to Quizlet?
5. Write a document
6. more excellent training.. achieve now

<https://linktr.ee/afcpdigital>

Who is in the room?

- Training Team
 - All Volunteers
- Attendees
 - Various levels of technical experience / skill.



Do you
understand
English?

Do you have
experience
with laptops?

Be aware of DANGERS

- Broken machines will **NOT** be replaced.
- Malware could damage the machine.
- SCAMS (Paying money unnecessarily)
- Children being corrupted.



It is critical everyone understands potential dangers

Pay attention!!!!

KEEP KIDS CONNECTED

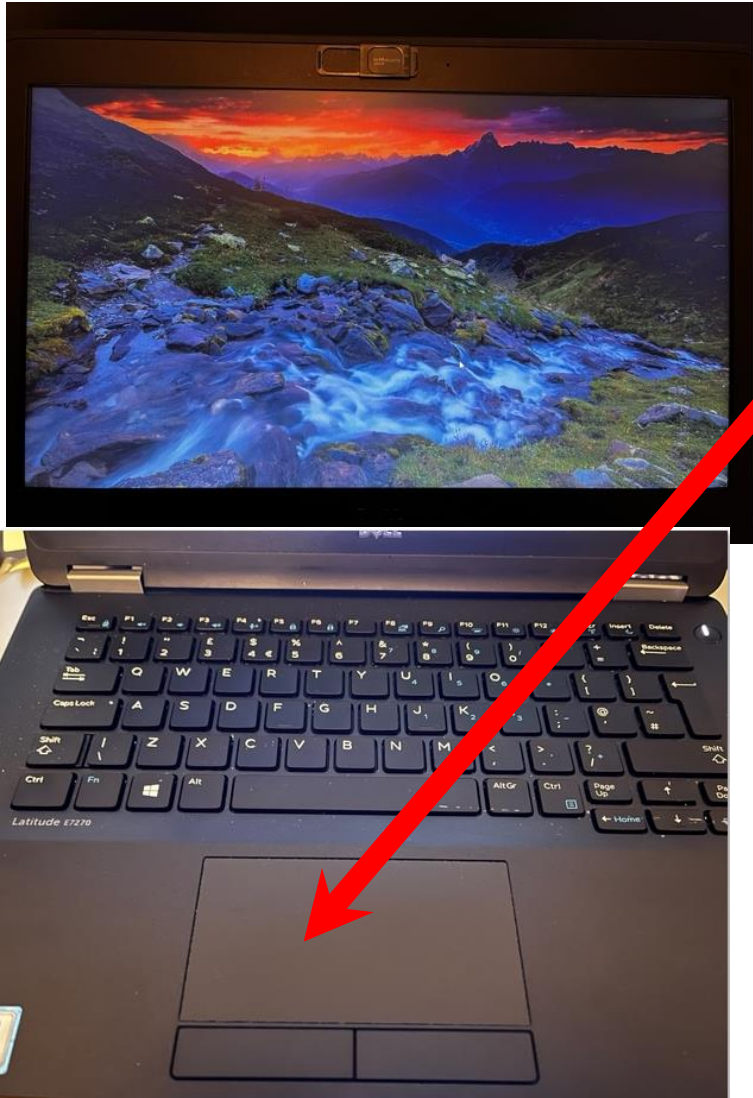
What's going to happen today?

- **Sign into laptop and complete the setup**
- **Demonstrate some helpful tasks**
 - Copy the exercises on your own laptop.
 - To help we will send email with attachments
 - Videos available later – Learn at your own pace
- **The laptop is yours to take away once you:**
 - Complete the training
 - **Sign a Release form**

