

# MONMOUTH TOWN COUNCIL

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## COMMUNITY AFFAIRS COMMITTEE

### Minutes of the Community Affairs meeting held on Monday 11<sup>th</sup> August 2014 at The Shire Hall, Monmouth

**Present:**      **Chair:** Cllr A Dewhurst      (AD)  
Cllr R Bradley                      (RB)              Cllr C Munslow              (CM)  
Cllr S Chivers                      (SC)              Cllr G Pritchard              (GP)  
Cllr T Christopher              (TJC)              Cllr S White                      (SW)  
Cllr J Fletcher                      (JF)              Cllr S Wilson                      (SJW)  
Cllr J Gunter                      (JG)

| AGENDA ITEM |  | ACTION |
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| 1.          | <b>To receive declarations of interest on items on the agenda.</b><br>No declarations made   |        |
| 2.          | <b>To receive apologies for absence</b><br>Apologies received from Cllr G Bright and Cllr A Were   |        |
| 3.          | <b>To approve the minutes of the meetings held on Monday 30<sup>th</sup> June 2014.</b><br><br><b>It was proposed that the minutes of the meeting held on Monday 30<sup>th</sup> June 2014 be agreed and signed as a true record</b><br>Proposed: Cllr S White, Seconded: Cllr J Fletcher<br>For: 8, Abstention: 2<br><br><b>The proposal was agreed</b>               |        |
| 4.          | <b>To update the action summary.</b><br>Action summary updated:<br>Local bus timetables-(AD) letters sent and responses read-completed<br>Monnow Vale –(GP) planned meeting not yet happened.a) to check up on emergency services and b) to confirm local surgeries to provide day to day MI support – ongoing<br>One Stop Shop – (SW) no information, SW to follow up |        |

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| 5. | <p><b>To review and approve Committee's expenditure to date.</b></p> <p>It was confirmed that £200 remained in the budget for WW1 commemorations.</p> <p><b>It was proposed that the committee expenditure and payments were agreed and approved.</b></p> <p>Proposed: Cllr A Dewhurst, Seconded: Cllr T Christopher</p> <p><b>The proposal was agreed unanimously</b></p>   |       |
| 6. | <p><b>To receive correspondence.</b><br/>(listed separately)</p> <p>No.4 GAVO meeting, GP to attend<br/>No.7 not local, SW to follow up in office<br/>No. 20 Agincourt 600 Committee-GP requested Clerk to write to Col Tuggey for a progress report on any Monmouth Agincourt 600 celebrations.<br/>To be put on next agenda for further discussion.</p>  |       |
| 7. | <p><b>To note any items to report to CSATs. (SJW)</b></p> <p>No items reported</p>   |       |
| 8. | <p><b>To receive reports from working parties and sub-committees</b></p> <ul style="list-style-type: none"> <li><b>i. Carnival/Festival working group (AD, AW, JG)</b><br/>AD: Full report made to Full Council previously and press release –newspaper omitted MTC and Festival support</li> <li><b>ii. Christmas Event working Group (AD, JG, TC, JF, D Evans, A Atkinson)</b><br/>Later agenda item</li> <li><b>iii. Larger grants/donations (Excluding. Community grants) (GB, SC, AD, JG, GP, SW,)</b><br/>Later agenda item</li> <li><b>iv. Community Grants (GB, SC, AD, JF, JG, TC, SW, SJW)</b><br/>Later agenda item</li> <li><b>v. School Council liaison</b><br/>Nothing to report</li> <li><b>vi. Monnow Vale Users Group (SW, JG)</b><br/>SW:Group confirmed, letter to be sent to Ms S Gilbert (Chair)<br/>TC Manager of Monnow Vale to be contacted for notification of meeting dates (especially to include JG)</li> <li><b>vii. MTC Newsletter (GP, AD)</b><br/>GP: Positive response, next meeting end of August and to consider next issue- December. Recommendations to be taken to Full Council in Sept. TJC and CM to join group.</li> <li><b>viii. Others</b> <ul style="list-style-type: none"> <li><b>Playscheme</b><br/>TJC/GP: Four members (+JG, AD) visited the play scheme which was very busy and popular</li> </ul> </li> </ul> | Clerk |

