



# Folsom Cordova Sacramento Works America's **JOB CENTER** of California



## WORKSHOP DESCRIPTIONS

### Interview Workshop

This workshop is designed to prepare you well for job interviews. It will take job seekers through the different types of interviews, how to represent well, common questions asked and sample answers.

### Introduction to Job Search

This workshop is for new job seekers or those who have not looked for work in several years. The process of looking and applying for jobs will be discussed along with employer expectations and general job market conditions.

### Job search In U.S.A

This educational workshop provides information to customers about job search strategies in America. Customers will learn how to effectively navigate the job search process in America to meet their employment goal. In this workshop, customers will learn the work culture in U.S.A, job research on websites and some of the valuable skills require to become employable. The utilization process to obtain employment such as resume building, online job application, interview preparation and other employment resources.

### Networking to Success

This workshop will focus on building networking skills for job search and attainment, and building career connections.

### Online Job Search

An introduction to job searching online including reviewing popular job search websites and utilizing online job search strategies.

### Resume Workshop

An overview of predominant resume styles including chronological, functional, and achievement resumes and how to determine which resume format is best for you.

### Transferable Skills

An in depth look at specific skill sets and how they can be applied to multiple industries and jobs. If you are changing industries, this workshop will help you apply previous work experience to your new career.

### WIOA Orientation

An introduction to federal Workforce Innovation and Opportunity Act and the services available to you. Individuals interested in possible training scholarship opportunities must attend this workshop.