

MINOT COUNTRY CLUB  
MEMBERSHIP HANDBOOK  
2017

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## FOREWORD

Minot Country Club is a friendly and family-oriented facility, priding itself on the best of both traditional and contemporary experiences for its members. Minot Country Club also serves as a source of pride for the Minot Community and as a attraction for out of area members and regional tourists. These rules are established to assist our members and their families in understanding decorum, respectable conduct and expectations for everyone who uses the country club. Each member should respect these rules, as well as the rights and privileges of all other members. Members, their children and member guests are urged to thoroughly familiarize themselves, with these rules.

The following rules have been enacted for 2017 and adopted by the Board of Directors. They shall remain in full force and effect until they are modified or amended by the Board of Directors. The management of the club is authorized and obligated to enforce these rules. Thank you in advance for your attention and respect for these guidelines, which help us to maintain exemplary standards and an outstanding environment for everyone who belongs to the Minot Country Club family.

The Board of Directors  
Minot Country Club

### PRESIDENTS

Mark Hildahl and Kent Kirkhammer

### BOARD OF DIRECTORS

Dallas Varty, Randy Conway, Rob Dick, Michael English, Andrew Gudmunson, Brian Hankla, Brock Deslauriers,, Tyler Bakke, Jock Stevick & Chad Thompson

### EMPLOYEES

Andrew Schmitz-Golf Professional  
Chris Strange-Superintendent, GM

### CONTACT INFORMATION

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**Clubhouse Address:** 1912 Valley Bluffs Dr., Minot, ND 58701

**Billing Address:** P.O. Box 879, Minot, ND 58702



## GENERAL CLUB RULES

**Enforcement of Rules:** The Club Manager, Golf Professional, or Greens and Grounds Superintendent in each area have full responsibility and authority to enforce these rules without exception. Members do not have the right to enforce these rules and are asked to present any problems or issues to the Board of Directors or appropriate department heads.

**Use of Facilities:** The MCC facilities have both a public and private component. The swimming and golf facilities at Minot Country Club exist for the enjoyment of the membership and their guests. The restaurant and bar facility are owned by the club, leased to and operated by an outside concession, and open to the general public. The MCC will also allow the club facilities to be used by civic and youth organizations to support the Minot community, as determined by the Board of Directors.

**Membership Roster:** The membership roster (including names, mailing addresses, emails and telephone numbers) shall be used only for appropriate communications relating to club matters. No persons may use or disclose the membership roster, or any part thereof, for any business or personal solicitation or advertising. No persons shall have the right to have the club send any personal or business mailings or messages to the membership.

**Posting of Notices:** No notices, other than those covering routine club matters as directed by the Board of Directors or management, may be posted anywhere at the club facilities. No member may solicit or circulate any subscription list, place any advertisement or exhibit any articles for sale anywhere in the club facilities.

**Crisis Communications:** Only the President and spokespeople are authorized to release information to the media and to the public. All other staff, the board, and members should be professional and helpful to the media by connecting them with spokespeople, but will neither speak to the media nor provide any information regarding a crisis.

**Social Media Policy:** Minot Country Club understands that some members participate in social networking sites (e.g., Facebook, Twitter, Instagram, LinkedIn), chat rooms, and create and maintain personal websites. The club respects members' online social networking and personal Internet use. However, a member's online presence can affect MCC as words, images, posts and comments can reflect or be attributed to MCC. Members should be mindful to use electronic media responsibly and in a respectful manner toward others. It shall be considered a breach of acceptable member conduct to post on any public or private website, forum or through any other electronic or print communication medium, any of the following. Members who violate MCC's social networking policy will be subject to disciplinary action.

