

# MONMOUTH TOWN COUNCIL

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## COMMUNITY AFFAIRS COMMITTEE

### Minutes of the Community Affairs meeting held on Monday 24 February 2014 at The Shire Hall

**Present:** Chair Cllr J Gunter

Cllr R Bradley (RB)	Cllr G Pritchard (GP)
Cllr G Bright (GB)	Cllr B Ramsey (BR)
Cllr S Chivers (SC)	Cllr A Were (AW)
Cllr A Dewhurst (AD)	Cllr S White (SW)
	Cllr S Wilson (SJW)

**In Attendance:** Cllr J Hall (JH)

AGENDA ITEM		ACTION
1.	<b>To receive declarations of interest on items on the agenda</b>  None received.	
2.	<b>To receive apologies for absence</b>  Cllr J Fletcher.	
3.	<b>To approve the minutes of the meetings held on Monday 13<sup>th</sup> January 2014</b>  The minutes were agreed as a true record and signed.  Proposed: Cllr Wilson    Seconded: Cllr Bradley    All in favour	
4.	<b>To update the action summary</b>  All items noted and action review document updated.	

<p><b>5.</b></p>	<p><b>To review and approve Committee's expenditure to date</b></p> <p>Question raised regarding financial support for the Wye Festival as the money has not yet been spent.</p> <p>It was proposed that the expenditure and accounts be accepted and approved subject to underspend in Communications budget of £930 be vired into the 2014/2015 budget.</p> <p>Proposed: Cllr Dewhurst    Seconded: Cllr Were  For: 8    Against: 1    Abstention: 1    Motion carried.</p>	
<p><b>6.</b></p>	<p><b>To receive correspondence</b> (listed separately)</p> <p><b>Letter Number 6 Route 65:</b> no change to the timetable – new buses.</p> <p><b>Letter 16 Claypatch Wood:</b> this is subject to a current 106 application.  Steering Group to be formed to improve the environment.  Cllr Bradley will join in the first week of March.</p> <p><b>Letter 18 National Cycling Road Race:</b> Information given to Councillors about event in June.</p>	
<p><b>7.</b></p>	<p><b>To note any items to report to CSATs (SJW)</b></p> <p>Item to be placed on the next Full Council agenda for Councillors to discuss future involvement.  CSAT's are reviewing its future roles and concerns were raised about the lack of issues being tackled in the Town.</p> <ul style="list-style-type: none"> <li>• Need to reply to recent Police initiatives to improve Police response to Community concerns.</li> <li>• Have a regular agenda item for Police issues with regular attendance by them 4 times a year.</li> </ul>	<p>SJW/ Town Clerk</p> <p>All</p> <p>Town Clerk</p>
<p><b>8.</b></p>	<p><b>To receive reports from working parties and sub-committees</b></p> <p><b>i. Carnival/Festival working group (AD, AW, JG)</b></p> <ul style="list-style-type: none"> <li>• Meeting at Rockfield with parents and children to be organised.</li> <li>• Date for this year's event is Sunday 27 July 2014</li> <li>• Next fund raising event will be a quiz night at the Green Dragon on Sunday 25 May 2014</li> </ul> <p><b>ii. Christmas Event working Group (AD, JG, TC, JF, D Evans, B Ramsey, A Atkinson).</b>  No meeting.</p> <p><b>iii. Larger grants/donations (Excluding. Community grants)</b></p>	<p>AD</p>

	<p>(GB, SC, AD, JG, BR, GP, SW,) No meeting.</p> <p><b>iv. Community Grants</b> (GB, SC, AD, JF, JG, TC, SW, SJW) See agenda item 11.</p> <p><b>v. School Council</b> Cllr Dewhurst has been invited to the next meeting (TBA)</p> <p><b>vi. Monnow Vale Users Group</b> To be advised of the next meeting date.</p> <p><b>vii. MTC Newsletter (GP, BR, AD)</b> Cllr Pritchard reported that Full Council had agreed 2 issues in May and November 2014 at a total cost of £700 to be paid for from Community Affairs communications and publicity budget with a review in 2015.</p> <p><b>viii. Others</b> None received.</p>	GP
9.	<p><b>To receive report update on support for Minor Injuries Provision in Monmouth</b></p> <p>Cllr Pritchard reported on a meeting held on 21 February 2014 with the Chief Executive and Deputy C E of the Aneurin Bevan Health Board.</p> <ul style="list-style-type: none"> <li>• The Health Board will undertake an audit of contractual obligation of Health Professionals in Monmouth.</li> <li>• The Health Board will hold discussions with Doctors surgeries in Monmouth to find out if they can provide emergency nurse support.</li> <li>• Future publicity from ABHB to go to all houses in the Monmouth area stating what support could be given to them in an emergency.</li> <li>• Next meeting will be held early June.</li> </ul>	
10.	<p><b>To discuss and agree the possibility of a seniors tea party at the Nelson Garden</b></p> <p>Wheelchair access will start by end of March with toilet facilities available soon. Talks can then be held with the Nelson Gardens on taking this proposal forward.</p> <p>Cllr Were suggested a working Group in the future to organise the event.</p>	JG

11.	<p><b>To confirm recommendations of working group for Community grants</b></p> <p>The Committee received and agreed the 19 recommendations from the Working Group.</p> <p>Proposed: Cllr Wilson    Seconded: Cllr Dewhurst    All in favour</p> <p>The Chair thanked Cllr Bright, Cllr Were and Cllr White for their time and work put into the Group.</p> <p>The £61 left over will go towards the costs of the event which will be held on the 10 March 2014.</p>	
12.	<p><b>To confirm date of 10<sup>th</sup> March for awards evening of Community grants, and to finalise details and budget</b></p> <p>The venue will be the Community Room Shire Hall all Committee members are invited to attend.</p> <p>The evening will start at 6.30pm with hopefully the Male Voice Choir will sing as part of their presentation.</p>	JG
13.	<p><b>To discuss and update River Festival progress</b></p> <p>Deferred until the next meeting when further information will be available.</p> <p>Proposed: Cllr Gunter    Seconded: Cllr Wilson    All in favour</p>	
14.	<p><b>To review gaps in provision of play facilities (Forward plan)</b></p> <p>Agreed to defer this item until the final outcome of the S106 Town Council bids are known in April.</p> <p>Proposed: Cllr Gunter    Seconded: Cllr Wilson    All in favour</p>	
15.	<p><b>To agree press release</b></p> <p>None at this stage.</p>	
16.	<p><b>Items for discussion for future meetings</b></p> <p>See item 7 – Police attendance at meetings</p>	
17..	<p><b>To confirm date of next meeting:</b> Monday 7<sup>th</sup> April 2014</p>	

There being no further business the meeting closed at 8.30pm