

# MONMOUTH TOWN COUNCIL

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## COMMUNITY AFFAIRS COMMITTEE

**You are summoned to attend a meeting of the committee**

**To be held on Monday 7 April 2014 at 7 pm  
in The Council Chambers at The Shire Hall Monmouth**

**For the purpose of transacting the following business:**

**Mrs S James, Town Clerk. Date: 1<sup>st</sup> April 2014**

**To receive a presentation from Mr Andy Williams and students of Monmouth  
Comprehensive School in regard to Literacy week.**

### AGENDA

AGENDA ITEM		ACTION
1.	To receive declarations of interest on items on the agenda	
2.	To receive apologies for absence	
3.	To approve the minutes of the meetings held on Monday 24 <sup>th</sup> February 2014	
4.	To update the action summary	
5.	To review and approve Committee's expenditure to date	
6.	To confirm year end budget, with £700 to carry forward from publicity and website budget for newsletter costs.	
7.	To receive correspondence (listed separately)	
8.	To note any items to report to CSATs (SJW)	

9.	<p><b>To receive reports from working parties and sub-committees</b></p> <ul style="list-style-type: none"> <li>i. <b>Carnival/Festival working group</b> (AD, AW, JG)</li> <li>ii. <b>Christmas Event working Group</b> (AD, JG, TC, JF, D Evans, B Ramsey, A Atkinson).</li> <li>iii. <b>Larger grants/donations</b> (Excluding. Community grants) (GB, SC, AD, JG, BR, GP, SW,)</li> <li>iv. <b>Community Grants</b> (GB, SC, AD, JF, JG, TC, SW, SJW)</li> <li>v. <b>School Council</b></li> <li>vi. <b>Monnow Vale Users Group</b></li> <li>vii. <b>MTC Newsletter</b> (GP, BR, AD)</li> <li>viii. <b>Others</b></li> </ul>	
10.	<p><b>To review and update on the Community Grants Evening held on 10<sup>th</sup> March.</b></p>	
11.	<p><b>To discuss and update River Festival progress</b></p>	
12.	<p><b>To consider and agree regular agenda item for police issues/consultation</b></p>	
13.	<p><b>To review updates and reports from previous larger project grant awards.</b></p>	
14.	<p><b>To confirm working group and timetable for award of larger project grants</b></p>	
15.	<p><b>To confirm and agree distribution of MTC newsletter</b></p>	
16.	<p><b>To review the ward facilities (from forward plan)</b></p>	
17.	<p><b>To consider Draft Playing Fields (Community involvement in Disposal Decisions) (Wales) Regulations 2014 and Related Statutory Guidance consultation and agree response (required by 30/5/14)</b></p>	
18.	<p><b>To agree annual report / press release</b></p>	
19.	<p><b>Items for discussion for future meetings</b></p>	
20.	<p><b>To confirm date of next meeting:</b>  EXTRA meeting: Tuesday 22<sup>nd</sup> April for Larger Project grant consideration  Monday 19<sup>th</sup> May 2014</p>	

*For further background information or an explanation of any of the information provided, please contact the Town Clerk on receipt of this agenda. Please also contact the Town Clerk if you foresee any problems with any of the agenda items; if possible these will then be resolved before the meeting.*