The Trenton Public Library
Minutes
Board of Trustees
Main Library 120 Academy St, Trenton NJ 08608
June 8, 2017 at 6:00 pm

Trustees Present: Crystal Smith, Elizabeth Yull, Lavern Rice and Patricia Smith

Staff Present: Shanna Leggett, Admin. Secretary and Patricia Hall, Operational Manager

1. Call to Order- Crystal Smith, President called the meeting to order at 6:07 pm.

2. Announcement of compliance with the Open Public Meetings Law- Patricia Hall

3. Roll call for Quorum- Crystal Smith, President conducted Roll Call

4. Agenda Approval- Elizabeth Yull moved and Patricia Smith seconded the approval of Agenda.

5. Approval of Minutes of the May 11, 2017 Board Meeting – Elizabeth Yull moved and Lavern Rice seconded the approval of Minutes.

6. Open for Public Address- N/A

7. Friends Report- Ms. Patricia Tumulty, President gave a brief report of the FRIENDS activity and financials.

8. Financial Report – Ann Zawartskay (Board Accountant) presented the financials and a proposed moving of CD to collect interest.

9. Bill List – Patricia Smith moved and Lavern Rice seconded the approval of the May Bill List.

10. Administrative Report- Patricia Hall, Operational Manager presented

   • The Library is prepping for the Summer Reading Program which kicks off June 10, 2017.

   • The C-SPAN Interview aired the weekend of May 20th. The Library received numerous compliments regarding the broadcast specifically one from a viewer in Bloomington Indiana.

   • The Summer Feeding Program will also being July 5th.

   • The Library will host a press conference held by the Religious Community and the Trenton Literacy Movement regarding the announcement of Literacy Day where the Library Trustees Meeting, June 8, 2017.
organizations are requesting all religious institutions to mark the 5th Sunday in July for a collective donation towards Literacy.

11. **Personnel Changes** - Temporary Appointments

- As per recommendation of the NJ Civil Service Commission the Library is hiring temporary appointed Library Pages for no longer than 6 months due to a glitch in their record keeping. The following Temporary Appointed Library Pages have been hired:

  Courtney Gibson, Lorraine Jenkins, Eric Johnson, Adrianna Morales Kayla Phillips and Shirley Brown have been hired as temporary PT Page.

12. **Old Business**

- Child Abuse & Misconduct Policy – Tabled - Policy is being review by the Board of Trustees.

- June 9th, 2017 115th Birthday Celebration – The Library is preparing to hosts our first Annual Block Party celebrating 115 years as the City’s Free Public Library. City Council are expected to attend as well as the Mayor who will assist with a Celebratory Ribbon Cutting. Food vendors will be in attendance as well as a face painter, Trenton Authors, Friends of TFPL and more. The Library will have a table set up outside to sign up new card holders. We have publicized the event on all social media as well as posting and handing out flyers. Email blasts have been sent to State and City workers. Mercer County Community College Kearny Campus is cooperating regarding blocking of the street and any other accommodations that may be necessary.

13. **New Business**

- City-Wide Literacy Initiative- The city –wide literacy initiative will run from October 2017 – February 2018

- Lest We Forget Museum display- The Library would like to display African American Art from Lest We Forget Museum

14. Announcements

15. Executive Session

16. **Adjournment:** The March meeting adjourned at 7:20 pm

Respectfully Submitted,
Shanna Leggett
Recorder