

MONMOUTH TOWN COUNCIL

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COMMUNITY AFFAIRS COMMITTEE

Minutes of the Community Affairs meeting held on Monday 22 July 2013 at the Shire Hall, Monmouth

PRESENT: Chair Cllr J Gunter

Cllr R Bradley (RB)	Cllr A Dewhurst (AD)
Cllr G Bright (GB)	Cllr J Fletcher (JF)
Cllr S Chivers (SC)	Cllr J Hall (JH)
Cllr Christopher (TC)	Cllr S Wilson (SJW)

AGENDA ITEM		ACTION
1.	To receive declarations of interest on items on the agenda None received	
2.	To receive apologies for absence Cllr A Were and Cllr S White	
3.	To approve minutes of the meeting of Monday 29 April 2013 and 10 June 2013 The minutes of Monday 29 April were approved as a true record and signed. Proposed: Cllr Hall, Seconded: Cllr Wilson Unanimous The minutes of Monday 10 June were approved as a true record and signed (including attendance correction) Proposed: Cllr Hall, Seconded: Cllr Wilson Unanimous	
4.	To update the action summary 106 monies: It was suggested that Cllr Hayward had previously reported 106 money to be spent on play provision and Town Council consultation was expected. The committee requested a letter be written to MCC Mike Moran for an update on how to apply for the money.	

	<p>Monnow Vale MIU – no User Group meetings to date but appears MIU issue is now closed. To mark as completed and include report from MIU users Group with Reports on agenda.</p> <p>Youth Council – hoped to continue September. TC and AD attended School meeting and keen to progress.</p> <p>All other items noted and on-going.</p>	
5.	<p>To review and approve Committee's expenditure to date Payments and budget confirmed</p> <p>Proposed: Cllr Fletcher, Seconded: Cllr Dewhurst Unanimous</p>	
6.	<p>To receive correspondence (listed separately) CAB-Number of people from Monmouth who used advice line-547 Noted</p>	
7.	<p>To note any items to report to CSATs (SJW) It was confirmed that CSATs are only concerned with multi-agency issues, not police specific issues. Specific Monmouth PCSOs were highly regarded. A recent meeting with the new Police Commissioner present has suggested that communications with the police should improve. It was agreed to send an invitation to Sgt Thorpe of Monmouth Police to discuss members concerns.</p>	Town Clerk
8.	<p>To receive reports from working parties and sub-committees</p> <ul style="list-style-type: none"> i. Carnival/Festival working group (AD, AW) Agenda item ii. Christmas Event working Group (AD,JG ,TC, JF,D Evans, B Ramsey, A Atkinson) meeting date needs to TBA. Agreed to hold a meeting a week after the Carnival. Date for event to be Thursday 12th Dec 2013 iii. Larger grants/donations (Excluding. Community grants) (GB,SC,AD,JG,SW,) Agenda Item iv. Community Grants (GB,SC,AD,JF,JG,TC,SW,SJW) Meeting date needs TBA for any improvements to current procedure/forms Arrange a meeting in the near future v. School Council: no meeting vi. Others: None 	

9.	<p>To receive update on proposals of the transfer of the One Stop Shop (from previous meeting) No update received to office. Cllr Christopher reported that at the last Partnership Forum meeting, the possibility of housing the museum to the new development at 24 Monnow Street was raised. It was hoped that MCC would consult before any decisions were to be made.</p>	
10.	<p>To receive update on potential funding from WAG for the Market Hall. (JH) Cllr Hall confirmed that she had spoken to Nick Ramsey AM about possible option of assistance if the Market Hall was to be put up for sale. Cllr Dewhurst reported that County Councillor (SW) had said that MCC was considering the option of selling the building as a cost saving option as well as a means of improving services.</p> <p>It was suggested that the Town Clerk write to Nick Ramsey AM to investigate any potential options if the Market Hall was eventually put up for sale. Proposed: Cllr Wilson, Seconded: Cllr Hall For: 8, Against: 0, Abstention: 1</p> <p>It was confirmed that a letter was sent previously by MTC – Cllr Dewhurst, and a reply had been received from T McDermott. It was proposed that a further letter be sent to MCC requesting update and current plans and consultation. Proposed: Cllr Chivers, Seconded: Cllr Dewhurst Unanimous</p>	Town Clerk
11.	<p>To agree the Aims and Objectives of the Committee (from previous meeting, existing previously circulated to all members) Cllr Chivers required an explanation of the wording regarding working groups. Cllr Dewhurst proposed including “ to be strong, welcoming and inclusive” in the Committee’s Aim.</p> <p>Proposed: Cllr Gunter, Seconded: Cllr Wilson For: 8 Against: 1</p>	Town Clerk
12.	<p>To confirm recommendations of working group regarding requests for further funding for Monmouth CAB and MCC Playscheme Cllr Chivers claimed that she had not been informed of the working group meeting time/date. Cllr Chivers did not agree with the working groups and said that was probably why she was not invited to the working group meeting, and that despite the legal advice she did not accept the recommendation.</p>	

	<p>It was proposed to accept the working groups recommendations that: an additional grant of £1000 be awarded to the MCC Summer Play Scheme on the condition that if the Play Scheme does not go ahead, then MCC must reimburse Monmouth Town Council the full grant awarded, and that an additional grant of £2250 be awarded to the Monmouth Citizens Advice Bureau on the condition that if the Monmouth Bureau merges with any other bureau up until and including the 6th April 2014, then the additional grant be paid back in full.</p> <p>Proposed: Cllr Dewhurst, Seconded: Cllr Bright For: 5 Against: 3 Abstention: 1</p>	
13.	<p>To confirm councillor involvement and assistance with carnival Cllr Dewhurst thanked councillors who had already volunteered to assist and asked for any others who are able. The Carnival website had a good uptake and it was looking good for the day. The misleading road signs provided by the Traffic Management company are to be corrected. Cllr Dewhurst and the Carnival team were thanked for all their work.</p>	
14.	<p>To agree press release Cllr Gunter to complete.</p>	
15.	<p>Items for discussion for future meetings It was suggested to invite local Sargent Thorpe to the Community Committee or Full Council so that councillors can address concerns such as regarding litter and car parking with the police directly, and to improve and develop productive two-way communication between the local police and the Town Council.</p>	
16.	<p>To confirm date of next meeting: Monday 2nd September 2013</p>	

There being no further business the meeting closed at 8.05pm.