

CURZON

[Business Affairs & Finance Executive]

[Curzon]

Curzon is the UK's first fully integrated independent film company across production, distribution and exhibition. Curzon is using its 85-year-old prized brand to build a film content-led business that provides unforgettable films in quality surroundings via its Curzon-branded cinemas and digital channels.

[The Role]

In this Business Affairs and Finance Executive, your responsibilities will include:

Acquisition Finance Support

- Modelling acquisitions projects via Profit & Loss assessments including MG, income forecast, sales (TV/SVOD), subsidies and joint-venture opportunities;
- Contributing to the forecasting all-rights revenue streams (Theatrical, DVD/Blu-ray, TVOD, SVOD, Pay/Free TV, Subsidies);
- Researching comparable titles;
- Advising on P&A spend and scheduling taking into account holdbacks.

Business Affairs Support

- Working with the Finance team to ensure accurate and timely Sales Agent reporting;
- Working with the legal team to extract financial information from distribution contracts and overall rights management including holdbacks; and,
- Updating rights management system (Rights Tracker) to ensure all relevant information is entered to produce royalty reporting for Sales Agents.

Subsidies responsibilities

- Bringing together information required for Media (Selective and Automatic) and other subsidies applications, from submission to following progress, to raise public funding.
- Managing interim and final reporting within the deadlines given.
- Handling relationships with the various entities with the view of staying abreast with upcoming changes and formulating Curzon's comments (e.g. consultations).

[The ideal candidate]

The role requires a candidate who is able to work across different areas of the business managing a busy work load and different priorities, this role will act as conduit between the Legal, Finance and Acquisition teams in areas such as acquisitions, funding applications and contracting.

Skills/Experience

- Strong excel skills, highly numerate;
- Self starter, happy to drive progress;
- Ability to work towards deadlines and pursue colleagues for relevant information;
- Familiarity with acquisitions and sales agreements is desirable.

Salary – from £35,000 (depending on experience)
Hours – 35 hours per week, Monday - Friday