

# MONMOUTH TOWN COUNCIL

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## MINUTES OF THE MEETING OF MONMOUTH TOWN COUNCIL

Held on Monday 27 August 2013 at 7.00pm  
The Shire Hall, Monmouth

**Present: Chairman:** The Mayor Cllr J Hall

|                    |      |                  |       |
|--------------------|------|------------------|-------|
| Cllr R Bradley     | (RB) | Cllr J Gunter    | (JG)  |
| Cllr G Bright      | (GB) | Cllr R Hayward   | (RH)  |
| Cllr S Chivers     | (SC) | Cllr G Pritchard | (GP)  |
| Cllr T Christopher | (TC) | Cllr A Were      | (AW)  |
| Cllr A Dewhurst    | (AD) | Cllr S J Wilson  | (SJW) |
| Cllr J Fletcher    | (JF) |                  |       |

**In Attendance:** Mrs J Lloyd

**1. To receive declarations of interest in items on the agenda.**

Cllr T Christopher agenda item 15 as a member of the Rotary Club.

**2. To receive apologies for absence.**

Cllr S Davis, Cllr A Owen and Cllr White

**3. To receive questions from members of the public for a maximum of 10 minutes.**

None received

**4. To confirm and sign the minutes of the meeting held on Monday 15 July 2013, and the extraordinary meeting held on 12<sup>th</sup> August 2013.**

The minutes held on Monday 15 July were confirmed as a true record and signed

Proposed: Cllr Gunter      Seconded: Cllr R Hayward  
In favour: 11      Against: 0      Abstention: 1

The minutes held on Monday 12 August were confirmed as a true record and signed.

Proposed: Cllr Dewhurst      Seconded: Cllr R Hayward  
In favour: 11      Against: 0      Abstention: 1

Motion Carried

**5. To receive correspondence that the Mayor wishes to place before the Council.**

All correspondence noted.

**6. To receive the Town Clerk's report (for information only).**

**From Letter Commander Ruddock HMS Monmouth**

“As HMS MONMOUTH comes to the final stages of a two month maintenance package all on board are looking forward to getting back to sea, My Ship's Company have taken a well-deserved period of leave since we returned from our 7 month deployment in order to readdress the balance between work and family. The Black Duke has a busy program for the second half of the year including visits to London, Scotland, Ireland and Wales. Our program sees us conducting valuable training serial and exercises around the UK with both British and Foreign Navies; allowing us to develop further our skills and capability. Looking ahead to 29th September, I am very much looking forward to carrying out the Freedom of the Town parade 'with drums beating, flags flying and bayonets fixed'. Having recently met you and other involved parties, the preparations for organising the parade are starting to gain momentum for what promises to be a memorable day.”

**Land registry**

Confirmation has been received that the Field in Trust Status for the Town Field, and registration of ownership of the Footpath further upstream, have now both been successfully registered.

**Election**

The election for the Town Ward is due to take place on Thursday 29<sup>th</sup> August following the resignation of Terry Ashton.

**Shire Hall Stewards**

The Shire Hall Stewards have kindly donated back remaining funds of £350.95 to the Town Council. This amount will be added to the Community grants budget for distribution this year, as the payment was originally made from Community Committee to the Shire Hall Stewards several years ago and the Stewards would like the money be used to benefit other local organisations/charities.

**7. To answer questions from Councillors.**

*(Standing Orders 9: A member may ask the Mayor, the chairmen of Council Committees or the Clerk any question concerning the business of the Council, provided notice is submitted to The Clerk in writing two working days prior to the meeting, and the response will be printed within the minutes of the meeting.*

*Every question shall be put and answered without discussion. Answers to verbal questions put to the Mayor, Chairmen of committees or the Town Clerk may be deferred until no later than the next meeting*

*No supplementary questions will be allowed.)*

None received

8. **To receive and consider reports and minutes of the council's committees and outside bodies.**
- a **Planning Committee:** As per minutes
  - b **Environmental Affairs Committee:** As per minutes.
    - A presentation was given by residents regarding noise and pollution in Monmouth, the Committee proposed to write a letter to MCC and the Welsh Government supporting the issues raised.
    - It was agreed for a dog waste bin to be situated at Cowlings Lane
    - The Committee agreed that residents at Somerset Road should be issued with parking permits.
  - c **Community Affairs Committee:** As per minutes.
    - The Christmas event this year will be held on Thursday 12 December.
    - Sgt Thorpe will hopefully be attending the next meeting on Monday 2 September but still waiting for confirmation.
  - d **Finance & Policy Committee:** As per minutes
  - e **CSATS:** Information had been received that the Community Safety Action Team will be selling personal alarms and shed alarms to hopefully make a profit to reinvest for a festive season campaign as money is so tight this year.
  - f **Monmouth Partnership Forum:** No report given.
  - g **Vision Monmouth:** No Councillor available at this meeting to give the report.
  - h **Central Monmouthshire Area Committee:** No meeting.
  - i **Others:** None received.