- *Anything that may harm the goodwill or reputation of MCC or any disparaging information about MCC.*
- *Any disparaging, discriminatory or harassing information concerning any member, employee, vendor or other person associated with MCC.*
- *Any confidential information, trade secrets, or intellectual property of MCC obtained during a member's involvement, including information relating to finances, members, operational methods, plans and policies.*
- *Any private information relating to a member, employee or vendor of MCC.*

**Consumption of Food and Beverages:** All food and beverages consumed anywhere on the club premises must be purchased from the club's designated concession, Elevation. Exceptions may be granted by club/restaurant management or as otherwise set forth in these rules.

**Alcoholic Beverages:** All applicable laws, rules and regulations pertaining to the sale and consumption of alcoholic beverages, including those of the North Dakota Liquor Control Commission, will be strictly enforced. **No alcoholic beverages shall be consumed anywhere on the club premises unless purchased from the club's designated concession.** All alcoholic beverages purchased from the club's concession must be consumed in their entirety on club property. In accordance with applicable laws, no person under the age of 21 will be permitted to consume alcoholic beverages anywhere on the club premises. Children under the age of 21 are not permitted to be seated or standing at any bar.

**Directing of Staff:** No member may give directions to any club staff regarding the operation of the club. No member may directly countermand any instructions issued by club management to any staff member. Any request to club staff, other than those related to usual service or actions, must be channeled through club management. Members may not berate, belittle, reprimand or discipline any club staff.

**Smoking:** Based on North Dakota law, the entire clubhouse facility, including the pool area and patio areas, is a non-smoking environment. Cigars and cigarettes are to be smoked outside in designated areas only.

**Complaints:** Complaints regarding the service or conduct of any employee should be made to the department manager or the chairperson of the appropriate committee and not to the employee.

**Loss of Property:** The club will not be responsible for the loss or theft of property of any member or guest, other than as provided by law.

**Personal Safety:** It must be recognized that many of the activities that take place at the club (golf, swimming, winter sports and children's play) and the use of driveways, driving ranges, golf carts, and parking areas involve the risk of accidents and injuries. It is up to each individual to exercise proper care and to be responsible for his or her own safety. Every person using the facilities of the club does so at his or her own risk. ***The club disclaims liability for any injuries sustained by use of club facilities and grounds. All members, their families and guests acknowledge and accept these risks and agree to hold the club harmless from any liability, except to the extent that any risks were caused by gross negligence or intentional misconduct by the club.***

**Walking Paths:** Golf cart paths may be used for walking in the morning before golf. Paths are to be used by members/and their guests only, and all activities are restricted exclusively to path areas. Maintenance activities and golfers have the right of way. Absolutely no leisure walking on paths is allowed when golf is being played.

**Pets:** Pets (excluding registered service dogs used in the assistance of disabled persons, and working dogs used in the maintenance of the course) are not permitted at any time anywhere on the club premises.

**Dependent Member:** A dependent member is any dependent below the age of 21 of a dues paying member. A dependent going to college full-time will be regarded as a dependent member until graduation or the age of 26, whichever comes first. Married dependents will no longer be considered dependent members, regardless of age. Dependent members can bring guests to the MCC as long as prior arrangements have been made with golf professional.

**Unmarried Members:** Unmarried members shall be permitted to designate a significant other to the Pro and Club Management, and said guest shall have the same club privileges as if he or she were the spouse of the member, subject to board approval. Significant others that fit in a higher membership category (i.e. Out of Area designating a Minot Local, A Junior designating 35+ member) shall be subject to board approval.

**Conduct:** All members of the club and their guests shall behave in a proper and dignified manner while anywhere on the club premises. Members are encouraged to utilize common sense, respect for tradition, modesty and to consider the comfort level of fellow members. Any member or guest behaving inappropriately, violating the rules of the club or behaving in any way as to demean the character or reputation of the club may be reprimanded, suspended or expelled pursuant to the rules of the club. Members shall be responsible for insuring their guests observe these rules.

**Club Charges:** All charges to the club should be made on the member's club account or paid with a credit card. **NO CASH WILL BE ACCEPTED.** Member statements may be paid in the business office using cash, credit card, or check.

