The Trenton Public Library
Minutes
Board of Trustees
Main Library 120 Academy St, Trenton NJ 08608
March 9, 2017 at 6:00 pm

Trustees Present: Crystal Smith, Elizabeth Yull, Patricia Smith, Deniece Johnson-Jackson and Dr. Josue Falaise
Staff Present: Patricia Hall, Operational Manager, Shanna Leggett, Admin. Secretary

1. Call to Order: Patricia Hall, Operational Manager called the meeting to order at 6:09 pm.
2. Announcement of compliance with the Open Public Meetings Law: Crystal Smith, President
3. Roll call for Quorum: Crystal Smith, President conducted Roll Call
4. Agenda Approval: Deniece Johnson-Jackson moved and Elizabeth Yull seconded the approval of Agenda.
5. Approval of Minutes of the February 23, 2017 Board Meeting: Elizabeth Yull moved and Patricia Smith seconded the approval of the February 23, 2017 minutes.
6. Open for Public Address: N/A
9. Bill List: Deniece Johnson-Jackson moved and Dr. Josue Falaise seconded the approval of the February Bill List.
10. Administrative Report:

   Departmental:
11. Personnel Changes –
    - No personnel changes to report.
12. Old Business
    - Director Search – Changes are being made to the Directors job description
• Elevator Update- The elevator is out of order

• Children’s Room Update – Telephone lines have been installed. Opening is on hold until inspections are completed

• Collection Development Policy – Elizabeth Yull moved and Patricia Smith seconded the approval of the Collection Development Policy, (All in Favor)

• Operational Manager Evaluation – Patricia Hall of Halls Service has been doing a phenomenal job as Operational Manager. The Board of Trustees of the Trenton Free Public Library has extended the contract for Halls Services. Effective immediately while Director search continues. All in Favor

13. New Business

• Resolution to Terminate the Elise C. Feldenzer Trust - Elizabeth Yull moved and Patricia Smith seconded the approval of the termination of the Feldenzer Trust. (All in Favor)

• Resolution has been adopted on March 9, 2017 Board of Trustee Meeting @ 6:15 pm to elect Officer of Corp. Crystal Smith moved and Elizabeth Yull seconded the adoption of resolution ( All In Favor)


15. Executive Session – N/A

16. Date of Next Meeting: The next scheduled Board of Trustees Meetings is Thursday, April 13th, 2017.

17. Adjournment: The February meeting adjourned at 7:34 pm

Respectfully Submitted,
Shanna Legget
Recorder

Library Trustees Meeting, March 9, 2017.