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|     | <p>88.5% children attend are from Monmouth. Visits included places around Monmouth. Great help to local parents during school holidays. Appeared very professionally run and very good value and valued in Monmouth. Equates to about £1 per hour per child. Nick Butler (Monmouth Leisure Centre) would also like the opportunity to report to committee once the sessions are complete.</p> <p>Some members (email only) had received a previous draft of the agenda without item 9 below. An item regarding the larger grants had been withdrawn as these had already been awarded for this financial year.</p> |       |
| 9.  | <p><b>To discuss and consider Well -Being of Future Generations (Wales) Bill (Bulletin July 14)</b></p> <p><b>It was proposed to defer this item to ensure all members had an opportunity to consider this document.</b><br/>Proposed: Cllr T Christopher, Seconded: G Pritchard</p> <p><b>Proposal agreed unanimously</b></p>   | All   |
| 10. | <p><b>To consider and agree timetable for working group recommendations and Committee decisions for award of smaller project grants scheme (closing date for applications 30<sup>th</sup> September 2014)</b></p> <p>It was confirmed a press release had already been made, but that further publicity of the grant should be made – by press release about the meeting or letter to the local paper to repeat information. The working party to meet to consider applications provisionally Thursday 9<sup>th</sup> October pm.</p>  | Chair |
| 11. | <p><b>To review and update Committee Forward Plan (draft plan distributed)</b><br/>(Deferred from last meeting)</p> <p>The aims and objectives of the Committee need to be updated but to be considered at a following meeting.<br/>The draft forward plan dates and discussions for meetings was agreed with correction to budget dates to 2015/16 (22/8/14).</p>   |       |
| 12. | <p><b>To discuss and agree community involvement in the decorating of the Christmas Tree in Monnow Street or at the Shire Hall this year.</b> (Deferred from last meeting)</p> <p>The Chair read aloud a report and recommendations from the Town Clerk.<br/>The tree would be erected end of November, and lights to be installed and lit by 1<sup>st</sup> December. The Christmas candle-lit parade was confirmed as the 11<sup>th</sup> December.</p>  |       |



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|     | <p>Some new LED candles had been purchased, and a provisional list of people/groups to invite to attend.<br/> Father Christmas and use of surrounding streets/courts issues to be confirmed.<br/> The working group recommended that a letter be written to Count Hubert Von Staufer declining involvement</p> <p><b>It was proposed the Town Clerk to formally respond to Count Hubert Von Staufer on behalf of the Committee to decline Town Council involvement in his plans for Christmas 2014.</b><br/> Proposed: Cllr T Christopher, Seconded; Cllr Fletcher<br/> For: 9, Against:0, Abstention:1</p> <p><b>Proposal agreed</b></p> <p>If formal appropriate permissions and funding are obtained for his plans, the Council would then consider also supporting, wording to be discussed between Chair and Clerk.</p> <p>Some initial discussion over parade route last year and inclusion of larger area around the top of town took place. Members to consider further and confirmation of the route planned was suggested deferred as further agenda (email) discrepancy.</p> <p><b>It was proposed to defer the confirmation of the parade route until the following meeting.</b><br/> Proposed: Cllr G Pritchard, Seconded: Cllr C Munslow</p> <p><b>Proposal agreed unanimously</b></p> |       |
| 15. | <p><b>To confirm £300 donation to Monmouth Library towards provision of newspapers</b></p> <p><b>It was proposed to confirm a donation of £300 be made to Monmouth Library towards provision of local newspapers</b><br/> Proposed: Cllr A Dewhurst, Seconded: Cllr S White</p> <p><b>Proposal agreed unanimously</b></p>  |       |
| 16. | <p><b>To agree press release.</b></p> <p>Chair to write</p>  | Chair |
| 17. | <p><b>Items for discussion for future meetings.</b></p> <p>Update Aims and Objectives for Forward Plan<br/> Agincourt 600 Committee correspondence<br/> Route of Candle-lit parade<br/> Consideration of Well Being of Future Generation (Wales) Bill<br/> (Chair confirmed apologies for next meeting)</p>  |       |

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| <b>18.</b> | <b>To confirm date of next meeting.</b><br>Monday 22 <sup>nd</sup> September 2014 |  |
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**There being no further business the meeting closed at 8.50pm**