If your device runs out of
power

Many sockets on the floor

Login to your machine



1. Power on



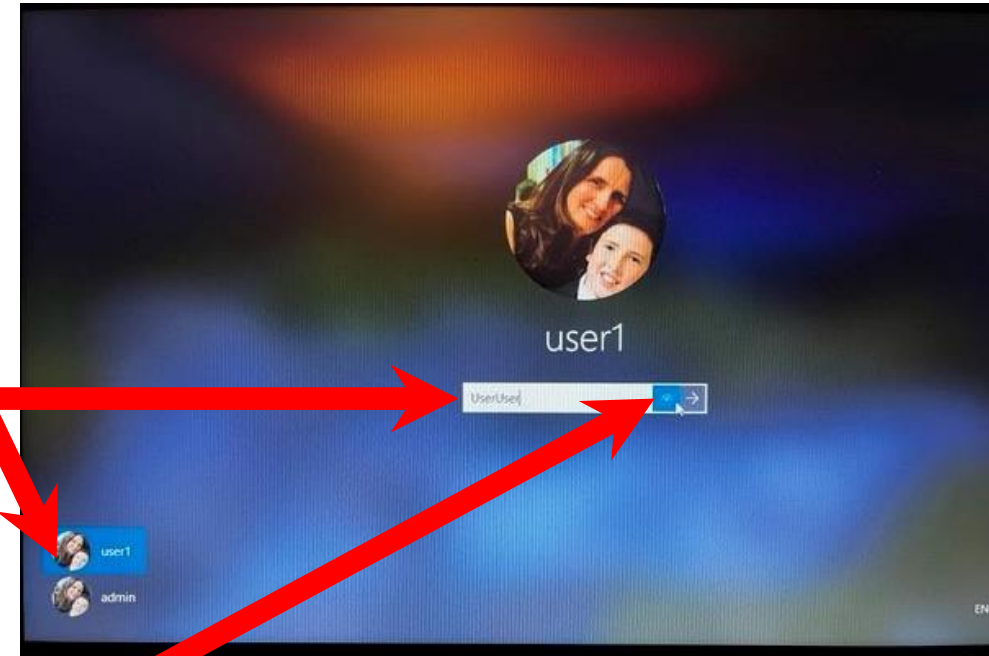
2. Move finger on mouse track pad

3. Select

User1

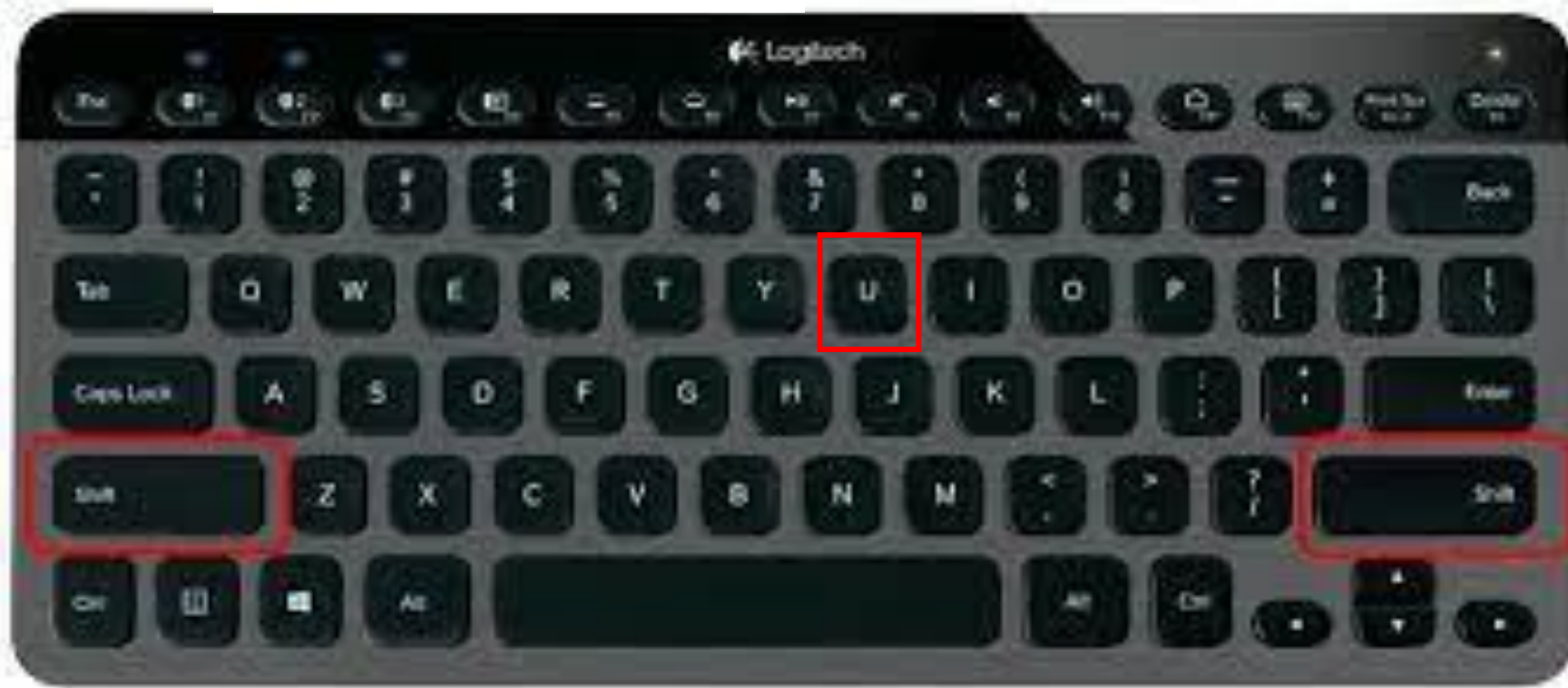
4. Password

UserUser



5. Check typing

Password = UserUser
Capital letter



Login to your internet provider

- Ensure you are online
- Go to your web mail provider
 - <https://outlook.live.com/mail>
 - <https://mail.google.com>
 - <https://login.yahoo.com>

You will need your password

- Alternatively, you could create a new email account.
- Ensure we have the email address you are using.

Ensure you are connected to the wireless network?





Independent study

- Videos
- Online courses
- Learn at own speed

Do you know how to
watch any video in
your own language?

Open this email

Inbox Digital Training Videos - ----- Forwarded message ----- From: Digital Trainer <afghan.trainer.2...>

لیتریسی ټرینینگ...

ComputerH...

Subject: Digital literacy training - Videos

Here are the videos we are using during the training.

