

# MONMOUTH TOWN COUNCIL

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## COMMUNITY AFFAIRS COMMITTEE

**You are summoned to attend a meeting of the committee**

**To be held on Monday 3<sup>rd</sup> November 2014 at 7 pm  
in The Council Chambers at The Shire Hall Monmouth**

**For the purpose of transacting the following business:**

**Mrs S James, Town Clerk. Date:28<sup>th</sup> October 2014**

**Talk from Mr Nick Penny  
Monmouth Busking Festival, possible Code of Conduct and ways to progress**

**Bobby Bolt, Primary Care Director:  
Update on Public Engagement in Primary Care in Monmouth**

## AGENDA

AGENDA ITEM		ACTION
1.	To receive declarations of interest on items on the agenda.	
2.	To receive apologies for absence	
3.	To approve the minutes of the meetings held on Monday 6 <sup>th</sup> October 2014	
4.	To update the action summary.	
5.	To review and approve Committee's expenditure to date.	
6.	To receive correspondence. (listed separately)	
7.	To note any items to report to CSATs. (SJW)	

8.	<p><b>To receive reports from working parties and sub-committees</b></p> <ul style="list-style-type: none"> <li><b>i. Carnival/Festival working group</b> (AD, AW, JG, TJC)</li> <li><b>ii. Christmas Event working Group</b> (AD, TJC, JG, JF, D Evans, A Atkinson).</li> <li><b>iii. Larger grants/donations</b> (Excluding. Community grants) (GB, SC, AD, JG, GP, SW,)</li> <li><b>iv. Community Grants</b> (GB, SC, AD, JF, JG, TJC, SW, SJW)</li> <li><b>v. School Council liaison</b></li> <li><b>vi. Monnow Vale Users Group</b> (SW, JG)</li> <li><b>vii. MTC Newsletter</b> (GP, AD, TC, CM)</li> <li><b>viii. Others</b></li> </ul>	
9.	<p><b>To discuss, respond and agree any action required to request from Monmouth Busking Festival on ideas and feedback</b></p>	
10.	<p><b>To discuss and respond following update on public engagement work around primary care in Monmouth</b></p>	
11.	<p><b>To finalise and confirm plans for the Christmas Candlelit parade, Thursday 11<sup>th</sup> December 2014.</b></p>	
12.	<p><b>To agree and confirm details of community involvement in the decorating of the Christmas Tree in Monnow Street 2-4pm Sunday 7<sup>th</sup> December. (Deferred from last meeting)</b></p>	
13.	<p><b>To delegate authority to Clerk for spending on Christmas events (7<sup>th</sup> and 11<sup>th</sup> Nov) within budget, including advertising costs.</b></p>	
14.	<p><b>To consider and confirm recommendations of working group for award of small project community grants.</b></p>	
15.	<p><b>To agree and confirm date and detail of awards evening for small project community grants</b></p>	
16.	<p><b>To agree press release.</b></p>	
17.	<p><b>Items for discussion for future meetings.</b></p>	
18.	<p><b>To confirm date of next meeting.</b></p> <p>Monday 15<sup>th</sup> December 2014</p>	

*For further background information or an explanation of any of the information provided, please contact the Town Clerk on receipt of this agenda. Please also contact the Town Clerk if you foresee any problems with any of the agenda items; if possible these will then be resolved before the meeting.*