The Trenton Public Library
Minutes
Board of Trustees
Main Library 120 Academy St, Trenton NJ 08608
February 12, 2015 at 6:00 pm

Trustees Present: Crystal Smith, Lavern Rice, Patricia Smith, Elizabeth Yull
Staff Present: Kimberly Matthews, Director and Shanna Leggett, Administrative Secretary

1. **Call to Order**- Crystal Smith called the meeting to order at 6:14 pm
2. **Announcement of compliance with the Open Public Meetings Law**- Director Matthews
3. **Roll call for Quorum**- Crystal Smith, Lavern Rice, Patricia Smith, Elizabeth Yull
4. **Agenda Approval**- Elizabeth Yull moved and Lavern Rice seconded the approval of the Agenda.
5. **Approval of Minutes of the January 2015 Board Meeting**- Patricia Smith moved and Elizabeth Yull seconded the approval of January 8, 2015 Meeting Minutes as distributed.
6. **Open for Public Address**- No members of the public were in attendance
7. **Financial Report** – Director Matthews presented the financials for January’s Board meeting, discussion ensued.
8. **Bill List** – Elizabeth Yull moved and Lavern Rice seconded the approval of the January 8, 2015 Bill List.
9. **Administrative Report**
   - Wendi Nardi, Historian, has retired after 15 years of service. As per the Board of Trustee approval the Research Room has been named in honor of Wendi Nardi’s years of dedicated service. “Wendy M. Nardi Research Room”
   - Corrie Peterson, Children’s Librarian has resigned and the library is actively searching for a replacement through all appropriate national and local professional options
   - Children’s Room Project: The project is approximately a month behind due to limiting staffing resources, inclement weather, delayed start to the plumbing work, and the reallocation of efforts to the completion of the 2nd floor Librarian’s Office remodel so that the space will accommodate the newly hired professional staff efficiently.
10. **Old Business**
    - Outpost Installation– Location 431 Pennington Ave and 416 Bellevue Ave

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Trenton, NJ 08618. Installation expected the week of February 16, 2015. This effort is currently consuming the majority of staff resources and is the primary focus this month.

11. Executive Session
   - The Board entered executive session to discuss legal matters at 6:55pm and ended at 7:26pm

12. Date of Next Meeting: The next scheduled Board of Trustees meetings is Thursday, March 12, 2015 @ 6:00 pm

13. Adjournment: The Library Trustees adjourned at 7:27pm

Respectfully Submitted,
Shanna Leggett
Recorder