Click on the link to access them

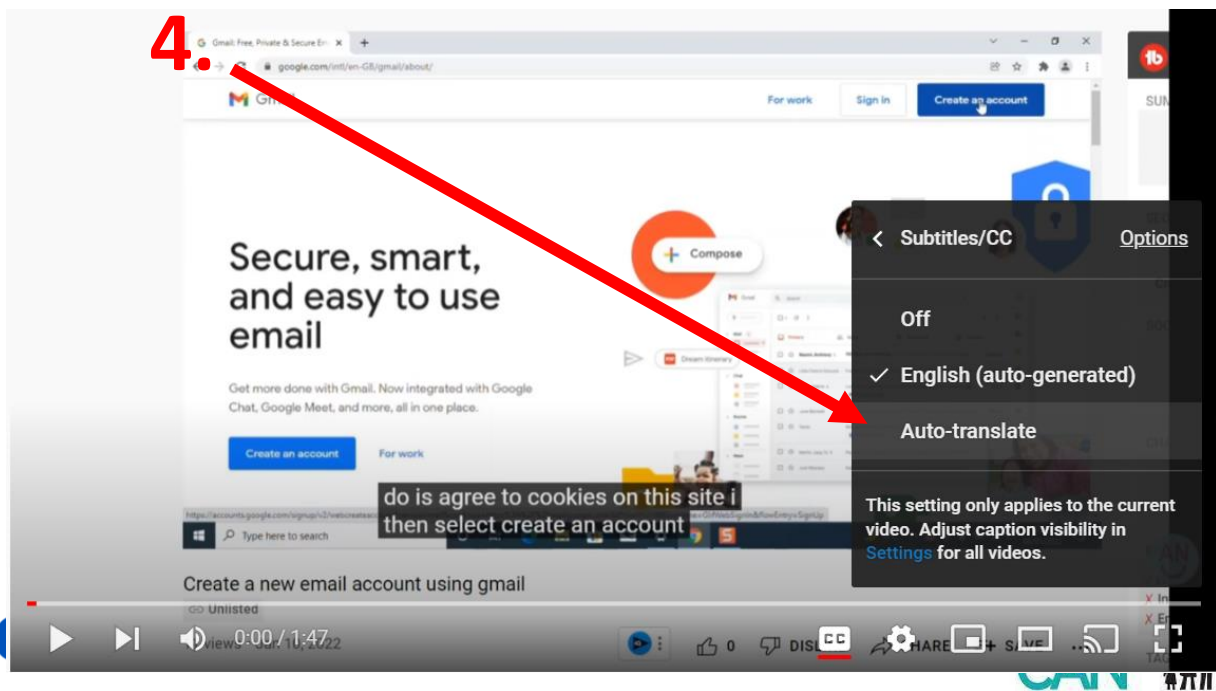
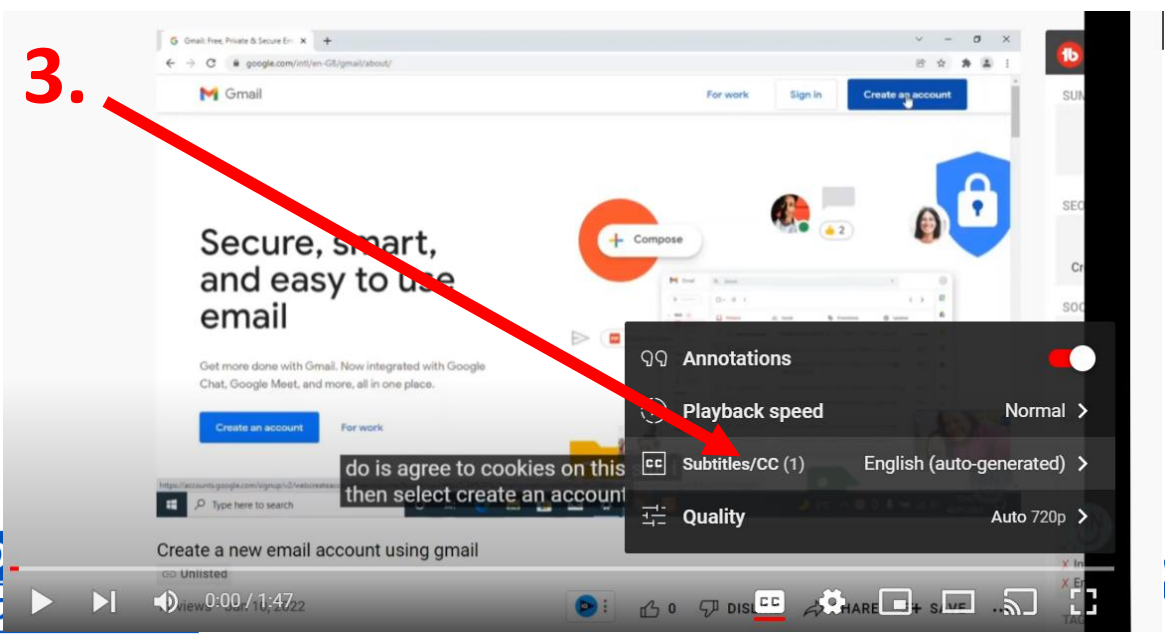
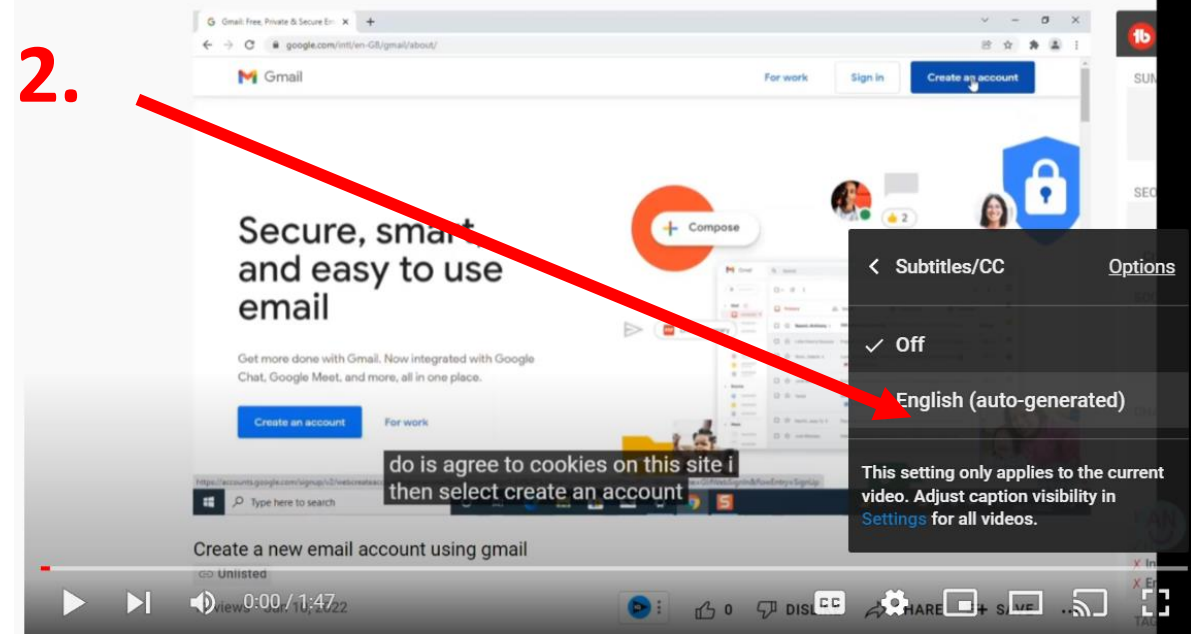
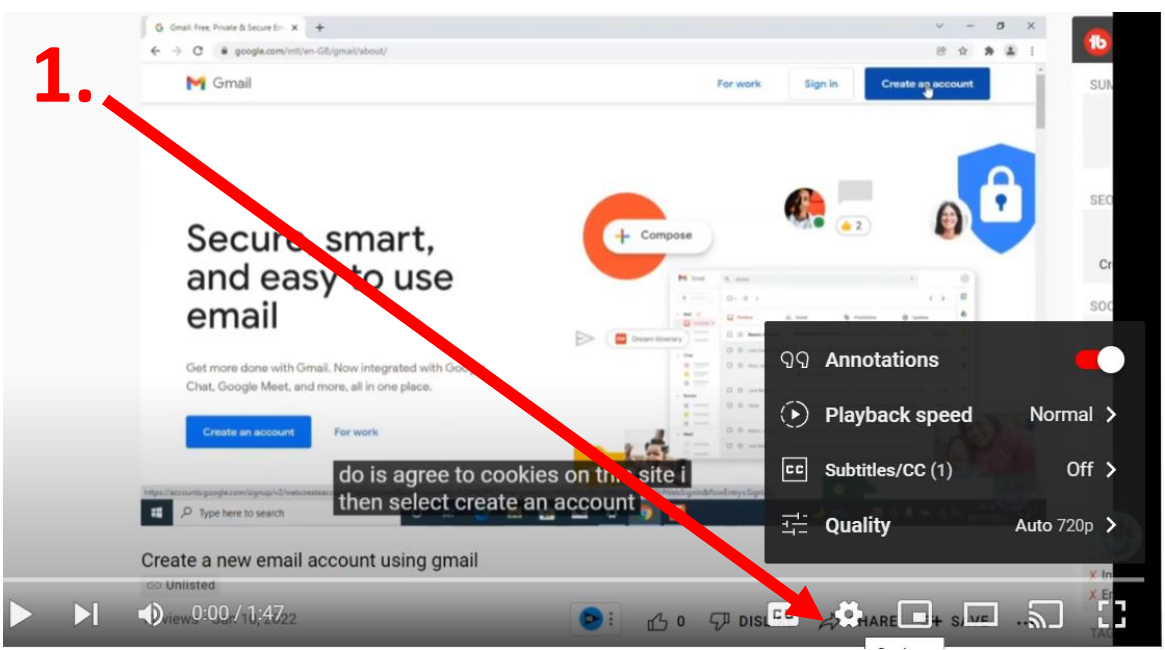
Pastho version ټرینینگ

