

CLARICE LEE JIA YIN

FORMAL, WITH A HINT OF WILD



Personal Statement

Being effectively bilingual, I have been described as a well-poised and confident host, suitable for both large and small scale events. Besides understanding what organizers seek for, the air of formality and decorum gives me an edge in formal events. Given the opportunity, I am confident of taking the event to the next level.

Relevant Skills: Audience interaction, Interviewing, Q&A

Fluent Languages: English, Mandarin

Training

SMUBE AMT Basic Hosting Course

FEB 2014 – MAR 2014

Trainer: Jacqueline Chow

[FLY Academy, Fly Entertainment Pte. Ltd]

SMUBE AMT Advanced Hosting Course

OCT 2014 – FEB 2015

Trainer: Vanessa Ann (Style & Grooming)
Daniel Jenkins (Diction), Jacqueline Chow

[FLY Academy, Fly Entertainment Pte. Ltd]

Experience

EVENTS ORGANIZED BY SMU CLIENTS

SMUSA Annual General Meeting

25 JAN 2017

Formal Event | SMU Students' Association

Involved in the handover of the 12th SMUSA Council, investiture of the 13th SMUSA Council, introduction of GOH and speakers, presentation of certificates and tokens of appreciation.

SMU Leadership Symposium 2016

5&6 DEC 2016

Semi-Formal Event | SMU Office of Student Life

Facilitated the introduction, plenary sessions as well as the launch of the Yip Pin Xiu scholarship, engaging over 300 participants, student staff and Media.

SMU Challenge Walkathon 2016

31 JUL 2016

Semi-Formal Event | SMU Challenge

Hosted the registration and flag off with GOH, Ms Denise Phua, Mayor of Central Singapore District. Engaging an estimate of 200-300 SMU marathon walkers, senior citizens from Peace Connect Neighborhood Link and beneficiaries from the Singapore Association for the Deaf and Muscular Dystrophy Association Singapore with stage games, lucky draws and introduction of performances. Hosted in English, Mandarin and some dialect.

Jerichos night

29 JUL 2016

Semi-Formal Event | SMU UNI-Y

Introduced and interviewed music bands, promote food menu and what Jericho's do as a social enterprise.

18th ASEAN University Games 2016

16 JUL – 17 JUL 2016

Semi-Formal Event

Represented Singapore and SMU in hosting the water polo matches between four participating countries which was held at OCBC Aquatic Centre over the weekend.

APEX Business-IT Global Case Challenge 2016

6 MAY 2016

Formal Event | Appex

Held at Swissotel the Stamford, the Gala Dinner required emcees to facilitate the introduction and closure, as well as to create hype for the award presentation ceremony.

SMU Open House 2016

5 MAR 2016

Semi-Formal Event, University Wide | Office of Undergraduate Admissions

Roadshow to introduce and promote SMU to freshmen and public; introduce CCA performances that showcase SMU's vibrant student life, encourage freshmen to sign up for academic talks, share on campus tour highlights and contests.

SMU Patron's Day 2016

4 FEB 2016

Semi-Formal Event, University Wide | Office of Student Life

This event was held to commemorate SMU's 16th anniversary since its founding. As a university-wide roadshow, emcees were required to encourage students to collect the coupons and promote the ongoing contests, prizes, sponsors, show program and activities to be expected.

SMU Leadership Symposium 2015

7 & 8 DEC 2015

Semi-Formal Event | SMU Office of Student Life

Facilitated opening and closing, introduced guest speakers of the plenary session and facilitated Q&A session.

You Are The Voice

16 OCT 2015

Semi-Informal Event | SMU Connect China

Chinese singing contest with NTU and NUS. Introduced the event and singers, stalled for time with impromptu interview with each group of singers and open mic session, announced top 3 winners and facilitated the prize presentation. Hosted in both English and Mandarin.

Bailando Arts Festival

12 SEP 2015

Semi-Informal Event | SMU Ardiente & SMU Ballare

Introduced 10 different dance showcases and workshops, from the passionate Tango to the enchanted Viennese Waltz and cheery Jive.

Lee Kuan Yew Global Business Plan Competition Awards Presentation

20 AUG 2015

Formal Event | SMU Institute of Innovation & Entrepreneurship

This was a biennial event that invites industry judges and professionals, 6 teams of finalist from different countries including Delhi, Bangladesh and Austria. Introduced guest speakers, created anticipation and facilitated award presentations.

SMU BE Workshop @ Arts Camp 2015

27 JUN 2015

Informal Event | SMU Broadcast & Entertainment, Arts & Cultural Fraternity

This was an event to introduce SMU Broadcast & Entertainment (SMUBE) while conducting stage games, in order to encourage freshmen to sign up for SMUBE's camp and annual hosting competition.

