

MONMOUTH TOWN COUNCIL

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COMMUNITY AFFAIRS COMMITTEE

Minutes of the Community Affairs meeting held on Monday 22 September 2014 at The Shire Hall, Monmouth

Present: Cllr A Were (AW) (acted as Chair for the meeting)

Cllr R Bradley (RB) Cllr T Christopher (TJC)
Cllr Bright (GB) Cllr J Gunter (JG)
Cllr S Chivers (SC) Cllr S Wilson (SJW)

AGENDA ITEM		ACTION
1.	To receive declarations of interest on items on the agenda. None received.	
2.	To receive apologies for absence Cllr Dewhurst, Cllr J Fletcher, Cllr C Munslow, Cllr G Pritchard and Cllr S White.	
3.	To approve the minutes of the meetings held on Monday 11th August 2014. The minutes were agreed as a true record and signed. Proposed: Cllr Christopher Seconded: Cllr Wilson All in favour	
4.	To update the action summary. All items noted and updated.	
5.	To review and approve Committee's expenditure to date. It was proposed that the committee expenditure and payments were agreed and approved. Proposed: Cllr Christopher Seconded: Cllr Wilson All in favour	

6.	<p>To receive correspondence. (listed separately)</p> <p>Cllr Christopher requested item number 18 – Monmouthshire County Council Careline Service, be read out to the committee and requested 2 copies of the poster.</p>	Office
7.	<p>To note any items to report to CSATs. (SJW)</p> <p>No items received.</p>	
8.	<p>To receive reports from working parties and sub-committees</p> <p>i. Carnival/Festival working group: (AD, AW, JG, TJC): No meeting.</p> <p>ii. Christmas Event working Group: (AD, TJC, JG, JF, D Evans, A Atkinson). See agenda item 9</p> <p>iii. Larger grants/donations: (Excluding. Community grants) (GB, SC, AD, JG, GP, SW,) No meeting.</p> <p>iv. Community Grants: (GB, SC, AD, JF, JG, TJC, SW, SJW) Next meeting to be held on Thursday 9 October 2.00pm in the Mayors Parlour for decisions.</p> <p>v. School Council Liaison: Dates to be forwarded of further meetings with the School Council.</p> <p>vi. Monnow Vale Users Group: No meeting.</p> <p>vii. MTC Newsletter: (GP, AD) See agenda item 11</p> <p>viii. Others: Cllr Christopher reported he had met with MCC officer R Hoggins who asked to see the film made concerning disability access in the Town. Cllr Christopher had also mentioned the lack of public toilets for disabled persons. MCC officers were unaware of facilities at Shire Hall and the Museum and the fact they were not available to the public.</p>	
9.	<p>To confirm route of and plans to date for the Christmas Candlelit parade, Thursday 11th December 2014.</p> <p>Cllr Christopher reported that there would only be one Father Christmas this year but there will be a new event on Sunday 7 December to decorate the Community tree in Town, this will include Rotary Club.</p> <p>Town Clerk is working on the road closures for this event and the candle Lit parade on the 11 December 2014.</p> <p>Environment has agreed £500 from the budget for this year's Christmas Trees.</p>	Town Clerk

<p>10.</p>	<p>To discuss and consider Well-Being of Future Generations (Wales) Bill (Bulletin July 14) (deferred from last meeting).</p> <p>This is not a consultation so no response was required. It is part of the “Wales We Want“ consultation and it is possible to request an event in Monmouth for the NAW to consult with the public. (Other towns have had similar events). It was suggested this item be referred to Full Council to decide on whether or not to request such an event.</p>	
<p>11.</p>	<p>To agree extra funding from Communication and publicity budget of £150 to allow the MTC November Newsletter to be distributed through “The Voice” as recommended by the working group.</p> <p>Proposed: Cllr Wilson seconded: Cllr Bright For: 5 Against: 1 abstention: 1 Motion carried</p>	
<p>12.</p>	<p>To consider and agree budget for 2015-16, for confirmation at Finance and Policy Committee meeting of 10th November (required 10 days beforehand).</p> <p>A meeting has been arranged at 6.00pm on Monday 6 October with MCC Roger Hoggins (TBC), with an extra Community meeting to be arranged for 7.00pm to confirm next year’s budget.</p>	<p>Town Clerk</p>
<p>13.</p>	<p>To discuss holding regular monthly Councillor surgeries at Monmouth Priory Saturday Coffee Shop.</p> <p>The Priory rooms have been offered to use for meetings on the first Saturday of every month at no charge.</p> <p>Cllrs had concerns as previous surgeries had proven there was no commitment from the public for this and it would only be the same people attending.</p> <p>To be placed on next Full Council agenda.</p>	<p>Town Clerk</p>
<p>14.</p>	<p>To discuss and provide feedback for Monmouth Busking Festival (email 27/8/14).</p> <p>Very good feedback had been received by Councillors. The Committee requested Mr Nick Penny come along to the next meeting to expand on ideas on busking.</p> <p>Proposed: Cllr Christopher seconded: Cllr Bright All in favour</p>	<p>Town Clerk</p>

15.	<p>To consider requesting updates from recipients of larger project grants– in written or verbal presentation formats.</p> <p>Cllr Wilson proposed that the feedback be in writing Proposed: Cllr Wilson seconded: Cllr Bright All in favour</p>	Town Clerk
16.	To agree press release.	
17.	<p>Items for discussion for future meetings.</p> <ul style="list-style-type: none"> • Christmas event • Consultations • Newsletter 	
18.	<p>To confirm date of next meeting.</p> <p>Extra meeting to be held on Monday 6th October 2014 followed by Monday 3rd November 2014.</p>	

There being no further business the meeting closed at 19.48.