

Monmouth Town Council

Shire Hall
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COMMUNITY AFFAIRS COMMITTEE

You are summoned to attend a meeting

To be held on
Monday 4 February 2013 at 7.00 pm
At The Shire Hall, Agincourt Square, Monmouth
For the purpose of transacting the following business

Mrs S James, Town Clerk Dated 29th January 2013

Louise McGuinness, Adventa, to speak regarding projects and ideas for 2013/14, namely: The Green Book of Growing 2013, Medieval Mayhem 2013, and River Wye Festival May 2014

AGENDA

| AGENDA ITEM | | ACTION |
|-------------|---|--------|
| 1. | To receive declarations of interest on items on the agenda. | |
| 2. | To receive apologies for absence. | |
| 3. | To approve minutes of the meeting of Monday 2 nd January 2013. | |
| 4. | To review the action summary. | |
| 5. | To review Committee's expenditure to date. | |
| 6. | To confirm virement of £100 from Christmas event budget to Diamond Jubilee budget (from 2/1/13 minute 6) to give total remaining Diamond Jubilee budget of £585. (see item 10). | |
| 7. | To consider virement of £1,600 remaining from Summer Play Scheme budget. | |
| 8. | To receive correspondence. (listed separately) | |

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| 9. | <p>To receive reports from working parties and sub-committees</p> <ul style="list-style-type: none"> i. To note any items to report to CSATS (SJW) ii. Carnival/Festival working group (AD, AW) iii. Christmas Event working Group (AD, JG, TC, JF, D Evans, B Ramsey, A Atkinson) iv. Larger grants/donations (excl. Community grants) (TA,GB,SC,AD,JG,SW) v. Community Grants (TA,GB,SC,AD,JF,JG,SW,SJW) vi. Others | |
| 10. | <p>To confirm responsibility/delegation for actioning suggestion of trees in Monnow Street. (SW)</p> | |
| 11. | <p>To confirm larger Community Project grants procedure for 2013-14, to agree virement into one budget heading and invite existing beneficiaries to apply for 2013-14 as per new application.</p> | |
| 12. | <p>To confirm Community Grant working group recommendations for Community Grant distribution.</p> | |
| 13. | <p>To agree and confirm arrangements for Community Grants presentation evening 18th February, including budget for reception.</p> | |
| 14. | <p>Review gaps in provision of play facilities (from Forward Plan).</p> | |
| 15. | <p>To confirm co-ordinating youth representation with Monmouth Town Council.</p> | |
| 16. | <p>To agree press release</p> | |
| 17. | <p>Items for discussion for future meetings.</p> | |
| 18. | <p>To confirm date of next meeting.</p> <p>Monday 18th March 2013</p> | |

For further background information or an explanation of any of the information provided, please contact the Town Clerk on receipt of this agenda. Please also contact the Town Clerk if you foresee any problems with any of the agenda items; if possible these will then be resolved before the meeting.