

# MONMOUTH TOWN COUNCIL

Shire Hall  
Agincourt Square  
Monmouth  
NP25 3DY



Tel: 01600 715662

Email: [townclerk@monmouth.gov.uk](mailto:townclerk@monmouth.gov.uk)

[www.monmouth.gov.uk](http://www.monmouth.gov.uk)

## COMMUNITY AFFAIRS COMMITTEE

### Minutes of the Community Affairs meeting held on Monday 3<sup>rd</sup> November 2014 at 7pm at The Shire Hall, Monmouth

**Present:** Cllr A Dewhurst

Cllr Bradley	(RB)	Cllr C Munslow	(CM)
Cllr Bright	(GB)	Cllr G Pritchard	(GP)
Cllr S Chivers	(SC)	Cllr S White	(SW)
Cllr T Christopher	(TJC)	Cllr A Were	(AW)
Cllr J Gunter	(JG)	Cllr S Wilson	(SJW)

#### **Presentation by Mr Nick Penny of the Monmouth Busking Festival re possible Code of Conduct and ways to progress.**

Nick Penny distributed a 3 page summary of his proposal to all members for their consideration.

Proposal to develop a code between buskers, shop keepers and local Councils to facilitate more regular busking in the Town and produce leaflets/booklets to promote this, including window stickers stating 'buskers welcome outside these premises', also to produce a form of buskers licence stating they have signed the Buskers pledge.

Planning the event to take place on the first Saturday of the Monmouth Festival (25 July 2015) and considering alternating the open mic stage from the bottom of town (Robin Hood) with Agincourt Square.

Organised by Music Industry Services working in partnership with Monmouth Festival funded by the John Lewis Music Matters scheme and is intended to prove that busking is acceptable and, designed to leave a legacy of live music in the Town. It is built on the three successful Coleford Busking Festivals already held.

From feedback it was hailed as successful by the Monmouth Festival Team, positive feedback received from the Chamber of Commerce and enjoyed by over 30 participating musical acts.

Mr Penny is asking the Town Council to consider the following:

- allowing the 2015 Busking Festival to run the open mic stage in Agincourt Square this year and, to support the concept of developing a 'Buskers Code' to encourage more regular live music on the streets of Monmouth.

- To contribute appropriate content to the code to ensure the Town Council is happy with the contents, to become a partner of the busking code supporting its development with a £250 contribution to its costs. A letter of support so Mr Penny can work with MCC and other Towns.

(Other partners are hoped to be Monmouth Festival, MCC and Music Industry Services. It was proposed to bring agenda Item 9 forward.

Proposed: Cllr Dewhurst      Seconded: Cllr Gunter      All in favour.

Cllr Pritchard proposed the Committee supported the idea in principle, to include the code of practise, but no financial commitment at the moment .

It is to be supported by two members of the Community Committee (SW, AW) to meet the Stake Holder Group with Mr Nick Penny who will arrange the meeting.

This Committee will receive a draft code of conduct in March, if agreed to fund then this would be in time for the Smaller Community Grants.

(The Company is a 'Community Interest Company' it is owned by the Community with no assets. Nick and his associate are volunteers working for the company).

Proposed: Cllr Pritchard      Seconded: Cllr Bright  
For: 10      Against: 1      Abstention: 1

AGENDA ITEM		ACTION
1.	<p><b>To receive declarations of interest on items on the agenda.</b></p> <p>None received.</p>	
2.	<p><b>To receive apologies for absence.</b></p> <p>Cllr Fletcher</p>	
3.	<p><b>To approve the minutes of the meeting held on Monday 6<sup>th</sup> October 2014.</b></p> <p>The minutes were confirmed as a true record and signed.</p> <p>Proposed: Cllr Christopher      Seconded: Cllr Munslow      All in favour</p>	

10.

**It was proposed to move item 10 forward.**

Agenda Item 9 brought forward.

Proposed: Cllr Dewhurst

Seconded: Cllr Pritchard

All in favour.

**Presentation by Ms Bobby Bolt, Primary Care Director, Aneurin Bevan: Update on Public engagement in Primary Care in Monmouth.**

Ms Bolt distributed to all members a new leaflet '*Make sure You Choose Well if You Live in Monmouth*', colour coded to clarify the range of services available locally, alongside examples of the problem, from least urgent (e.g hangoverblue, self-care) through green (pharmacist) ,yellow (G.P.), to red (e.g suspected stroke, 999/Nevill Hall)

Following a series of meetings that Cllr G. Pritchard, Cllr T Christopher and David Davies MP had instigated with Aneurin Bevan management, about Monmouth's access to emergency health services, the Chair welcomed Ms Bolt .

Ms Bolt described The Engagement Strategy and her new roles, one of which is to keep the community increasingly informed Some of these are national campaigns e.g.' Keep Warm. Keep Well. Keep Safe' for over 65's.

Information designed for each area of the Aneurin Bevan Board is underway. The project is starting first in Monmouth. 'Make Sure You Choose Well in the Monmouth Area 'was distributed to members.

Each of the 6,000 households will receive a leaflet with Monnow Voice-a first for the Board.

NB new emergency optometrist service and a new Glaucoma treatment service.

By January and hopefully before Christmas, a similar short video will be shown in GP's surgeries, Post offices, etc.

The replacement phone number to NHS Direct will be circulated as soon as it relevant.

**Question:** How can we actually resolve the problem of no Minor Injuries and poor transport?

**Answer:** Hopefully, in sudden accidents the local GP will cope with it as they always have. We don't want people to go to A&E unless it is essential.

