

Monmouth Town Council

Shire Hall
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Monmouth
NP25 3DY



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**To the Mayor and Members of Monmouth Town Council
You are summoned to attend a Town Council Meeting to be held
on Monday 3rd June 2013 at 7.00 pm
at The Shire Hall, Agincourt Square, Monmouth**

for the purpose of transacting the following business:

Mrs S James Town Clerk Dated: 28th May 2013

**Colin Phillips, Special Projects Manager MCC, to update the Council on the Monnow
Bridge and Gate Interpretation Plan**

- 1. To receive declarations of interest in items on the agenda.**
- 2. To receive apologies for absence.**
- 3. To receive questions from members of the public for a maximum of 10 minutes.**
- 4. To confirm and sign the minutes of the Annual meeting held on Monday 13th May 2013.**
- 5. To receive correspondence that the Mayor wishes to place before the Council**
- 6. To receive the Town Clerk's report (for information only)**
- 7. To answer questions from Councillors**
- 8. To receive and consider reports and minutes of the council's committees and outside bodies:**
 - a Planning Committee**
 - b Environmental Affairs Committee**
 - c Community Affairs Committee**
 - d Finance & Policy Committee**
 - e CSATS Committee**
 - f Monmouth Partnership Forum**
 - g Vision Monmouth**
 - h Central Monmouthshire Area Committee**
 - i Others**

- 9. To review the Member's attendance summary of committee meetings.**
- 10. To confirm Committee membership of Councillor S Davies**
- 11. To confirm release of £5000 funding towards Monnow Bridge and Gate Interpretation Plan (funding agreed 11/3/13)**
- 12. To confirm support for and sign "Fair Trade Beyond 2013" Declaration**
- 13. To confirm and accept the annual review of internal audit for year ended 31 March 2013 and the Report of the Internal Auditor for the year ending 31st March 2013.**
- 14. To consider and confirm acceptance of the Annual Return for the Year Ending 31st March 2013 sections 1, 2 and 4**
- 15. To confirm budget for Civic Service and Reception 9th June 2013**
- 16. Items for discussion for future meetings.**
- 17. To confirm meeting dates.**

Next meeting is the Annual Meeting to be held on Monday 13th May, 7.00pm, at the Shire Hall, Monmouth

For further background information or an explanation of any of the information provided, please contact the Town Clerk on receipt of this agenda. Please also contact the Town Clerk if you foresee any problems with any of the agenda items; if possible these will then be resolved before the meeting.