

Monmouth Town Council

Shire Hall
Agincourt Square
Monmouth
NP25 3DY



Tel: 01600 715662

Email: townclerk@monmouth.gov.uk
www.monmouth.gov.uk

COMMUNITY AFFAIRS COMMITTEE

Minutes of the Community Affairs meeting held on Monday 18 March 2013 at the Shire Hall, Monmouth

PRESENT: Chairman Cllr Mrs J Gunter

Cllr T Ashton	(TA)	Cllr Mrs A Dewhurst	(AD)
Cllr R Bradley	(RB)	Cllr Mrs J Hall	(JH)
Cllr T Christopher	(TC)	Cllr Mrs A Were	(AW)

Nikki Moore Wye Valley AONB spoke to the Committee regarding funding for the Wye Valley River Festival Monmouth. The money was needed as match funding for a grant of £19,000 from the SDF which would enable the Festival committee to recruit professional help in submitting the main grant application to the Arts Council, National Lottery etc. Two project leaders had been appointed and sub-committee had been formed to take the project forward which would include initially:

Debbie McCarty	Ros Hallett
Michael Booth	Sam Densham
Rob Campbell	Teresa Tranter
Maureen Campbell	

There was a meeting scheduled for 2.30 p.m. 19th July at AONB Hadnock Road. (It was later decided that Cllr Gunter and Cllr Bradley would attend this meeting)

Chepstow had donated a sum of £800, Abergavenny £1,000 and Ross on Wye £800. Ms Moore circulated a leaflet with details of the proposed Festival which is available from the Town Clerk. (See Agenda 10)

AGENDA ITEM		ACTION
1.	<p>To receive declarations of interest on items on the agenda.</p> <p>None received</p>	
2.	<p>To receive apologies for absence.</p> <p>Cllr G Bright, Cllr Mrs S Chivers, Cllr J Fletcher, Cllr M. Jones, Cllr S J Wilson and Cllr Mrs S White</p>	
3.	<p>To approve minutes of the meeting of Monday 4th February 2013.</p> <p>The minutes were confirmed as a true record and signed.</p> <p>Proposed: Cllr Christopher Seconded: Cllr Dewhurst For: 6 Against 0 Abstention 1</p>	
4.	<p>To review the action summary.</p> <p>1. Items concerning the Christmas event were referred to the Working Party.</p> <p>2. Monmouth Games: Cllr Ashton advised of a meeting held with Andrew Williams, Deputy Head, Monmouth Comprehensive School where it was agreed that there was not sufficient time to arrange an event for this year. After explaining the concept, Mr Williams advised that the Joint Schools Council had expressed an interest in organising an event for the town which involved a sporting aspect. The proposed Games fitted ideally into that category and he was confident that the idea would be well received by the Joint School Council whose next meeting was scheduled for 11th June 2013. Whilst most of the arrangements would be undertaken by the Joint School Council, it was agreed that an Executive Board would be convened to oversee the arrangements and assist where necessary. Cllr Ashton agreed to investigate suitable members of such a Board which would have an initial meeting on or around 24th May.</p>	TA

<p>5.</p>	<p>To review Committee's expenditure to date.</p> <p>Cllr Gunter advised that there was a surplus of £3,093 from under spending on certain budget headings;</p> <p>Cllr Were pointed out that this figure did not agree with the difference between the total budget of £34,300 and the YTD figure of £31,569, amounting to £2,731.</p> <p>It was agreed that the lower figure of £2,731 should be used in considering any further expenditure. (Agenda Item 12).</p> <p>(After the meeting: The £2731 includes an amount for Bags of £500 which was to be taken from reserves making an overall surplus of £3,231 from which £138 was spent last year making the surplus £3093 as provided by the Town Clerk.)</p>	
<p>6.</p>	<p>To receive correspondence. (listed separately)</p> <p>All correspondence noted</p>	
<p>7.</p>	<p>To receive reports from working parties and sub-committees.</p> <ul style="list-style-type: none"> i. To note any items to report to CSATS (SJW) Nothing to report ii. Carnival/Festival working group (AD, AW) The next meeting is 17.30 on 21st March iii. Christmas Event working Group (AD, JG, TC, JF, D Evans, B Ramsey, A Atkinson) A meeting was held to examine safety concerns and a meeting was scheduled to take place in the near future iv. Larger grants/donations (excl. Community grants) (TA,GB,SC,AD,JG,SW,TC) No other meetings held v. Community Grants (TA,GB,SC,AD,JF,JG,SW,SJW) Completed. vi. Others - None 	

8.	<p>To establish procedure and timescale for award of Larger Community Project grants (deadline for application receipt 1st April).</p> <p>It was agreed that applications should be considered and recommendations made for submission to the next Community Affairs meeting scheduled for 29th April. Cllr Gunter would investigate a suitable date for committee members to meet.</p>	JG
9.	<p>To develop involvement with carnival (Forward plan).</p> <p>It was agreed that this item be deferred to a later date when the future of the Carnival could be determined.</p>	
10.	<p>To consider involvement in the Wye Valley River Festival partnership, and to also consider funding request.</p> <p>The bid for funding would be submitted early in May.</p> <p>The committee supported providing initial funding in the sum of £800.</p> <p>Proposed: Cllr Dewhurst Seconded: Cllr Hall Unanimous.</p>	
11.	<p>To agree to nominate two MTC Community Affairs Committee representatives on the Monmouth Comprehensive School Council (TC).</p> <p>The proposal originated from a comment made by Andrew Williams, Deputy Head in an earlier presentation to the Council.</p> <p>Councillors Dewhurst and Christopher agreed to be nominated. Proposed: Cllr Gunter Seconded: Cllr Ashton Unanimous</p> <p>Councillor Dewhurst tabled a letter to be addressed to young people in schools, Youth committee etc. on the subject of improving communication. To be forwarded.</p>	

12.	<p>To confirm and finalise end of year committee budget and any necessary virements between budget headings.</p> <p>In addition to the amount in Item 10 above it was proposed that £30 be retained for repair of notice board and £500 for the Christmas event.</p> <p>Proposed: Cllr Gunter Seconded: Cllr Dewhurst. Unanimous.</p> <p>It was proposed that the balance be used towards the cost of the Gateway Project.</p> <p>Proposed: Cllr Gunter Seconded: Cllr Christopher For: 4 Against 3 Abstention: 0</p>	
13.	<p>To consider and agree a year end committee report.</p> <p>Cllr Gunter undertook to contact members for their input and to compile the final report.</p>	
14.	<p>To agree press release.</p> <p>Cllr Ashton.</p>	
15.	<p>Items for discussion for future meetings.</p> <p>Wye Valley River Festival.</p>	
16.	<p>To confirm date of next meeting.</p> <p>Monday 29th April 2013.</p>	

There being no further business the meeting closed at 20.30