	<p><b>Question:</b> Is there to be any extra strategy to help the normal GP practice cope with extra pressure on their time?  <b>Question:</b> What progress is there with the GP contract negotiations?</p> <p><b>Answer:</b> I cannot divulge confidential discussions. What we aim to do in the meantime is help people make the best use of their GP's time, so these First Aid emergencies can be taken on at the surgery.  Of course discussions are always ongoing to make the best use of the skills and time of Community Nurses (Frailty Scheme), GPs' surgeries, pharmacists etc. These discussions are constant and will not end.</p> <p><b>Question:</b> Can the publicity include Parish magazines as well as the Aneurin Bevan website, Facebook etc?  <b>Answer:</b> Certainly. Please give me the contact details  There were also questions on Wales' NHS and how staff recruitment is taking place.</p> <p>Ms Bolt assured the Committee that she, personally, was determined to keep up good communications. She was happy to come back, but to ring or write to her with Monmouth's concerns.</p> <p>The Committee thanked Ms Bolt and is pleased to maintain Ms Bolt's support and essential link with local health service improvement.</p>	
4.	<p><b>To update the action summary.</b></p> <p>All items noted and updated.</p>	
5.	<p><b>To review and approve Committee's expenditure to date.</b></p> <p>Committee expenditure and payments were agreed and approved.</p> <p>Proposed: Cllr Gunter Seconded: Cllr Pritchard All in favour</p>	
6.	<p><b>To receive correspondence.</b>  (listed separately)</p> <p><b>Letter number 16 Eisteddfod Cymru:</b> Request for comments and donation details re National Eisteddfod in Monmouthshire 2016.  This item to be placed on Full Council Agenda.  Proposed: Cllr Christopher Seconded: Cllr Dewhurst All in favour</p> <p><b>Letter number 18 OVW:</b> Welsh Government consultations on Gypsy and Traveller site accommodation guidance, invitation to respond.  This item to be placed on Full Council Agenda.  Proposed: Cllr Gunter Seconded: Cllr Bright All in favour</p>	<p>Town Clerk</p> <p>Town Clerk</p>

7.	<p><b>To note any items to report to CSAT's. (SJW)</b></p> <p>None received.</p>	
8.	<p><b>To receive reports from working parties and sub-committees</b></p> <p><b>i. Carnival/Festival working group</b> (AD, AW, JG, TJC) Meeting to be held on Thursday 6 November 5.30pm.</p> <p><b>ii. Christmas Event working Group</b> (AD, TJC, JG, JF, D Evans, A Atkinson). Agenda item 11.</p> <p><b>iii. Larger grants/donations</b> (Excluding. Community grants) (GB, SC, AD, JG, GP, SW,) No meeting.</p> <p><b>iv. Community Grants</b> (GB, SC, AD, JF, JG, TJC, SW, SJW) Agenda item 14.</p> <p><b>v. School Council liaison</b> Cllr Dewhurst and Cllr Christopher have a meeting with Monmouth Comprehensive School. (Wednesday 12<sup>th</sup> November)</p> <p><b>vi. Monnow Vale Users Group</b> (SW, JG) Report with the Town Clerk from Cllr White.</p> <p><b>vii. MTC Newsletter</b> (GP, AD, TC, CM) Newsletter agreed by chairs, Cllr Pritchard and the Mayor.</p> <p><b>viii. Others</b> None received.</p>	
9.	<p><b>To discuss, respond and agree any action required to request from Monmouth Busking Festival on ideas and feedback.</b></p> <p>Discussed earlier in the meeting.</p>	
10.	<p><b>To discuss and respond following update on public engagement work around primary care in Monmouth</b></p> <p>Discussed earlier in the meeting.</p>	
11.	<p><b>To finalise and confirm plans for the Christmas Candlelit parade, Thursday 11<sup>th</sup> December 2014.</b></p> <p>Town Band, Father Christmas and staging all confirmed.</p> <p>Agreed the next meeting date of the working party will be 9.30am 13<sup>th</sup> November to agree the press release.</p>	

12.	<p><b>To agree and confirm details of community involvement in the decorating of the Christmas Tree in Monnow Street 2-4pm Sunday 7<sup>th</sup> December.</b> (Deferred from last meeting)</p> <p>Chair gave committee an overview of plans and asked for volunteers to help at the event. (SW, CM, AD, GP, JG.) Meet at 1.30pm, hi vis jackets to be worn; the event to be publicised and Cllr Munslow will liaise with the Chair and Town Clerk.</p>	SW, CM, AD, GP, JG.
13.	<p><b>To delegate authority to Clerk for spending on Christmas events (7<sup>th</sup> and 11<sup>th</sup> Nov) within budget, including advertising costs.</b></p> <p>Proposed: Cllr Dewhurst    Seconded: Cllr White    All in favour</p>	
14.	<p><b>To consider and confirm recommendations of working group for award of small project community grants.</b></p> <p>Questions were raised by Councillors not present at the Community Grants meeting.</p> <p>It was confirmed that the Christian Fellowship Youth group is open to all.</p> <p>It was proposed to accept the recommendations of the working Group:</p> <p>Proposed: Cllr Pritchard    Seconded: Cllr Were    All in favour.</p>	
15.	<p><b>To agree and confirm date and detail of awards evening for small project Community Grants.</b></p> <p>It was agreed that the awards evening should be held on Monday 17 November 6.00pm Shire Hall. Invites to go out as soon as possible.</p> <p>Proposed: Cllr Dewhurst    Seconded: Cllr Christopher All in favour.</p>	Town Clerk
16.	<p><b>To agree press release.</b></p> <p>To be completed by the Chair.</p>	AD
17.	<p><b>Items for discussion for future meetings.</b></p> <p>None received.</p>	
18.	<p><b>To confirm date of next meeting.</b></p> <p>Monday 15<sup>th</sup> December 2014</p>	

**There being no further business the meeting closed at 21.10.**