

# Monmouth Town Council

Shire Hall  
Agincourt Square  
Monmouth  
NP25 3DY



Tel: 01600 715662

Email: [townclerk@monmouth.gov.uk](mailto:townclerk@monmouth.gov.uk)  
[www.monmouth.gov.uk](http://www.monmouth.gov.uk)

**To the Mayor and Members of Monmouth Town Council  
You are summoned to attend a Town Council Meeting to be held  
on Monday 15<sup>th</sup> July 2013 at 7.00 pm  
at The Shire Hall, Agincourt Square, Monmouth**

**for the purpose of transacting the following business:**

**Mrs S James Town Clerk Dated: 9<sup>th</sup> July 2013**

- 1. To receive declarations of interest in items on the agenda.**
- 2. To receive apologies for absence.**
- 3. To receive questions from members of the public for a maximum of 10 minutes.**
- 4. To confirm and sign the minutes of the meeting held on Monday 3 June 2013.**
- 5. To receive correspondence that the Mayor wishes to place before the Council**
- 6. To receive the Town Clerk's report (for information only)**
- 7. To answer questions from Councillors**  
*(Standing Orders 9: A member may ask the Mayor, the chairmen of Council Committees or the Clerk any question concerning the business of the Council, provided notice is submitted to The Clerk in writing two working days prior to the meeting, and the response will be printed within the minutes of the meeting. Every question shall be put and answered without discussion. Answers to verbal questions put to the Mayor, Chairmen of committees or the Town Clerk may be deferred until no later than the next meeting No supplementary questions will be allowed.)*
- 8. To receive and consider reports and minutes of the council's committees and outside bodies:**
  - a** Planning Committee
  - b** Environmental Affairs Committee
  - c** Community Affairs Committee
  - d** Finance & Policy Committee
  - e** CSATS
  - f** Monmouth Partnership Forum
  - g** Vision Monmouth
  - h** Central Monmouthshire Area Committee
  - i** Others

9. To review the Member's attendance summary of committee meetings.
10. To confirm Environmental Affairs Committee membership of Councillor G Bright.
11. To confirm recommendation of Environmental Affairs Committee to recognise service of Rudolph Griffiths with a commemorative bench and presentation.
12. To confirm permission for use of the Town field for the Rotary Club for the Raft Race weekend of 31/8-1/9/13.
13. To consider and submit evidence of experience of using Public services in Wales as per request from the Commission on Public Service and Delivery (c/s all 17/6/13).
14. To confirm permission for the Deputy Mayor to take chain of office to the Twin Town of Waldbronn 2<sup>nd</sup> - 7<sup>th</sup> August 2013.
15. To discuss location of Full Council meetings.
16. To discuss future use/ownership of the Market Hall (SC).
17. Items for discussion for future meetings.
18. To confirm meeting dates.

Next meeting is the Meeting to be held on Tuesday 27 August  
7.00pm, at the Shire Hall, Monmouth

*For further background information or an explanation of any of the information provided, please contact the Town Clerk on receipt of this agenda. Please also contact the Town Clerk if you foresee any problems with any of the agenda items; if possible these will then be resolved before the meeting.*