



BUSINESS SERVICES

Connect with Qualified Workers

From youth to seniors, entry-level to experienced, our job seekers are ready to go to work. Many have recently completed an education or training program.

Connect with Employee Training

Customized Training through Central Minnesota Jobs & Training Services, Inc. (CMJTS) is training designed to meet the special skill requirements of an employer or a group of employers. It allows employers, with a training provider, to design a work-based skills curriculum that meets their specific needs. Upon successful completion of the "customized" training, the employer commits to hiring the trained individual(s) and CMJTS commits to paying up to 50 percent of the training costs incurred. Training costs may include staff or instructor time, training materials, or tuition.

Internship/Work Experience Your business provides a supervised work site, for a designated length of time, for a youth, entry-level adult, or transitioning senior. CMJTS is the employer of record, pays the participant wage, FICA, and Worker's Compensation insurance cost. Ask about the optional Workforce Protégé program for youth—you mentor an at-risk youth, share the cost of wages, and help CMJTS stretch our training dollars.

On-the-Job Training (OJT) Your business is reimbursed for the cost of training a new employee—up to 75% of the new employee's wage for the length of the contract. You do the training and the employee does the learning. Your new hire learns skills unique to your business and industry.

Registered Apprenticeship is an employer-driven model that combines on-the-job learning with related classroom instruction that increases an apprentice's skill level and wages. It is a proven solution for businesses to recruit, train, and retain highly skilled workers.

Connect with Business Resources

- Use CMJTS' offices for your recruitment and interviewing needs
- Visit with our professional staff
- Link to our partners in the WorkForce Center System
- Check out our Business Resource Directory at www.cmjts.org for a comprehensive list of business resources in central Minnesota

Contact our team of workforce development advisors who will lead you through the steps to recruit, train, and employ the skilled workers you need!

Chisago, Isanti, Kanabec, Mille Lacs, and Pine Counties

Rebecca Perrotti
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Sherburne and Wright Counties

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Kandiyohi, McLeod, Meeker, and Renville Counties

Cathy Baumgartner
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Administrative Office

Monticello*
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 Monticello, MN 55362-0720
 763.271.3700
 763.271.3742 (TTY)

Branch Offices

Cambridge*
 140 Buchanan Street, Suite 152
 Cambridge, MN 55008
 763.279.4492

Finlayson
 2217 Findland Avenue, PO Box 54
 Finlayson, MN 55735
 320.364.0321

Forest Lake
 19955 Forest Road North
 Forest Lake, MN 55025
 651.275.7247

Hutchinson*
 Ridgewater College
 2 Century Avenue, P.O. Box 550
 Hutchinson, MN 55350
 320.587.4740

Litchfield*
 114 N. Holcombe Avenue, Suite 170
 Litchfield, MN 55355
 320.593.1056

Milaca
 Mille Lacs County Courthouse
 Conference Room E
 635 2nd Street SE
 Milaca, MN 56353
 1.800.284.7425

Mora*
 903 East Forest Avenue
 Mora, MN 55051
 320.679.6484

Olivia
 1005 West Elm Avenue, Suite 2
 Olivia, MN 56277
 800.284.7425

Pine City
 Pine Technical College
 900 Fourth Street Southeast
 Pine City, MN 55063
 320.629.4555

Willmar*
 Health & Human Services Building
 2200 23rd Street Northeast, Suite 2040
 Willmar, MN 56201
 320.441.6590

*Denotes a WorkForce Center

www.cmjts.org



An Equal Opportunity/
 Non-Discrimination Employer