

# MONMOUTH TOWN COUNCIL

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## To the Mayor and Members of Monmouth Town Council

You are summoned to attend the Full Council meeting  
to be held on Monday 22 June 2015 at 7.00pm at The Shire Hall, Monmouth  
for the purpose of transacting the following business:

Mrs S James, Town Clerk, Dated: 16 June 2015.

### AGENDA

1. To receive declarations of interest in items on the agenda.
2. To receive apologies for absence.
3. To confirm and sign the minutes of the meeting held on Monday 11 May 2015
4. To receive questions from members of the public for a maximum of 10 minutes.
5. To receive the Office report (for information only).  
(Information enclosed)
6. To receive correspondence that the Mayor wishes to place before the Council.
7. To answer questions from Councillors.  
*(Standing Orders 9: A member may ask the Mayor, the chairmen of Council Committees or the Clerk any question concerning the business of the Council, provided notice is submitted to The Clerk in writing two working days prior to the meeting, and the response will be printed within the minutes of the meeting. Every question shall be put and answered without discussion. Answers to verbal questions put to the Mayor, Chairmen of committees or the Town Clerk may be deferred until no later than the next meeting. No supplementary questions will be allowed.)*

- 8. To note the reports, including Annual Committee reports, and minutes of the council's committees and outside bodies:**
  - a Planning Committee
  - b Environmental Affairs Committee
  - c Community Affairs Committee
  - d Finance & Policy Committee
  - e CSATS
  - f Monmouth Partnership Forum
  - g Vision Monmouth
  - h Central Monmouthshire Area Committee
  - i Others
  
- 9. To review the Member's attendance summary of committee meetings.**  
(Information enclosed)
  
- 10. To confirm and accept the annual review of internal audit for year ended 31 March 2015.**
  
- 11. To receive and agree the report of the Internal Auditor for the year ending 31<sup>st</sup> March 2015.**  
(Information enclosed)
  
- 12. To consider and confirm acceptance of the Annual Return for the year ending 31<sup>st</sup> March 2015 sections 1, 2 and 4.**  
(Information enclosed)
  
- 13. To receive a report from the meeting regarding access to the Town Field.**
  
- 14. To Note the Mayor's engagement list**  
(Information enclosed)
  
- 15. Items for discussion for future meetings.**
  
- 16. To confirm the date of the next meeting.**

Monday 3 August 2015 at 7.00pm Shire Hall, Monmouth.

*For further background information or an explanation of any of the information provided, please contact the Town Clerk on receipt of this agenda. Please also contact the Town Clerk if you foresee any problems with any of the agenda items; if possible these will then be resolved before the meeting.*