**9. To review the Member's attendance summary of committee meetings**

| Members              | Planning | Full Council | Community | Planning | Finance & Policy | Planning | Full Council | Env      |
|----------------------|----------|--------------|-----------|----------|------------------|----------|--------------|----------|
| <b>2012/2013</b>     | 15.07.13 | 15.07.13     | 22.07.13  | 29.07.13 | 29.07.13         | 12.08.13 | 12.08.13     | 19.08.13 |
| Cllr R Bradley       | 1        | 1            | 1         | 1        | 1                | 1        | 1            | 1        |
| Cllr G Bright        |          | 1            | 1         |          | 1                |          | Apology      | Apology  |
| Cllr S Chivers       | 1        | 1            | 1         | 1        | 1                | 1        | 1            | 1        |
| Cllr T Christopher   |          | 1            | 1         |          | 1                |          | 1            | 1        |
| Mr S Davis           | 1        | 1            |           | 1        |                  | 1        | 1            | 1        |
| Cllr A Dewhurst      | 1        | 1            | 1         | Apology  | 1                | 1        | 1            | 1        |
| Cllr J Fletcher      | Apology  | Apology      | 1         | 1        | 1                | Apology  | Apology      | Apology  |
| Cllr J Gunter        | 1        | 1            | 1         | 1        | 1                | 1        | 1            | 1        |
| Cllr J Hall          | 1        | 1            | 1         | 1        | 1                | 1        | 1            |          |
| Cllr R Hayward       | Apology  | Apology      |           | Apology  | Apology          | Apology  | Apology      | 1        |
| Cllr A Owen          |          | 1            |           |          |                  |          | 1            | 1        |
| Cllr G Pritchard     |          |              |           |          |                  |          | 1            |          |
| Cllrs A Were         |          | Apology      | Apology   |          | 1                |          | 1            | 1        |
| Cllr S White         |          | Apology      | Apology   |          |                  |          | Apology      | Apology  |
| Cllr S Wilson        | 1        | 1            | 1         | 1        | 1                | 1        | 1            | 1        |
| Total In Attendance  | 7        | 10           | 9         | 7        | 10               | 7        | 11           | 10       |
| Members on Committee | 14       | 14           | 11        | 9        | 11               | 9        | 15           | 13       |

**KEY**

|  |                                 |
|--|---------------------------------|
|  | Non Committee Member            |
|  | Non Committee Member attendance |
|  | Absent                          |

Proposed: Cllr Hayward  
Unanimous in favour

Seconded: Cllr Wilson

**10. To confirm receipt and consideration of the External Audit report on the Annual Return for the year ended 31<sup>st</sup> March 2013.**

Agreed.

Proposed: Cllr Hayward  
Unanimous in favour.

Seconded: Cllr Gunter

**11. To confirm approval of the Annual Return for the year ended 31<sup>st</sup> March 2013.**

Agreed.

Proposed: Cllr Hayward  
Unanimous in favour

Seconded: Cllr Gunter

**12. To confirm Cllr Pritchard as a member of the Community Affairs and the Finance and Policy Committees**

Agreed.

Proposed: Cllr Hayward  
Unanimous in favour

Seconded: Cllr Christopher

**13. To confirm Cllr Pritchard as the MTC representative for GAVO**

Proposed: Cllr Gunter  
Unanimous in favour

Seconded: Cllr Were

**14. To confirm use of the Town Field by Monmouth Rowing Club for Autumn Heads, 28<sup>th</sup>-29<sup>th</sup> September 2013**

The Council confirmed the use of the Town Field with the normal proviso, It was asked to include in the letter of confirmation that the Freedom March through the Town for HMS Monmouth will also be taking place on Sunday 29 September 2013.

Proposed: Cllr Hayward  
Unanimous in favour

Seconded: Cllr Bright

**15. To discuss use of Town Field for Rotary Club annual Firework display.**

The issue was raised due to concerns re the M5 accident in Taunton when smoke crossed the motorway; there were concerns of a similar problem in Monmouth occurring with the A449. The Council did not want to stop the event as it is an excellent charity fund raiser.

Last year Rotary provided a very good risk assessment which included their members being placed at Dixton roundabout in case a smoke issue arose.

After discussion Cllr Christopher suggested as Chair of the Environment Affairs Committee he would invite a member of Rotary to attend the next committee meeting dated 30 September 2013.

**16. To discuss future use/ownership of the Market Hall (SC).**

After discussion it was decided to leave this item with the Community Affairs Committee as previous.

**17. To discuss how to commemorate the Centenary of the beginning of the 1<sup>st</sup> World War. (GB)**

Suggestions put forward were to set up a working group within Finance and Policy Committee or support the Royal British Legion with plans they may have.

After discussion it was agreed the Mayor would contact the Royal British Legion to attend the September meeting to discuss this item although without clarification of the date the Mayor may not be able to attend. This item to be placed on the Community Agenda.

**18. Items for discussion for future meetings.**

None

**19. To confirm meeting dates.**

Next meeting is the Meeting to be held on Monday 7 October 7.00pm, at the Shire Hall, Monmouth

**There being no further business the meeting closed at 7.50pm**