<https://docs.google.com/document/d/16uwqh4w9OwdclJNMNGG8pTC9LHrNEbECgTm6SU93T1A/edit?usp=sharing>

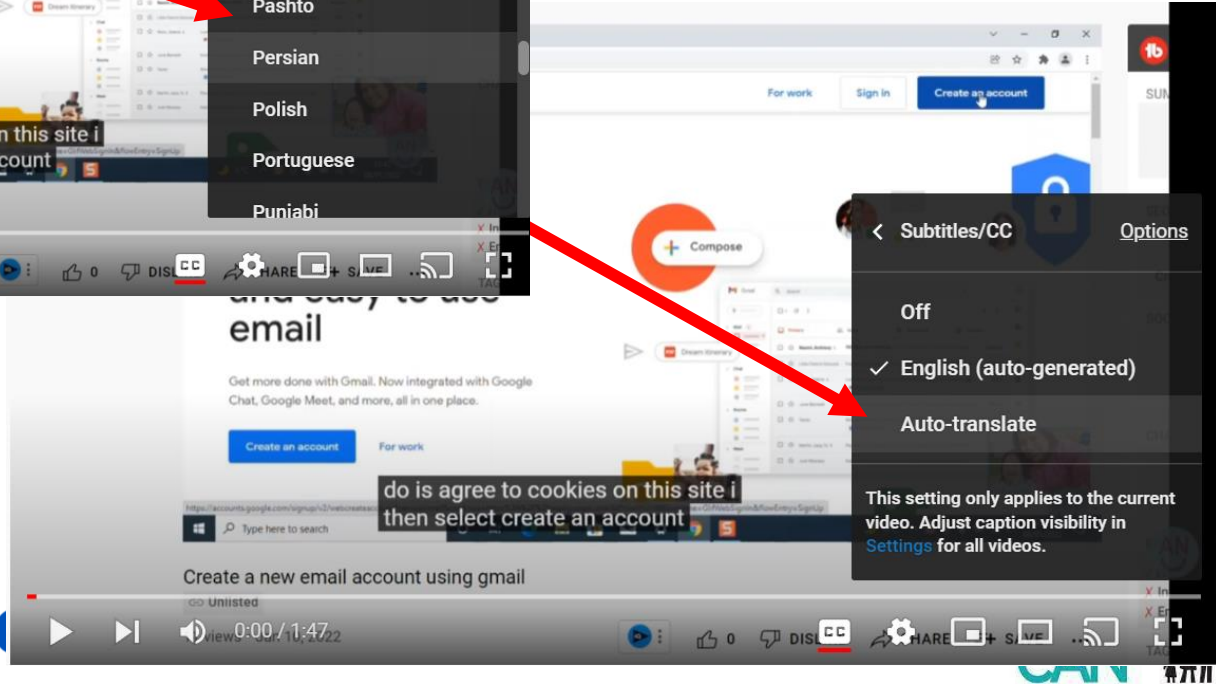
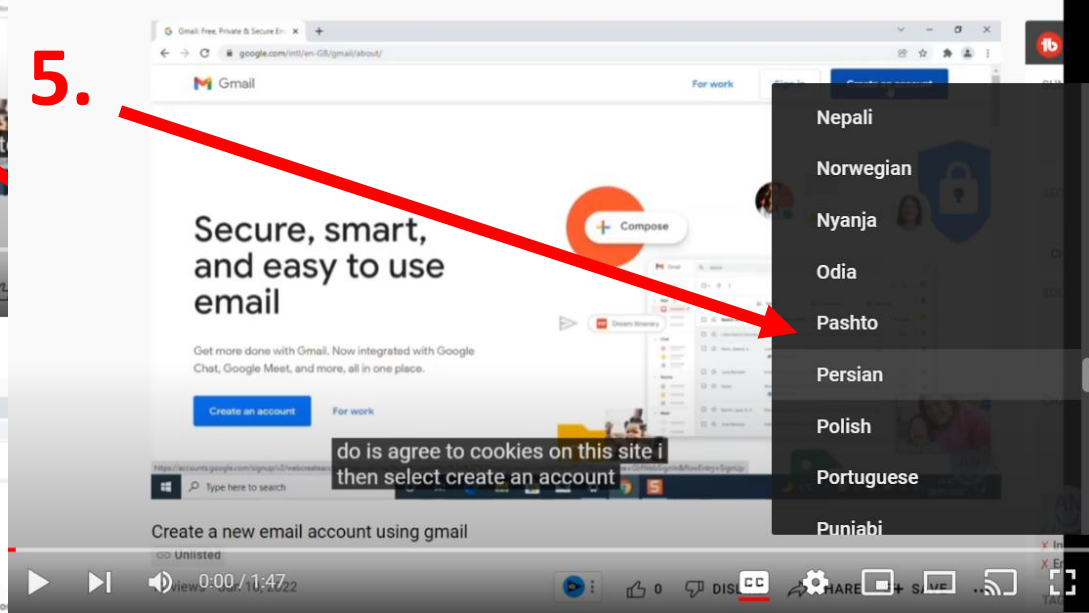
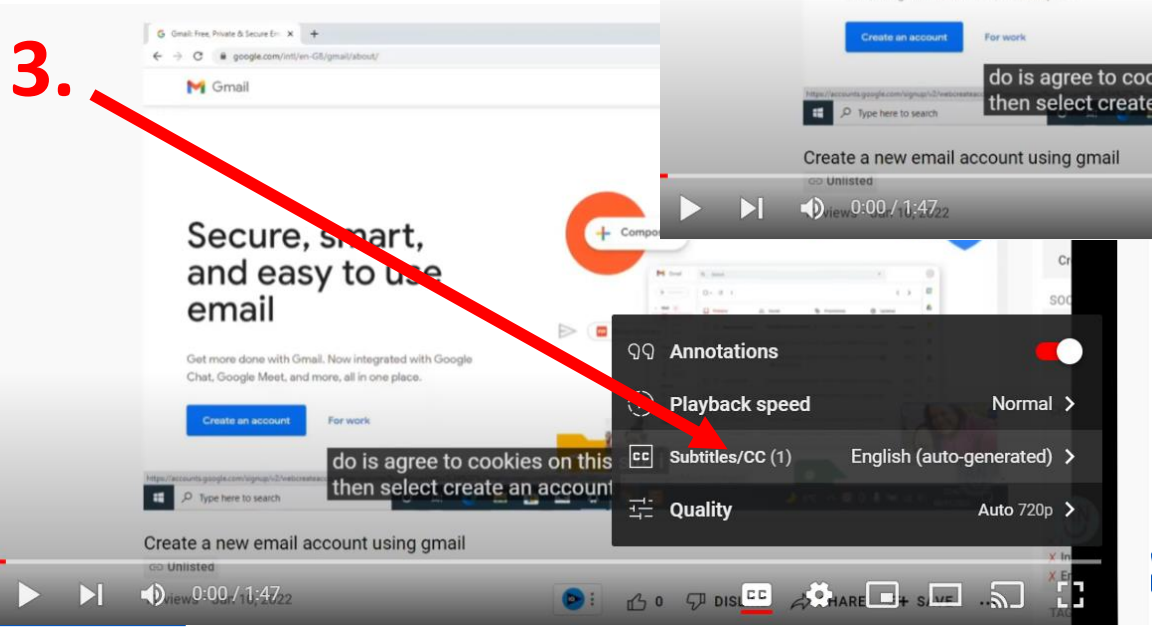
