



July, 2017

Thank you for your interest in Evergreen Community Charter School. While we are a public charter school and there is no tuition expense, our EL Education model includes field trips for which there may be a charge. Individual teachers will provide guidance at the beginning of the year as to what those anticipated expenses will be for their class. Like other public schools, we also ask parents for supply fees to cover costs associated with their child's classroom experience. Additionally, we offer optional services such as before school care and after school care for which there may be fees. **ALL FEES MUST BE PAID IN ADVANCE.**

We value that your child is enrolled at Evergreen and we want every child to have access to the full range of programs offered by the School. Financial aid is available to offset some of the costs of these programs to those families who qualify. We invite you to complete the attached form if your family is in need of financial assistance. Aid is only provided based on need and only in the form of reduced fees for services. Because of our limited resources, financial aid is almost never sufficient to offset the entire cost of a program or service. All requests for financial aid and any statements provided in applying for aid are held in the strictest confidence by the business office and the Executive Director. Please note, financial aid is NOT available to subsidize the purchase of lunches, clothing, field trips costing \$10 or less, or other merchandise that may be offered for sale. Recipients of financial aid must keep their accounts with the School current each month or else students may not be eligible to use certain services.

Evergreen admits students of any race, color and/or national origin to rights, privileges, programs, and activities generally accorded or made available to Evergreen students. Evergreen does not discriminate on the basis of race, color, and/or national origin in the administration of educational policies, admission procedures, or any other school programs

Please see the reverse side for information about completing the financial aid application.

Where Learning is an Adventure!

50 Bell Rd. Asheville, NC 28805 www.evergreenccs.org Phone: 828-298-2173 Fax: 828-298-2269

Financial Aid Application:

YOU MUST FILL OUT THE FORM COMPLETELY AND ATTACH SUPPORTING DOCUMENTATION!

Application for financial aid may be made at any time prior to December 19, 2017. Applications will be accepted after that date only if there is a change in a family's status, such as a change of employment, income, or relationship status resulting in lost income. We strongly encourage an early application if you anticipate you will have any amount of need at any time during the year. It is less likely aid will be available to those who apply later in the year or immediately before trips or the need for service. Folks who receive financial aid will be invoiced monthly for large expense items such as 8th grade field trips. The invoices must be paid when billed.

Please provide personal and income information for parents/guardians, including step parents, living in the child's primary household. In the event of a divorce or separation, if both parents have legal custody and are responsible for the child's welfare, please provide information for both households, including step-parents. Please provide complete information regarding income, what you own or have saved, and what you owe to others as listed in the form.

Please provide a copy of at least the first two pages of your most recent tax return. If you do not have a copy of your return or were not required by law to file such a return, please provide an explanation of your situation on a separate piece of paper, and attach that to your application along with two months of bank statements or your last two months of paychecks. On that sheet you may also include any information about your financial situation, included any unusual circumstances or extraordinary expenses, which will help us better understand your ability to pay for services.

If you are requesting financial aid for more than one child, please complete one line for each child in the Estimate of Needs on page 2. **All applicants should specify exactly what programs you are requesting aid for and what share of the cost you can feel you can reasonably contribute (as a percentage of the cost).**

Be sure to sign the application and return it to the business office at your soonest convenience. Be sure the application is complete. Failure to answer all the questions will delay the processing of your application.

Evergreen will hold all applications until near the beginning of the school year and then process them as a group. We may follow-up by phone or in person to ask for additional or clarifying information. Once the first group has been reviewed we will review applications only on an occasional basis. You may generally expect an answer within six weeks of making an application. Other than the first round of applications at the beginning of the school year financial aid will NOT be granted retroactively, so it is important to submit your application at the soonest possible date.

Evergreen has limited resources and will examine each application independently. It will then assess your situation relative to other Evergreen families in need of assistance and determine an equitable distribution of the available aid. You will be notified by mail of our determination. Please contact Gordon Simmons in the business office at 828-298-2173, ext 1218 if you have any question about the process or the determination made.

Evergreen cannot guarantee aid will be available to any individual or for any specific program regardless of circumstances.

Financial Aid Application

Evergreen Community Charter School

Parent or Guardian Information

Name:	SSN:	Phone:
Current address:		
City:	State:	ZIP Code:
HOME E-mail:		
Student 1 Name:	Grade:	Teacher:
Student 2 Name:	Grade:	Teacher:
Student 3 Name:	Grade:	Teacher:
Student 4 Name:	Grade:	Teacher:

Parent or Guardian Employment Information

Current employer:		
Phone:		How long?
Position:	Hourly Salary (Please circle)	Annual income:

2nd Parent or Guardian Information

Name:	SSN:	Phone:
HOME E-mail:		
Current address:		
City:	State:	ZIP Code:

2nd Parent or Guardian Employment Information

Current employer:		How long?
Position:	Hourly Salary (Please circle)	Annual income:

OTHER CHILDREN IN YOUR FAMILY

Name	Age	School/College	Annual ED Cost

(Complete all fields and reverse side)

INCOME INFORMATION

	Parent or Guardian	2 nd Parent or Guardian
Annual income		
Salary Before Taxes		
Other Income		
Support Payments		
Total		
Expenses		
Living Expenses		
Other Annual Bills		
Total		
Net Income (total income minus total expenses)		

Assets		
Cash on Hand & in Accounts		
Real Estate Value		
Investment Value		
Other Assets (specify)		
Auto (year/model)		
Auto (year/model)		
Total		
Debts		
Mortgages		
Bank Cards & Credit Cards		
Auto (year/model)		
Auto (Year/model)		
Other Debts (specify)		
Total		

ESTIMATE OF NEEDS

Child	Field Trips		After School		Before School		Classroom Supplies	
	% of Cost I Can Provide	% Needed	% of Cost I Can Provide	% Needed	% of Cost I Can Provide	% Needed	% of Cost I Can Provide	% Needed

I (We) declare that the information is true and complete.

I (We) have enclosed a copy of my most recent income tax returns (personal) or the last two months of bank statements, or the last two months of pay stubs. I understand my application will not be processed unless this application is completed in its entirety and all required attachments are included with the application.

Signature: _____ Date: _____

Signature: _____ Date: _____