**Employment:** Relatives and children of members shall not be employed in any capacity at the club, except as expressly permitted by the Board of Directors.

**Wireless Devices and Cell Phones:** Members and guests are asked to use wireless devices and cell phones respectfully in the golf lobby, locker rooms or outdoors, including the pool areas.

**Lost and Found:** All articles found outside of locker storage will be held in the Lost and Found for 30 days. Any unclaimed articles will be discarded.

**Delinquency Policies:** Any member who is not current on membership dues shall be denied access to club facilities. Statements are issued on the first of each month and must be paid by the end of that month. All club accounts that remain unpaid past the end of the month shall become delinquent. The delinquent member shall be notified by mail once an account becomes 60 days past due. If the account is not made current before the account becomes 90 days past due, the delinquent member's credit and club privileges shall be suspended. Any member who fails to reconcile an account before it becomes 120 days past due shall cease to be a member of the club, and the membership associated with the account, along with all due payments, will be forfeited and cancelled. All club accounts, dues and monthly payments that are not paid by the end of the month may be assessed a late payment charge of 1.5% per month.

## GOLF COURSE POLICIES

**Registration:** All golfers and guests must register at the pro shop before play or practice. Junior players must register at the pro shop and receive permission to play unless accompanied by an adult.

**Attire:** All members, their guests, and club employees shall be attired at all times and in all locations in acceptable country club golf course attire. Appropriate attire will be at the golf professional's discretion. It is the responsibility of members to ensure their children and guests' attire are governed by good taste and are in keeping with the character of the club. Failure to comply may result in the member, child or guest not being permitted to use the club. For questions regarding attire, please contact the pro.

**Pace of Play:** An eighteen hole round of golf should not exceed four hours. Each group should maintain proximity with the group in front of it.

**Foursomes/Fivesomes:** For play on the MCC golf course, foursomes are considered standard. Groups of five or more are allowed under special circumstances, and only when such groups will not impact the pace of other golfers or impact the number of available carts for other golfers. All groups of 5 or larger must disband if asked by any staff member.

**Commencement:** Normal play will begin on the first tee, except when all daily play is starting from the 10<sup>th</sup> tee. Players should arrive on time and be ready to proceed by their given tee time. Play may not start on the 10th tee without permission from the golf professional.

**Equipment:** Each player must have his or her own bag of clubs. Clubs are available for rental at the golf shop.

**Rules of Play:** All play and use of the golf course will be governed by the rules of the United States Golf Association, which are incorporated herein by reference. All members must observe the rules of golf and etiquette as promulgated by the USGA, with the exception of such local rules as may be put into effect from time to time.

**Member/Guest Play:** Members must register all guests at the pro shop and will be responsible for their fees and conduct. Guests, who reside in the 50-mile radius of Minot Country Club, may use the golf course one time per year as a guest of a member, excluding special events.

Out-of-area guests who live outside the 50 mile radius surrounding Minot Country Club will have a limit of 6 guest rounds per golf season, excluding special events.

**Member/Family Play:** Members are invited to bring family members as their guests, and family members will receive a discounted rate. A family member for guest play is defined as a Parent, Sibling, Child, or Grandchild. Each family member is allowed to play as a guest 6 times per year total.

**Out of Area Nonmember Play:** Nonmembers who are not accompanied by a member and reside outside the 50-mile radius surrounding Minot Country Club, may use the golf course one time per year. Nonmembers may schedule tee times during off peak times.