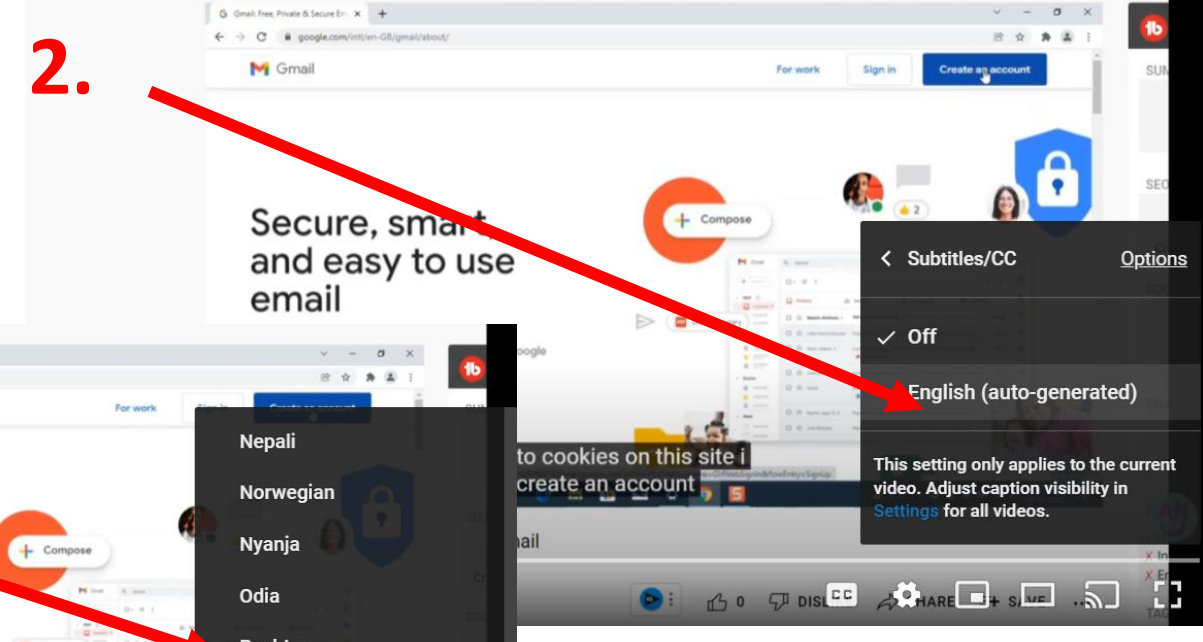
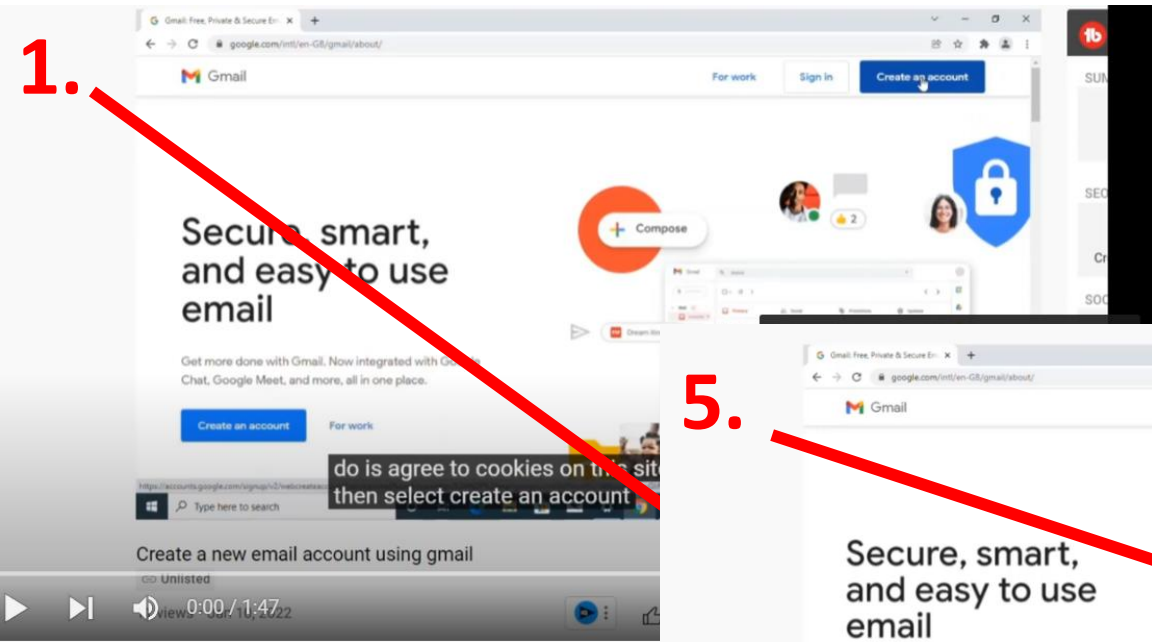
English Version

https://docs.google.com/document/d/1YOLx0MqPJ7fp8ALMUrd6fW-EMunZ_s3H0AhsI0OI-gM/edit?usp=sharing

