

Monmouth Town Council

Shire Hall
Agincourt Square
Monmouth
NP25 3DY



Tel: 01600 715662

Email: townclerk@monmouth.gov.uk
www.monmouth.gov.uk

**To the Mayor and Members of Monmouth Town Council
You are summoned to attend a Town Council Meeting to be held
on Tuesday 27 August 2013 at 7.00 pm
at The Shire Hall, Agincourt Square, Monmouth**

for the purpose of transacting the following business:

Mrs S James Town Clerk Dated: 20th August 2013

- 1. To receive declarations of interest in items on the agenda.**
- 2. To receive apologies for absence.**
- 3. To receive questions from members of the public for a maximum of 10 minutes.**
- 4. To confirm and sign the minutes of the meeting held on Monday 15 July 2013, and the extraordinary meeting held on 12th August 2013.**
- 5. To receive correspondence that the Mayor wishes to place before the Council.**
- 6. To receive the Town Clerk's report (for information only).**
- 7. To answer questions from Councillors.**
*(Standing Orders 9: A member may ask the Mayor, the chairmen of Council Committees or the Clerk any question concerning the business of the Council, provided notice is submitted to The Clerk in writing two working days prior to the meeting, and the response will be printed within the minutes of the meeting.
Every question shall be put and answered without discussion. Answers to verbal questions put to the Mayor, Chairmen of committees or the Town Clerk may be deferred until no later than the next meeting
No supplementary questions will be allowed.)*
- 8. To receive and consider reports and minutes of the council's committees and outside bodies.**
 - a** Planning Committee
 - b** Environmental Affairs Committee
 - c** Community Affairs Committee
 - d** Finance & Policy Committee
 - e** CSATS
 - f** Monmouth Partnership Forum

- g Vision Monmouth
- h Central Monmouthshire Area Committee
- i Others

9. **To review the Member's attendance summary of committee meetings**
10. **To confirm receipt and consideration of the External Audit report on the Annual Return for the year ended 31st March 2013.**
11. **To confirm approval of the Annual Return for the year ended 31st March 2013.**
12. **To confirm Cllr Pritchard as a member of the Community Affairs and the Finance and Policy Committees**
13. **To confirm Cllr Pritchard as the MTC representative for GAVO**
14. **To confirm use of the Town Field by Monmouth Rowing Club for Autumn Heads, 28th-29th September 2013**
15. **To discuss use of Town Field for Rotary Club annual Firework display.**
16. **To discuss future use/ownership of the Market Hall (SC).**
17. **To discuss how to commemorate the Centenary of the beginning of the 1st World War. (GB)**
18. **Items for discussion for future meetings.**
19. **To confirm meeting dates.**

Next meeting is the Meeting to be held on Monday 7 October
7.00pm, at the Shire Hall, Monmouth

For further background information or an explanation of any of the information provided, please contact the Town Clerk on receipt of this agenda. Please also contact the Town Clerk if you foresee any problems with any of the agenda items; if possible these will then be resolved before the meeting.