## Use of Carts:

- Carts must be operated in a safe and prudent manner that does not damage the golf course. Stay on the cart paths whenever possible. When driving and parking on the paths, keep all wheels on the cart path. Observe all traffic rules and directional signage. Do not drive over cart path curbs. **Carts must never be driven within 30 feet of tees, greens, bunkers or aprons.**
- Only those persons with a valid driver's license or learners permit are allowed to operate a golf cart. Cart drivers must observe all signs and barriers and must remain at least two cart lengths from one another while in motion. The occupants of the cart are responsible for themselves, the cart, their property and any injury to themselves or others, and any damage incurred while using the cart. Any damage to a cart or other property is the responsibility of the member. **It is not required that any player must utilize a cart.**
- All carts must be returned to the cart staging area in front of the pro shop
- To request a handicap flag for a golf cart, members must have a handicap endorsement on their driver's license, a physician's note or board approval.
- Carts may be used on any day except, when in the opinion of the golf course superintendent, the condition of the course makes it undesirable.
- If the above rules are violated, the board of directors shall have the authority to suspend the use of carts by the offending operator for any length of time deemed necessary to correct the violation.
- Members and guests must still pay cart fees if they are a passenger of a golf cart pass holder.
- No more than two carts per foursome are allowed.

## SCHEDULE

Members may call to arrange tee times up to seven days in advance. Hours will vary seasonally and will be posted in the pro shop.

Course hours will generally follow the schedule below:

**Monday:**

Closed until 2 p.m., subject to special events. Golf may be available after special events, please check with the golf shop

**Tuesday: Ladies Day**

Open to members and guests until 2pm.

3pm Nine holes will be closed for ladies play and 9 holes open for member and member guest play.

**Wednesday: Men's Day**

Open to members and guests only until 11 a.m.\*

Male members and male guests only after 11 a.m.

\*Please no children or spouses.

**Thursday:**

Open to members and guests only until 10 a.m. \*

Course reserved for Couples golf at 6 p.m.

**Friday:**

Course Open to members only until 10 a.m. \*

Tee times recommended

**Saturday:**

Open to members only until 11:30 a.m. \*

Tee times recommended

**Sunday:**

Open to members only until 10 a.m. \*

Tee times recommended.

\*Any guest play during member only times must be preapproved by the golf professional.

## FEEES

### Green Fees

18 Holes	\$90.00+tax
9 Holes	\$45.00+tax
Replays	\$45.00+tax
Youth 18 Holes (18 and Under):	\$25.00+tax
Youth 9 Holes	\$12.50+tax
Family Rate(Must play with Member)	\$60.00+tax

### Cart Fees

18 Hole/per seat:	\$25.00 + tax
9 Hole	\$12.50 + tax
Season Pass Per Family	\$700.00+tax

\*Children 18 and under are allowed to ride with a paying adult free of charge

### Range:

Bag of Balls	\$5.00+tax
Season Pass	\$150.00+tax

### Annual Bag Storage

Per Bag	\$125.00
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## GOLF ETIQUETTE

**Play it Safe:** No player should play until the players in front are out of range.

**Play Fast:** In the interest of all, players should play without delay and signal the faster players to play through.

**Lost Balls:** Players searching for a ball should signal to the players following them to pass, and should not continue their play until those players have passed and are out of range.

**In the Bunker:** Before leaving a bunker, a player should carefully rake out all imprints. Please place rakes outside the bunker in designated locations.

**Repair Damage:** Through the green, a player should insure that any turf cut or displaced by him is replaced at once and pressed down, and that, after the players have holed out, any damage to the putting green by the ball or the player is carefully repaired.

**Care of the Green:** Golf bags should not be dropped or placed on the green. All pitch marks should be immediately repaired and smoothed. Players should insure when dropping the flagstick that no damage is done to the putting green, and that they do not damage the hole by mishandling the flagstick. The flagstick should be properly replaced in the hole before the players leave the putting green.

## HOLE-IN-ONE CLUB RULES

All members will be notified that they will be charged a one-time \$75 charge for membership in the 2017 Hole-In-One Club. They will have until May 8th to notify the club office of their election not to participate. During the season, should anyone in the Hole-In-One Club have a hole-in-one, the club will purchase a drink for every Hole-In-One Club member present at the club that day.