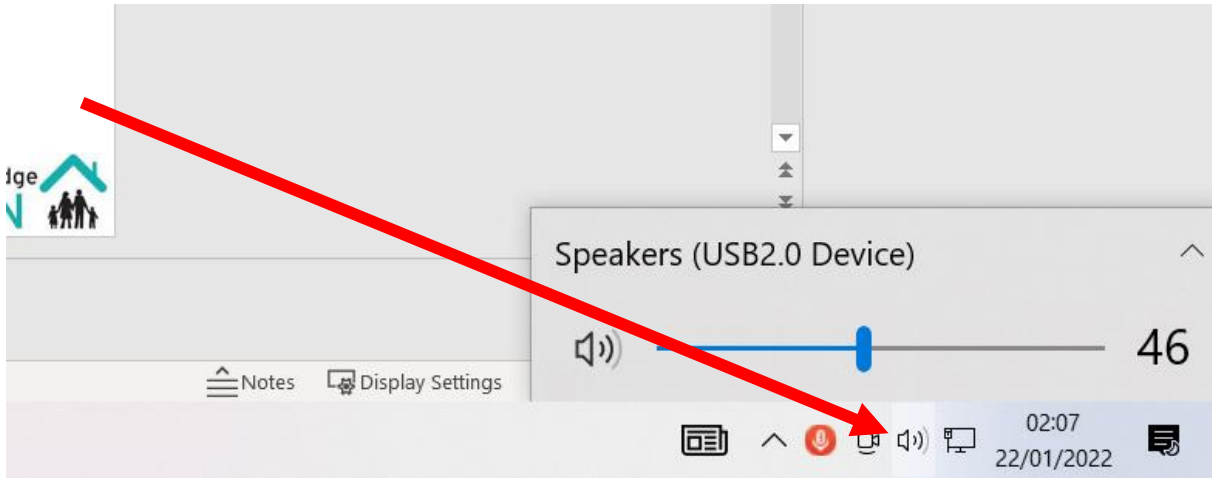
Watch any video with subtitles in own language



Watch any video with subtitles in own language



To increase the volume of you machine



Where to find videos

Helpful links for Afghan families in the UK

<https://www.achievenow.org.uk/links-for-afghan-families>

Computer Handover Training - contents



Tasks for you to practice after the course - This list will be sent to you via an email before the course begins

Task	Detail
1. How to use videos to learn	You will find these here https://www.achievenow.org.uk/afghan-links Site under Construction - we will email when complete You will be able to play in YouTube at slow speed, and using Subtitles !
2. How to login Desktop&Mouse explained	Account User1 Password UserUser Windows Desktop & Mouse explained, Icons/ task bar, Left and Right hand mouse clicks, Clicks - Single & Double clicks, Trackpad
3. How to change User password	Settings -> Users
4. How to connect to the internet	Sign into Crown Plaza website. Inside the hotel Outside the hotel
5. How to find your emails on laptop	Need to be on the internet to receive new emails Attendees select the <u>their</u> email provider. Links sent in email. https://outlook.live.com https://mail.google.com https://login.yahoo.com To sign in attendees need to bring their passwords
6. How to create an email account	Using Gmail account Helpful if unable to access existing email account

A selection of the videos available

- How to find videos after the course
- Login to machine.
- Change password.
- Check you are connected to the internet.
- Access you email account
- **Create a favourite on the Bookmark bar.**
- **Translate information from an email**
- **Change the laptop language**
- Save attachment to laptop
- **WhatsApp on desktop**
- Parental controls
- **Check browser history**
- How the laptop can help learn English

Potential dangers of using internet

- First search options are often advertisements, NOT what you are looking for.
 - **Unnecessary charges £££**
- If you input your email on a site you will start receiving emails.
 - Demonstrate how to unsubscribe

Google search – Watch out for Ads

The screenshot shows a Google search for "British Citizen Exam". The search bar contains the text "British Citizen Exam". Below the search bar, there are navigation tabs for "All", "News", "Images", "Videos", "Shopping", and "More". The search results show "About 18,100,000 results (0.71 seconds)". Three sponsored ads are visible, each with a red box around the "Ad" label:

- Ad** - <https://search.visymo.com/results> - British Citizen Life Insurance - Find Quality Results - visymo.com
Search **British Citizen** Life Insurance. Unlimited Access. 100% Secure. Always Facts. Privacy Friendly. The Best Resources. Results & Answers. Types: Best Results, Explore Now.
Top 10 Listings
Get All Results #1 Rated Results
Get All Results
Instant results at Visymo Completely Anonymous & Secure
- Ad** - <https://uk.search.yahoo.com/exchange/currency> - British Citizenship Test - Forex Conversion Rates - yahoo.com
Research Top **UK** Forex Brokers. Find More Competitive Conversion Rates With Lower Fees.
- Ad** - <https://www.perlego.com/> - British Citizenship Test - Start Your 14-days Free Trial

To unsubscribe

- Scroll to the **END** of the email
- Look for the **Unsubscribe** option and Click it!!

Please do not reply to this message. If you have any questions or you need support, please visit the website. Use subscription settings to object receiving newsletters. There are no additional costs other than internet access rates.

Your email address: mailcaroline@btinternet.com

1. [Subscription settings](#) [Terms & Conditions](#) [Privacy Policy](#) [Help & Contact](#)

Would you like to change the frequency?

- Receive all deals
- Only receive the best deal of the week
- Only receive the best deal of the month

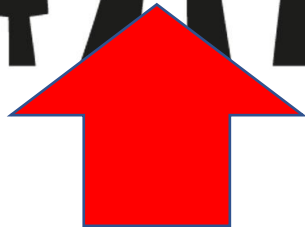
2. Stop receiving all deals

3.



