

MONMOUTH TOWN COUNCIL

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COMMUNITY AFFAIRS COMMITTEE

**Minutes of the Community Affairs meeting
held on Monday 25th November 2013 at 7.40pm
at
Monmouth Comprehensive School**

**(This committee meeting followed an Open Forum on
“It Takes A Community To Raise A Child”, at Monmouth Comprehensive School)**

PRESENT: Chair Cllr J Gunter

Cllr R Bradley (RB)	Cllr G Pritchard (GP)
Cllr G Bright (GB)	Cllr B Ramsey (BR)
Cllr S Chivers (SC)	Cllr A Were (AW)
Cllr A Dewhurst (AD)	Cllr S White (SW)
Cllr J Fletcher (JF)	Cllr S Wilson (SJW)

In attendance: Cllr J Hall, Cllr T Christopher, Mrs S James, Town Clerk

AGENDA ITEM		ACTION
1.	To receive declarations of interest on items on the agenda No declarations made	
2.	To receive apologies for absence No apologies received, all members present.	
3.	To appoint a Deputy Committee Chair Cllr Graham Pritchard was proposed as Deputy Chair Proposed: Cllr Gunter, Seconder: Cllr White The proposal was agreed unanimously.	

<p>4.</p>	<p>To approve the minutes of the meetings held on Monday 14th October and Monday 24th October 2013</p> <p>Minutes of Monday 14th October 2013 were proposed as approved Proposed: Cllr S Wilson, Seconded: Cllr G Pritchard</p> <p>Proposal was agreed unanimously and minutes signed.</p> <p>Minutes of Monday 24th October 2013 Cllr Wilson proposed the minutes be amended for accuracy regarding the route of the parade agreed. The proposed amendment was to p.21, Item 3, in that “It was proposed that the parade should go ahead as outlined with costs quoted” be amended to read, “It was proposed that the parade should go ahead like last year from the old Monnow bridge to the Shire Hall, with costs quoted” This amendment was proposed by Cllr Wilson, Seconded: by Cllr Bright. For: 5, Against: 1, Abstentions: 5</p> <p>The proposal to amend the minutes was agreed.</p> <p>The amended minutes of Monday 24th October 2013 were then proposed as approved. Proposed: Cllr S Wilson, Seconded: Cllr G Bright For: 4, Against: 2, Abstentions: 5</p> <p>The proposal to approve the amended minutes was agreed and the amended minutes signed.</p>	
<p>5.</p>	<p>To update the action summary All actions updated. Monnow Vale MIU -Cllr Pritchard reported to members that Pembroke (a similar sized town) has an MIU unit but also due to close soon. The Welsh government appear to be trying to persuade GP’s to treat minor injuries within practices. Cllr Pritchard to continue his research into ongoing comparable MIUs.</p>	
<p>6.</p>	<p>To review and approve Committee’s expenditure to date Cllr Were queried the £800 remaining for the River Wye Festival which was confirmed as not yet requested.</p> <p>It was proposed that the expenditure and accounts be accepted and approved. Proposed: Cllr S Wilson, Seconded: Cllr R Bradley</p> <p>The proposal was agreed unanimously</p>	

7.	<p>To receive correspondence (listed separately) Correspondence items no. 7,8,12,10 and 16 were considered and noted.</p>	
8.	<p>To note any items to report to CSATs (SJW) Cllr Chivers questioned traffic management in Monmouth with regard to parking especially. Cllr Wilson stated that it is not in the remit of CSATs to deal with signage. He will again raise the issue.</p>	
9.	<p>To receive reports from working parties and sub-committees</p> <p>i. Carnival/Festival working group (AD, AW) The Festival working group is due to meet Thursday 8.30pm. Carnival group will meet after Christmas. Cllr Dewhurst reported that that the Festival just about broke even last year.</p> <p>ii. Christmas Event working Group (AD, JG, TC, JF, D Evans, B Ramsey, A Atkinson). Cllr Gunter reported that presents wrapped, candles ready, Kymin View School, Wyesham Busy Bees, Monmouth Male Voice Choir have confirmed. Meeting with police/Highways/SAG regarding road closures taking place Tuesday 26/11/13 10.30, and event working group meeting 6.30 pm at Kings Head Hotel. Carol sheets to be printed.</p> <p>iii. Larger grants/donations (Excluding. Community grants) (GB, SC, AD, JG, SW,) Working group have agreed slight changes to application forms.</p> <p>iv. Community Grants (GB, SC, AD, JF, JG, TC, SW, SJW) Community grant application scheme now open.</p> <p>v. School Council As per Cllr Dewhurst's report.</p> <p>vi. Monnow Vale Users Group No members able to attend last meeting.</p> <p>vii. Others Cllr Wilson reported on the opening of the grant funding available from S106 monies. Closing date for applications is 10th January 2014. Special Planning meeting to take place on 9th December to discuss options and projects that Monmouth Town Council may wish to apply for. The very short timescale for applications was commented upon.</p>	

<p>10.</p>	<p>To agree to support the development at Monmouth Comprehensive School of “It Takes A Community To Raise A Child” Members attended the forum and were impressed with development. It was agreed to ask how the council could support the development further</p> <p>It was proposed to support the development at Monmouth Comprehensive School of “It Takes A Community To Raise A Child” Proposed: Cllr A Were, Seconded: Cllr S White</p> <p>The proposal was agreed unanimously</p>	
<p>11.</p>	<p>To confirm the Committee’s allocation of expenditure and budget for 2014-2015. The Clerk explained draft budget proposals distributed to all. It was anticipated that the £800 River Festival funding would be carried forward if not used. This year’s Christmas festival budget was £500 plus £500 carried forward from the previous year. Mainly due to road closure costs, spending to date has been £1130 for the Christmas festival, so the Clerk recommended increase to £1500 for next year. Finance and Policy Committee had delegated the Town Guide budget of £500 to this committee. £200 had been previously agreed for World War 1 commemorations. Cllr Pritchard pointed out that next years budget had been previously agreed to remain as this years. The Clerk reported that these further considerations were not previously taken into account. Cllr Bright believed that some previous grant funding was due to be returned to the committee. Potential newsletter costs would be anticipated to be made from Communications budget heading.</p> <p>It was proposed that the budget headings be agreed as distributed, totalling £34,200 for the Community Affairs Committee 2014-2015. Proposed: Cllr S Wilson, Seconded: Cllr A Were For: 9, Against: 2</p> <p>The budget proposal was agreed.</p>	
<p>12.</p>	<p>To agree press release Cllr Ramsey to produce a press release</p>	

<p>13.</p>	<p>Items for discussion for future meetings To confirm how the committee can support the Monmouth Comprehensive School development of “It Takes A Community To Raise A Child” (AD/BR) Minor Injuries Unit update (GP) Any action to be taken regarding illegal parking in Priory Street (AD)</p>	
<p>14.</p>	<p>To confirm date of next meeting: Monday 13th January 2013</p>	