The Trenton Public Library Minutes
Board of Trustees
Main Library 120 Academy St, Trenton NJ 08608
January 09, 2019 at 6:00 pm

Trustees Present: Deniece Johnson, Elizabeth Yull, Crystal Smith, Lavern Rice, Patricia Smith and Rick Kavin
Staff Present: Rebecca FrancoMartin, Director, Shanna Leggett, Admin Secretary

1. Call to Order- Deniece Johnson, Board President called the meeting to order at 6:00pm.
2. Announcement of Compliance with the Open Public Meetings Law- Rebecca FrancoMartin, Director
3. Roll call for Quorum- Elizabeth Yull, Deniece Johnson, Patricia Smith, Lavern Rice, Crystal Smith and Rick Kavin
4. Agenda Approval –Elizabeth Yull moved and Patricia Smith seconded the approval of agenda. With date correction. All in Favor
5. Approval of Minutes of the December 12, 2019 Board Meeting- Patricia Smith moved and Elizabeth Yull seconded the approval of minutes from December 12, 2019.
6. Open Public Address- N/A
7. Friends of the Library- N/A
9. Bill List – Lavern Rice moved and Patricia Smith seconded the approval of the current Bill List. All in Favor.
10. Administrative Report – Rebecca FrancoMartin, Director, reported on the following:

December Highlights
- Barnes and Noble Book fair! (5 boxes of toys and 5 boxes of books)
- Sunday, December 22 Friends (Quakers)
- Article in Downtowner
- Received - I Am Trenton Grant $2900
- Clothing Drive for Rescue Mission 98 Carroll St. Lonnie and Akira (coats, hats, and hand warmers)
- Library offerings flyer distributed: Paul Robeson and Capital City Community Coalition Group of 60+ government and non-profit organizations
- Visit to Old Branches- R. Kavin will organize the visit to old branches to see furniture and other items that may be used at Main Library.

Reference/Adult
- Managing Stress through Meditation 12/11
- Jungwon Technology Meetup proved productive.
- Looking into Stacks Service from Ebsco
- Paul Robeson school presentation to 400+ students and parents with Damaris


- Working on Entrepreneurship workshops with The Women’s Center and Tracey Syphax: found member of MOB (minding our business) in addition to a pending grant with the ALA for Entrepreneurship training
- Free “Seed Library” Gardening resources for the community Justin Allen from Isles
- Excellent participation from Community orgs for Health Corner Kick Off Dec. 7 (34)
- Recurring Health Screenings from THT

Trentoniana
- Patriots Week Lecture Series approximately 100 in attendance combined 3 events
- Large weeding reorganization in stacks underway

Youth Services
- Mini coding Grant ALA and Google for Ready to Code: two Tween Google Classes offered to secure the grant
- December 14 Holiday Party - 150 plus thanks to Trenton PD, PBA, Friends of the Library, Trenton Meeting of Friends, and Barnes and Noble
- Kwanzaa Craft and Article
- Young Adult Space opening
- Babies, Books, and Bagels and Toddler Storytime
- Trenton Media Specialist meeting attended to promote YA Lounge
- Two first grade teachers have begun monthly family visits to the library - teachers lead the activity and it encourages families to read together. More than half are Spanish speaking
- Head Start Transitioning program bringing Latino families as part of transition to preschool program
- Attendance continues to grow

Maintenance
- Tagging items for disposal and or sale
- Overhaul of Children’s Office
- Completion of fire violation - electrical in computer lab

11. Personnel Changes- Carolina Davis- End of Temp Employment
12. Old Business –
  - Young Adult Ribbon Cutting- the YA room was revealed to the Public on December 16, 2019. The young adults ages 13 -17 can now enjoy the new space.
  - Investment Account Update- Ann Z (Accountant) gave recommendation for money market account to be determined.
  - Library Constructions Bond Act- Update given on progress
13. New Business-
  - Approval Young Adult and Study Cubicle Polices- Elizabeth Yull Moved and Lavern Rice seconded the approval Polices.
  - Fine Free February- Patrons can return any lost or overdue item fine free for

February excluding Hotspots.

- Motion to move $169,000 from PNC account. Crystal Smith moved and Patricia Smith. All in Favor.
- Friday, April 17, 2020 All Staff Day- Patricia Smith moved and Elizabeth Yull seconded that approval to close April 17, 2020 for all staff day. All in Favor
- Board Request- All Flyer to be printed in English and Spanish
- Board Member Crystal Smith is requesting workshops contact Surrogates Office

14. Announcements – Board has approved monies to be used to enhance Community Rooms
15. Date of Next Meeting: February 13, 2020
16. Executive Session – 7:14 pm
17. Adjournment: 7:20 PM

Respectfully Submitted,
Shanna Leggett,
Recorder