KEEP KIDS CONNECTED

Do you want to
know the secret of
having well
behaved children?



Mothers

- Speaking English
- Reading English

<https://www.achievenow.org.uk/dari-language>

- https://quizlet.com/caroline_bateman1/folders/pashto-to-english/sets



Colours in Pashto with Pictures

blue	آبی	★ 🔊 ✎
red	قرمز	★ 🔊 ✎
green	سبز	★ 🔊 ✎
orange	نارنجی	★ 🔊 ✎
brown	ځمبه ای	★ 🔊 ✎
purple	رنگ بنفش	★ 🔊 ✎
pink	صورتی	★ 🔊 ✎

Children & laptops

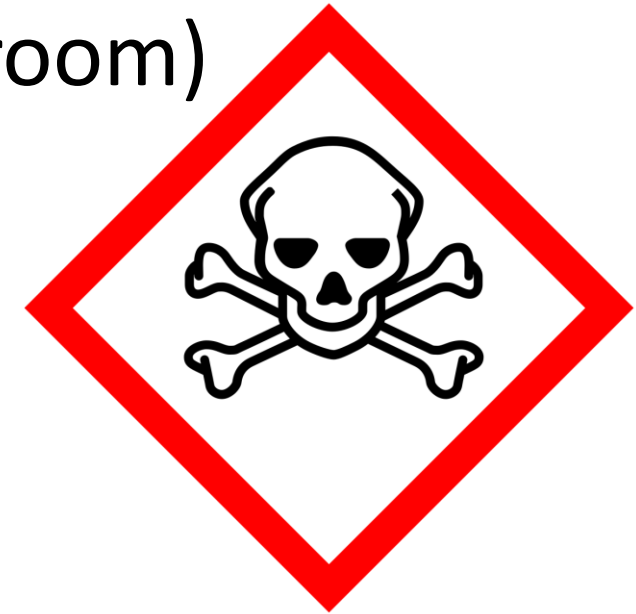


- Educational tool
 - Learn English
 - Help schoolwork
- Entertainment
 - Watch TV / Films
 - Play games

- Unsuitable material
 - Violence
 - Bad language
 - Sex
 - Bad influences
- Too easy to lose control

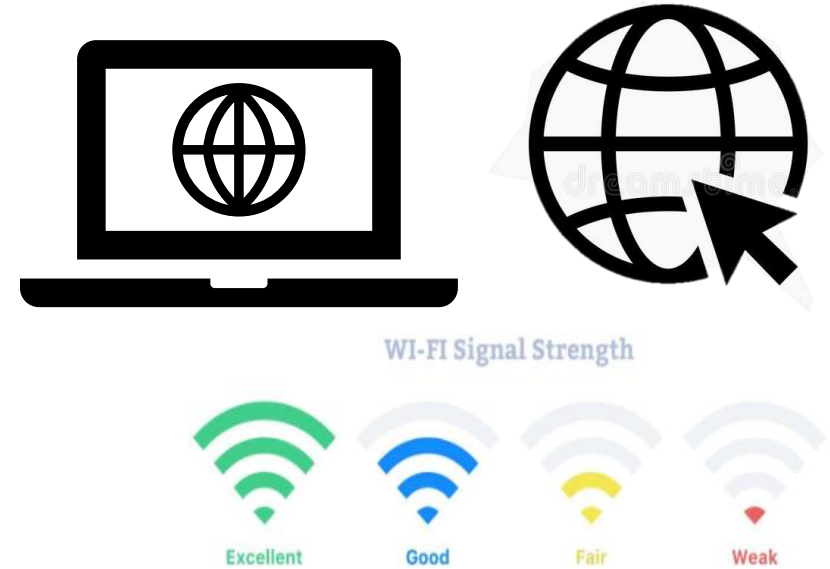
Help to protect children

- Always use in a family area (NOT in own room)
- Know their password
- Check History regularly
- Limit access to the internet.
- While in the hotel –
If you cannot access a child's account to check the history
 - Take it to a member of the trainer team
 - DELETE the child's account.
 - Inconvenient, they will need to start again



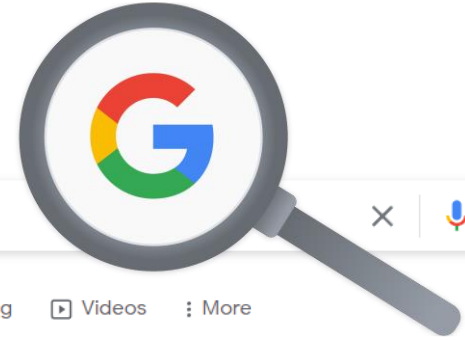
Disconnected from the wireless network

- Laptop without internet access
 - Limited to using files stored on the laptop
 - Cannot access the web
- When connected to the internet
 - Potentially access anything
- Can turn off the internet
 - Outside the hotel -Can switch off router
- Children can learn how to switch it back on.



KEEP KIDS CONNECTED

Spend time learning what works



microsoft protect children

Google

how to protect children microsoft

FILTERS

Enable In-Meeting View Details

Open search filters



Microsoft Family Safety helps protect what matters most

17K views • 1 year ago •

Microsoft 365 472K subscribers

Introducing the Microsoft Family Safety app, a simple way to protect what matters most. With features like content and screen time ...

CC

339 103 2%ER



How to configure Microsoft family group safety with demonstration | how to protect your child online

1.1K views • 2 years ago •

Knowledge Sharing Tech 11.7K subscribers

Disclaimer: Use the instructions in this video at your own risk. We are not responsible for any mis-configuration that ...

22 6 2%ER



Protect Your Kids With Parental Controls On Windows 10

16K views • 1 year ago •

Tech Inside

Nowadays, almost every computer is connected to the Internet and as a result, children are exposed to the pitfalls of the Internet, ...

6:20

All News Images Shopping Videos More Tools

About 26,700,000 results (0.54 seconds)

Create a family or add members of your household to an existing one. Get activity reports of your kids' online activity—even block inappropriate websites, apps, or games. Set screen time limits for your kids by scheduling when and how long they can be on their devices. Give your kids money to shop in Microsoft Store.

<https://support.microsoft.com> > en-us > windows > help-p...

[Help protect your family online with Windows Security](#)

About featured snippets Feedback

People also ask

How do I set up parental controls on Microsoft?