SMU Chinese Orchestra Concert

13 JUN 2015

Semi-Formal Event | In Youthful Company

Held at the Esplanade Outdoor Theatre, I had the opportunity to interact with and appeal to both locals and foreigners. There were 3 segments of the show, with over an audience size of 300-400 for each segment. Other than introducing the songs and SMU Chinese Orchestra, we also got to interview the orchestra players, interact with the crowd through the mini interview and Q&A, as well as to give away the prizes.

SMU U+Arts Salsa Festival 2015

13 FEB 2015

Semi-Formal Event | SMU Caderas Latinas

A semi-theatrical performance set in the 1960s, in conjunction with Singapore's 50th Anniversary. Engaging over 350 audiences in setting the mood of the 1960s before the show, and to conduct curtain call and photo-taking session.

SMU-IIA Internal Audit Case Challenge

18 OCT 2014

Formal Event | Institute of Internal Auditors

This was an event to conduct briefings for the game show, manage the opening address, introduction of the judges and closing address. Target audience include external participants from Junior Colleges.

SMU Challenge Walkathon Finale

13 SEP 2014

Informal Event | SMU Challenge

In celebration of the Finale Walkathon, I managed the introduction of performers, engaging a total of 500-600 SMU marathon walkers and senior citizens from Lion Befrienders Service Association at Queenstown Community Centre. Hosted in English and Mandarin, as well as some dialect to interact with the senior citizens.

Klaviesta Charity Piano Marathon

09 SEP 2014

Informal Event | SMU Ivory Keys

Held in the open area between Bras Basah MRT and SMU, this event was organized to raise funds through an eight-hour piano marathon. Introduced songs and solicit for song requests and donations.

SMU BE Workshop @ Arts Camp 2014

29 JUN 2014

Informal Event | SMU Broadcast & Entertainment, Arts & Cultural Fraternity

This was an event to engage and introduce freshmen to SMU Broadcast & Entertainment, persuade freshmen to sign up for the camp and SMU's annual hosting competition, Voice Personality Hunt.

EVENTS ORGANIZED BY NON-SMU CLIENTS

Collages – Collectivity Through The Ages

10 DEC 2016

Semi-Formal Event | Care Corners

Celebrated Care Corner's 35th anniversary with, stage game, performances, lucky draws as well as the unveiling of the collages art piece by Guest of Honor, Mr. Lawrence Wong, Minister for National Development & 2nd minister for finance.

Carabelle Condo Mini National Day Celebration

07 AUG 2016

Informal Event | Weekends Event Management Co.

Liven up the National Day atmosphere, encourage participation at the booths, engage audience with fun facts about Singapore and games.

Asia Global Bellydance Competition

25 JUN 2016

Semi-Formal Event | Singapore Street Festival

Introduced judges from Hong Kong, Russia and Korea, as well as belly-dancers from different countries.

Pfizer Annual Dinner & Dance

20 NOV 2015

Formal Event | Pfizer Asia Manufacturing Pte Ltd

Held at Singapore Turf Club, the theme of the D&D was SG50. Facilitate opening, respective team leaders' speeches, stage games, awards presentation, toast and closing.

Genius Kindergarten Graduation Ceremony & Year End Concert

01 NOV 2015

Formal Event | Genius Kindergarten

This event requires facilitation for the presentation of graduation certificates and to introduce performances for the concert. Hosted in both English and Mandarin.

Teacher's Day Lunch 2015

04 SEP 2015

Semi-Formal Event | Tot's House

Fun-filled day with mass games, showing appreciation to the teachers' dedication through the long-service awards and exciting lucky draws, and even giving away a Samsung Galaxy as the Grand Prize!

Teacher's Day Lunch 2014

05 SEP 2014

Semi-Formal Event | Tot's House

Conducted stage games, give out prizes for best-dressed award, long-service awards and lucky draw prizes.

Fund Raising Carnival

08 DEC 2013

Informal Event

Engage audience, introduce guest-of-honor as well as the singers and dancers for each performance.

Teacher's Day Lunch 2013

06 SEP 2013

Semi-Formal Event | Tot's House

Hyped up the atmosphere for the lucky draws and prize presentations, interacted with teachers, announced long-service awards recipients.

Event Photos



SMU Patron's Day 2016



SMU Open House 2016



Lee Kuan Yew Global Business Plan Competition Awards Presentation Ceremony @ Shangri-La Hotel



Pfizer Dinner & Dance 2015 @ Singapore Turf Club



SMU Chinese Orchestra Concert @ Esplanade Outdoor Theatre



SMU U+Arts Salsa Festival 2015