All Hole-In-One Club members will be eligible for the exclusive Executive Challenge Tournament on Saturday September 30<sup>th</sup>, which will include prizes, beverages on the course, hors d'oeuvres, and drinks. This will be the occasion where we formally honor all who have had a hole-in-one as well as the winners of all member tournament events throughout the year. This will be the highlight of our golfing season and an opportunity to properly recognize superior achievement.

## SWIMMING POOL

**General:** The pool area is available for the use of members without charge and may be used during designated times only. The pool manager and lifeguards are in charge of the pool area during the pool season.

**Pool Area:** The pool area includes the pool, pool deck, pool locker rooms and outside walks from the parking lot to and from the pool entrance. The pool area does not include the outside clubhouse patio, or any areas surrounding the practice putting green or golf practice range.

**Dress Code:** Only proper swimming attire is allowed in the pool area. Cutoffs are not allowed. Parents may wear street clothes with rubber-soled shoes when they are present to supervise their children or attend lessons. Wet bathing suits are not allowed outside the pool area. Cover-up attire and footwear should be worn to and from the swimming pool area. Children who are not potty-trained must wear swim diapers in the swimming pool.

**Health Rules:** All applicable sanitary laws of the State of North Dakota are incorporated herein and must be observed. A cleansing shower must be taken before entering the pool. No one with a skin, eye, nose or throat infection or any ailment which may be considered communicable or tending to contaminate or pollute the water will be allowed to use the pool. Diaper and clothes changing are to occur in the locker rooms only.

**Safety:** Diving into the pool, causing undue disturbance in or about the pool area, and entering or leaving the area except by regular paths will not be permitted. Running, playing tag, pushing, roughhousing and any other such dangerous activities within the pool area are strictly prohibited.

**Lifeguards:** Lifeguards and the pool manager have full power and authority to enforce compliance with these rules. The instructions of the pool manager and lifeguards must be followed immediately. The pool will be closed when a lifeguard is not present. No one may use the pool without a lifeguard in attendance.

**Inclement Weather:** The pool may be closed during inclement weather and periods of non-activity. The pool must be cleared immediately when a storm warning is sounded or as instructed by the lifeguard(s) or pool manager.

**Registration:** Members, children and their guests will not be permitted in the pool area without first checking in with the lifeguard.

**Guests:** Members and junior members are welcome to bring guests. Adult members will need prior approval to bring groups larger than 4 guests. Junior members are allowed 1 guest. The guest fee for all pool guests will be \$5.00 each. Children 2 and under are free. Grandchildren of members are free when accompanied by member grandparent.

**Pool Hours:** Dependent on weather, the pool is open daily including all holidays from Memorial Day to Labor Day. Hours will be published by the pool manager.

**Pool Toys:** The use of outside pool toys is permitted, unless considered disruptive by a lifeguard or pool manager.

**Food and Beverage:** No glass or breakables of any kind are permitted in the pool area. All food and beverage with the exception of reusable water bottles consumed at the pool must be purchased through Elevation Restaurant. Food in the pool area is restricted to those areas specifically designated for food service. No food or drink is allowed in the pool or pool locker rooms. All trash must be placed in proper receptacles.

**Children:** Other than as provided below, all children under the age of 12 must be accompanied and actively supervised at all times by an adult/or childcare provider who shall be responsible for their behavior and compliance with these rules. Childcare providers responsible for child supervision are allowed to escort and supervise the children of members at no cost.

**Suspension of Privileges:** Members who violate any of the above rules or are perceived to not comply with the spirit of the rules may be subject to suspension of privileges at the discretion of the board of directors.

**ALL STATE AND FEDERAL RULES AND REGULATIONS WILL APPLY AND BE ENFORCED.**

**ANY VIOLATION OF SWIMMING POOL RULES  
WILL RESULT IN SUSPENSION  
OF POOL PRIVILEGES.**