Does Microsoft have a parental control app?

How do I turn on Microsoft Family Safety?

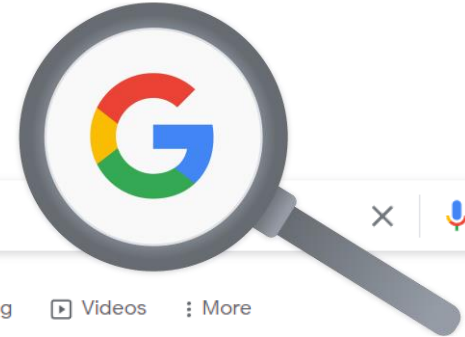
Feedback

<https://account.microsoft.com> > family > about

[Microsoft Family Safety](#)

Reimagine the family experience. Modern families come in all sizes and locations. We'll help you keep kids safer online, have fun together, ...

Spend time learning what works



microsoft protect children

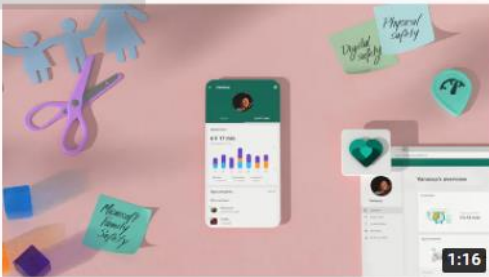
Google

how to protect children microsoft

FILTERS

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Open search filters



Microsoft Family Safety helps protect what matters most

17K views • 1 year ago

Microsoft 365 472K subscribers

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CC

339 103 2%ER



How to configure Microsoft Family in 4 easy steps:

1- Create a Family Group
2- Add your kid's account to the group
3- Set screen time & content restrictions
4- Assign your kid to the Windows 10 device

10:33

22 6 2%ER



PARENTAL CONTROL WINDOWS 10

6:20

Protect Your Windows 10

16K views • 1 year ago

Tech Insider

Nowadays, almost every computer is connected to the Internet and as a result, children are exposed to the pitfalls of the Internet, ...

All News Images Shopping Videos More Tools

About 26,700,000 results (0.54 seconds)

Create a family group in your household to an existing one. Get activity reports of appropriate websites, apps, or games. Set screen time and how long they can be on their devices.

Windows Security

About featured snippets Feedback

Does Microsoft have parental controls on Microsoft?

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https://account.microsoft.com > family > about

Microsoft Family Safety

Reimagine the family experience. Modern families come in all sizes and locations. We'll help you keep kids safer online, have fun together, ...

Remember to use the translate & listen features

Time to sign the release forms

COMPUTER HANDOVER RELEASE FORM

Dear Afghan hotel resident,

This device has been donated to you by a local charity to be used by you and your family. Please read and sign if you wish to accept it, according to the following terms and conditions of use.

By accepting this device <number> Eg. K12345

<name> <surname>..... agree that:

- The device becomes my property and **I take full responsibility for its safe use**
- I understand that two of the most important things for all members of my family (male and female) to settle and be happy in the UK are learning English and basic digital skills.
- I agree to use this device **for as much training in English and digital skills as possible (online or in person) and to allow my family** to do so
- I acknowledge that there **is no insurance cover provided** in the event of loss/damage or theft
- I agree to keep the laptop **secured with a password which I will not give to anyone**
- **I agree to use the computer responsibly according to UK law*** .
- ElmbridgeCAN, nor the resident IT team, nor any other organisation will accept responsibility for any inappropriate use of this laptop or any costs associated.
- I agree **not to share personal information** about myself (full name, address, etc.) or about family, friends, or anyone else that might risk safety or data protection.
- I have read and understood the Internet Safety Acknowledgment below and it is my responsibility to educate myself on the safe use of the internet for my family
- I agree that my details will be kept by ElmbridgeCAN in accordance to Global Data protection GDPR regulations and to be contacted for anything to do with this device or educational opportunities

INTERNET SAFETY ACKNOWLEDGEMENT

The online world provides everyone with many [wonderful opportunities for education](#), employment and staying in contact with the rest of the world, however it can also present risks and challenges, and it's important for parents and individuals to acknowledge.

To avoid the risks, these are some basic guidelines for parental supervision:

- [Spend time online together to teach your kids appropriate online behaviour including](#)
 - Follow [the family rules](#),
 - [Never post or trade personal pictures.](#)
 - Kids should never reveal personal information, such as address, phone number, or school name or location.
 - don't share passwords (other than with parents).
 - Don't let kids download things
 - Never agree to get together in person with anyone met online without parent approval and/or supervision.
 - Never respond to a threatening email, message, post, or text.
 - [Always tell a parent or other trusted adult about any communication or conversation that was uncomfortable, scary or hurtful.](#)
 - Never agree to meet someone you have met online unless your family is in agreement and in full knowledge of the risks
- [Never respond to emails that have a link to click to add personal information, so that you](#)
- [dont become victim of a financial scam](#)
 - Know your childrens password, Monitor your childrens laptop history with the administrator account
 - If child breaks the rules and changes their password, parent can take it to administrator to override
- [Keep the computer in a common area where you can watch and monitor its use, not in individual bedrooms. Monitor any time spent on smartphones or tablets.](#)
- [Bookmark kids' favorite sites for easy access.](#)

Future training

- Online resources sent to you via links
- Sharing knowledge among residents
- Laptop club?
- External training – Surrey Adult Learning or Kingston College
- Women will get some more formal training to ‘catch up’, and then do the same.



We are happy to continue to support your families

JANUARY 24th	Monday 24th	Tuesday 25th	Wednesday 26th	Thursday 27th	Friday 28th	Saturday 29th	Sunday
10am-11:30pm	ESOL	Play-session for under 5's (Homestart)	Ladies Yoga	LADIES DIGITAL with childcare - parents still responsible (Dining Room)	ESOL	LADIES DIGITAL ENGLISH -Limited childcare for single mums - Dining room	
2pm-3pm			LADIES DIGITAL ENGLISH with childcare - parents still responsible		Mens Prayer Kingston Mosque 1-2:30		
3pm - 4:30pm	10-11:30 am MENS COMPUTER HANDOVER Training- Dining room	Elevate Life Teens 9-15	Mens Yoga 🧘		Surrey Arts Music Club		
8:30-9:30 pm			LADIES DIGITAL ENGLISH - No childcare				