

**ANDREA KIMURA** : andiekimura@gmail.com  
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**UNIVERSITY OF ILLINOIS : MASTERS OF ARTS : MUSEUM & EXHIBITION STUDIES**  
August 2016 Chicago, IL

**CALIFORNIA POLYTECHNIC STATE UNIVERSITY : BACHELORS OF ARCHITECTURE**  
June 2011 San Luis Obispo, CA

**CAL POLY L.A. METRO PROGRAM : ARCHITECTURE & URBAN DESIGN**  
Jan - June 2011 Los Angeles, CA

**CITY OF CHICAGO  
DEPT. CULTURAL AFFAIRS & SPECIAL EVENTS : VISUAL ARTS INTERN**  
May 2015 - May 2016 Chicago, IL

**EXHIBITIONS** : at the Chicago Cultural Center  
**Strandbeest : The Dream Machines of Theo Jansen** : coordinate exhibition staff schedules // manage field trips // assist curator with installation, labels and signage, tracking budget, scheduling meetings, and coordination of public programming  
**Present Standard** : produced labels  
**DCASE Artists In Residence** : created and promoted content on social media  
**ARTS ADMINISTRATION : Lake FX Summit & Expo** : Largest regional conference for artists and creative entrepreneurs focused on professional development, networking and introducing resources. // managed Expo resource fair participants and logistics // assisted with Artists & Repertoire audition submissions  
**Chicago Artists Month** : A city-wide platform for 300+ independently produced programs across all disciplines. // assisted with program coordination // organization and execution of submissions and workshops // selection of Featured Programs and Artists // development and implementation of marketing and communications including the website, social media, weekly eblasts and printed material // documentation of events  
**Public Art** : organize and catalogue artist files

**JAPANESE AMERICAN SERVICE COMMITTEE : ARCHIVES VOLUNTEER**  
Sept 2014 - May 2015 Chicago, IL

**COLLECTIONS** : Numata Collection and Hayashi Collection : World War II internment artifacts, military memorabilia and Japanese American history in Chicago: catalogue, assessment, biographical research // scan and upload images

**RESTORATION HARDWARE : TRADE ASSOCIATE**  
July 2008 - May 2015 West Hollywood, CA // Chicago, IL

**ADMINISTRATIVE** : facilitated new means of efficiency // created product information resources // organized daily meetings // maintained high visual standards  
**RETAIL** : foster and maintain relationships // manage purchase orders, projects

**A + D MUSEUM : DOCENT**  
Mar 2012 - May 2014 Los Angeles, CA

**EXHIBITIONS** : Eero Saarinen, Windshield Perspective, Never Built L.A., Armin Hofmann : Color : responsible for opening/closing museum, admissions, gift shop // installations and deinstallations

**CAL POLY L.A. METRO PROGRAM : COPY EDITOR**  
Jan - May 2013 Los Angeles, CA

**PUBLICATION** : L.A. [TEN] Interviews on Los Angeles Architecture 1970s - 1990s : First Edition : research // transcribed and edited interviews // formatted layout  
**PROGRAMMING** : inCollaboration Lecture Series : assist with public events

**LA><ART : DOCENT**  
June - Sept 2012 Los Angeles, CA

**EXHIBITIONS** : Made In L.A. Biennial : led weekly tours at the Los Angeles Municipal Art Gallery location // assisted with public programming

**A.C. MARTIN PARTNERS : ARCHITECTURAL INTERN**  
Jan - Mar 2011 Los Angeles, CA

**DESIGN** : facade development // material boards // compilation of digital library

**LPA INC. : ARCHITECTURAL INTERN**  
Jan - Mar 2010 Irvine, CA

**DESIGN** : compiled case studies on K-12th grade schools and learning styles  
CAD drawings // field measurements // presentations

**SKILLS : ADMINISTRATIVE PROGRAMS**

Microsoft Office ( Word, Powerpoint, Excel, Outlook)

Google Drive (Docs, Sheets, Slides) // Calendar

Eloquent Archives

SurveyMonkey

Eventbrite

Adobe Acrobat

**DESIGN PROGRAMS**

Adobe Creative Suite (Photoshop, Illustrator, Indesign)

Rhinoceros 5.0 for Mac

**PHYSICAL MODELING**

**RELEVANT EDUCATIONAL EXPERIENCE : CO-COLLABORATOR**

forthcoming SAGE Publishing, UK

**PUBLICATION :** Journal of Adult and Continuing Education : co-authored an article on the evaluation of a group project analyzing informal adult learning based on a class project.

Sept 2015 Washington D.C.

**CONFERENCE :** International Council of Museums : Committee for Education and Cultural Action : co-presenter on alternative museum programming

**GRADUATE COURSEWORK**

Museum Genres, Practices and Institutions

Writing for Museums

Exhibition Practices

Public Engagement

Digital Fabrications: Art Systems

Topics in Disability

Assistive Technology Design and Fabrication

Disability in American Film

Entrepreneurial Product Development

Whole Earth Vision

**AWARDS : ACADEMIC**

UIC Board of Trustee's Award

Cal Poly Dean's List

Cal Poly Educational Equity Scholarship

Cal Poly Partner Scholarship

**NON-ACADEMIC**

Girl Scout Gold Award : Art, Conservation & Education (2006) at the Getty